CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION

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Lieutenant Juliet Evans
Commanding Officer

Sergeant Daniel De Benedictis
Executive Officer

Date: September 9, 2025

To: Office of the Police Commissioner

From: Executive Officer, Support Services Division

Subject: The Annual Pumpkin Fest at (Hartley Park)

At your direction, the undersigned has reviewed the attached special event request submitted by the Recreation Department. This event is called "The Annual Pumpkin Fest at Hartley Park" which is scheduled for Saturday October 25, 2025, from the hours of 1300hrs to 1600hrs with a rain date of Sunday October 26, 2025. The Recreation Department has requested the use of Hartley Park to host the event. They are further requesting the event be an annual occurrence to take place every year on the fourth Saturday in October.

I recommend approval of the request and that Auxiliary Police be assigned, and the sector car and a supervisor give special attention to the event.

I also recommend the patrol supervisor be authorized to hire additional officers on an overtime basis should the need arise at the expense of the organizer.

Sgt De Benedictis #3
Exécutive Officer
Support Services Division

CC: Patrol Division