



CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION
(914) 665-2500 FAX (914) 665-2559



Lieutenant Juliet Evans
Commanding Officer

Sergeant Daniel De Benedictis
Executive Officer

Date: April 15, 2025

To: Office of the Police Commissioner

From: Sgt. De Benedictis, Support Services Division

Subject: City Fest

The Department of Recreation is sponsoring City Fest to be held on Gramatan Avenue between Oakley Avenue and East Prospect Avenue. This event is scheduled for Saturday, September 13, 2025 from 1200-2100 hours with a rain date of September 14, 2025.

The organizers propose the closure of the following City Streets:

1. Gramatan Avenue from Lincoln Ave. to Sidney Ave.
2. Oakley Avenue from Crary Ave. Gramatan Ave.
3. North Street from Crary Ave. to Gramatan Ave. to North 5th Ave.
4. North 3rd Ave. from Sidney Ave. to Oakley Ave.

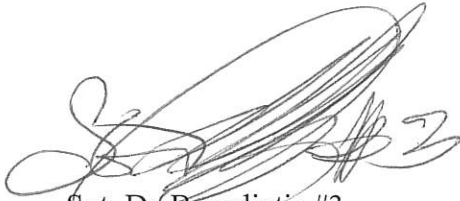
If the permit is approved, the undersigned recommends DPW place barricades at the following locations:

1. North Street and North 5th Avenue
2. West Sidney Avenue and North 5th Avenue
3. Gramatan Avenue and Sidney Avenue
4. North 3rd Avenue and Sidney Avenue
5. Crary Avenue and East Sidney Avenue
6. Oakley Avenue and Park Avenue.
7. Gramatan Avenue and Lincoln Avenue (no S/B traffic)

Additionally, the Department of Public Works should place "No Parking" signs on the above listed streets at least seventy- two (72) hours before the event.

Due to the large number of people expected to attend this event, it is recommended that the Patrol Division utilize Plug- Ins, hire police personnel to assist with crowd control and security,

and hire supervisors assigned to this detail to ensure proper operations. I further recommend utilizing School Crossing Guards to assist with traffic control. It is recommended that 4 Police Supervisors, 46 Police Officers, and 13 School Crossing Guards be assigned to the event.

A handwritten signature in black ink, appearing to be "Sgt. DeBenedictis #3".

Sgt. DeBenedictis #3
Executive Officers of Support Services Division

CC: Patrol Division
Parking Bureau

H. Juliet Evans #4 4/22/25

A handwritten signature in black ink, appearing to be "Daniel Johnson".
4/22/25