BOARD OF WATER SUPPLY

MOUNT VERNON, NEW YORK

MAYOR SHAWYN PATTERSON HOWARD COMMISSIONER CARLTON C. SPRUILL SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

September 19, 2025

VIA EMAIL:
Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUESTING FOR LEGISLATION AUTHORIZING ATTENDANCE TO THE PROJECT WET FACILITATOR TRAINING

Dear Honorable Council Members:

This letter serves as a formal request for the enactment of legislation authorizing one (1) employee of the Board of Water Supply to attend the Project WET Facilitator Training at the Onondaga Lake Visitors Center in Syracuse, NY, from September 23 to September 26, 2025.

The Project WET training directly supports our WaterWise initiative, the City's new K-12 and community focused water literacy program. Certification as a Project WET facilitator enables department personnel to train other educators and communtiy partners locally, expand the City's educational reach and public engagement—particularly in underserved communities—align our efforts with statewide STEM and environmental education standards, and establish a foundation for future curriculum development and grant partnerships across the region.

The registration fee is $30 per attendee. Total expenses (including the registration fee) for hotel accommodations, travel and incidentals are not to exceed $1,300. These costs will be charged to budget code 001-581-581001, Staff Development & Trainings.

Thank you for your consideration of this request. If you have any questions or concerns, please feel free to contact me.

Respectfully submitted,

Carlton Spruill
Commissioner