



OFFICE OF THE CITY CLERK
ONE ROOSEVELT SQUARE NORTH
MOUNT VERNON, NEW YORK 10550
(914) 668-2352 * WWW.CMVNY.COM

NICOLE BONILLA, MBA
City Clerk

JORDAN RIULLANO, JD
Deputy City Clerk

October 21, 2025

Re: An ordinance to authorize into an agreement with General Code for eCode API Service

Dear Honorable Members of the City Council,

I am writing to request approval for the Mayor to enter into an agreement with General Code, a member of ICC Community Development Solutions, LLC, for the eCode 360 API service. The use of this service will allow Readyly to interface, accessing the City's Charter from General Code using artificial intelligence (A.I.) to deliver information to residents and city employees.

A 1410.215 - Software & Support Support

Year 1 →	\$250.00 (API Key Creation & Setup)
	\$595.00 (Access Maintenance) = <u>\$845.00</u>

The API access maintenance fee is an annual flat rate of \$595.00, which will be funded from A 1410.215 annually.

I respectfully request that the City Council enact legislation allowing the Mayor to enter into this agreement, and that this ordinance take effect immediately upon approval by the Board of Estimate and Contract.

Thank you for your continued support. Please let me know if you require additional information and/or clarification.

Sincerely,

Nicole Bonilla, MBA
City Clerk



eCode360 API Contract

PREPARED FOR:

City of Mount Vernon, NY

PREPARED BY:

Todd Metcalfe

Codification Account Manager

tmetcalfe@generalcode.com

800.836.8834

DATE:

July 31, 2025

(Valid for six months)

eCode360 API Service

General Code has an Application Programming Interface (API) that delivers structured Code information contained in eCode360 to external systems, including legislation drafting, parcel management, municipal websites, enterprise content management (ECM), permitting, GIS-based interactive maps, code enforcement, law enforcement, and more.

General Code's API integrations can provide access to Mount Vernon's Code with a secure key. eCode360 APIs will create a seamless network to improve code data transfer with your existing municipal applications.

With your eCode360 API and subscription, you can ensure a smooth and continuous communication between your various applications and your municipal Code, allowing staff and constituents the benefits of accessing Code content when they need it.

Why choose a API

- > Ease of integration with external systems
- > Promotes automation and innovation

Benefits of an API

- > Increases productivity for your staff
- > Streamlines municipal operations
- > Saves costs and time to import Code data
- > Provides consistent and up-to-date data
- > Enhances constituent experiences with your municipality

Security

The API/secret pair provides for controlled access and authentication.

Support from *General Code*

- > Key management
- > API documentation
- > Stable programmatic connection
- > Technical support

Authorization and Agreement

API Key Creation and Setup **\$250**

API Access Maintenance **\$595**

The maintenance fee is an annual recurring flat fee of \$595. Therefore, we recommend that the City budget for this service each year. *General Code* reserves the right to review the license fee annually, and may change the license fee upon thirty (30) days prior to invoice.

Total Investment **\$845**

Authentication Information

Authentication is provided through a key/secret pair that are supplied in every call to the API as HTTP headers.

Please provide the following information when authorizing this proposal:

Please deliver original API Keys to:

☐ Via e-mail to: _____

Code content to be included in API: Entire Code

Performance and Payment Terms

- > Upon receipt of signed Authorization, *General Code* will deliver the *eCode360* API keys within 5 business days.
- > 100% will be invoiced upon delivery.

Project Authorization

The City of Mount Vernon, NY, hereby agrees to the procedures outlined above, and to *General Code's* Codification Terms and Conditions, which are available at <http://www.generalcode.com/terms-and-conditions-documents/>.

Signature _____ Date _____

Please sign, scan and email this page to contracts@generalcode.com, or fax or mail this page to *General Code* at (585) 328-8189, 3490 Winton Place, Rochester, NY 14623

A Member of the ICC Family of Solutions



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