



**OFFICE OF THE CITY CLERK**  
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**NICOLE BONILLA, MBA**  
City Clerk

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January 8, 2026

Re: Board of Assessment Review – Request to Appoint Gwen Jackson

Honorable City Council Members,

Under Chapter C, Article VX, Section 244 of the Mount Vernon City Charter, which provides for the appointment of members to the Board of Assessment Review by the City Council, this letter requests that the City Council enact legislation based on the recommendation from Commissioner Stephanie Vanderpool to appoint Gwen Jackson for a term of five (5) years, commencing on October 1, 2025, and expiring on September 30, 2030.

Sincerely,

Nicole Bonilla, MBA  
City Clerk