



CITY COUNCIL
CITY OF MOUNT VERNON
ONE ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2352 · FAX (914) 668-6044

CITY COUNCIL MEMBERS

Danielle Browne, Esq., President
Jaevon Boxhill
Cathlin B. Gleason
Edward Poteat
Derrick Thompson

November 5, 2025

City Council of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10552

Re: Transfer of funds

Dear Honorable City Council President Browne and esteemed members,

This letter comes to request your approval of legislation which authorizes the transfer of funds from the budget lines noted on the chart below, totaling \$30,000 to A 1010.405 (Contacted Outside Services). This transfer is necessary to cover costs of outside services.

FROM: Account Code - Name	Amount
A 1010.402 - Travel Expense	\$ 10,000.00
A 1010.417 - Education/Training	\$ 14,590.00
A 1010.419 - Small Equipment	\$ 410.00
A 1410.215 - Software & Software Support	\$ 5,000.00
	\$ 30,000.00

TO: Account Code – Name
A 1010.405 - Contacted Outside Services

If this meets with the City Council's approval, I respectfully ask for the passage of the legislation for this requested budget transfer.

Thank you for your consideration.

Sincerely,

Legislative Assistant to the
Mount Vernon City Council