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THOM KLEINER
Executive Director

SENT VIA EMAIL

June 3, 2025

Deborah Burrell-Butler, Executive Director
City of Mount Vernon Youth Bureau
One Roosevelt Square, Room 306
Mount Vernon, NY 10550

Dear Debbie,

Re: 2025 SYEP: 5/1/2025 to 9/30/2025

Westchester County intends to establish a contract with the City of Mount Vernon Youth Bureau to provide Summer Youth Employment Services to eighty (80) Youth, 14 to 20 years of age, beginning on or about 5/1/2025 to 9/30/2025 subject to all necessary approvals. **The contract award for the year is expected not to exceed $196,960.**

The proposed contract described above is subject to the following approvals: The Westchester County Commissioner of Social Services, The Westchester County Board of Acquisition and Contract and the Westchester County Attorney. Therefore, this letter should not be construed in any way as a guarantee of the availability of any such funds to the entity named herein. Upon receipt of these approvals, a formal contract will be executed between the County and the City of Mount Vernon Youth Bureau.

Sincerely,

Thom Kleiner, Executive Director

Cc: Elizabeth Oliveto
Mary Skirchack