



# BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

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April 7, 2025

VIA EMAIL:

Honorable Members of the City Council  
(Through the Office of the Mayor)  
City Hall – 1 Roosevelt Square  
Mount Vernon, NY 10550

RE: REQUEST TO AMEND THE SALARY FOR THE SENIOR ACCOUNT CLERK  
IN THE BOARD OF WATER SUPPLY

Dear Honorable Council Members:

I respectfully request legislation be enacted to amend the salary of the Senior Account Clerk position in the Board of Water Supply.

This legislative request serves as a corrective measure, revising the Senior Account Clerk's salary from \$59,630.87 (Grade 7B, Step 1) to \$71,384.38 (Grade 11A, Step 1). The previous salary was based on a salary grade adjusted prior to the CSEA MOA in 2024. The additional funds required for this correction are available in the Board of Water Supply's 2025 budget under code 001-521-521002, Administrative Staff (Salaries).

Thank you for your attention to this critical matter. Should you have any questions or require further information, please do not hesitate to contact me.

Respectfully submitted,



Carlton Spruill  
Commissioner



MOUNT VERNON  
THE GREAT AMERICAN CITY