



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD

Mayor

City Hall, One Roosevelt Square

Mount Vernon, NY, 10550

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MALCOLM CLARK

Chief of Staff

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Deputy Chief of Staff

January 28, 2024

Honorable Members of the City Council
City Hall Room 104
One Roosevelt Square
Mount Vernon, NY 10550

RE: Transfer of Funds

Dear Honorable Members,

The following department budget line transfer is necessary to future purchases and prevent a negative balance in the Mayor's Office. We are requesting the amount below to be transferred from the Mayor's Office: - Contracted Outside Services: A1210.405 to Travel Expense – A1201.402.

From	Amount	To
A1210.405 Contracted Outside Services	\$5,000	A1201.402 Travel Expense

If this meets with the approval of Your Honorable Body, kindly have the necessary legislation enacted to transfer the funds.

In Service,

Shawyn Patterson-Howard

Mayor

"The Jewel of Westchester"