



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD

*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK

*Chief of Staff*

KHENDRA K. DAVID

*Deputy Chief of Staff*

June 17<sup>th</sup>, 2025

Honorable Members of the City Council  
Through the Office of the Mayor  
1 Roosevelt Square  
Mount Vernon, New York 10550

**Re: 4<sup>th</sup> Annual Hispanic Heritage Month Celebration**

Dear Honorable City Council Members,

This letter comes to request that the City Council enact legislation that will allow the Office of the Mayor, The Recreation Department, and Westchester Latinos Unidos to sponsor the **4<sup>th</sup> Annual Hispanic Heritage Month Celebration on Saturday, September 20<sup>th</sup>, 2025, from 1:00pm to 7:00pm at Howard Street Playground. (Rain Date: Saturday, September 27<sup>th</sup>, 2025)**

- Permission to close the following streets on Saturday, September 20<sup>th</sup>, 2025, between the set-up and break- down times of 9:00am – 9:00pm – Howard Street between North Terrace Avenue and West Lincoln Avenue
- Permission to direct the Department of Public Safety and Parking to post street closing signs indicating the above street closure locations and times. These signs should be posted no later than Monday, September 15<sup>th</sup>, 2025, at 4:00pm
- Permission to use the street beds and sidewalks for setting up booths, tents, tables, and chairs to accommodate outdoor dining, food merchandise and vendors (no more than 30)
- Permission to authorize placement of a stage at the West Lincoln Avenue end of Howard Street
- Permission to place two (2) Porta Potties for event attendees at the North Terrace side of Howard Street Park

The event will include live performances, activities for adults and children, food vendors, and drink vendors. MV Auxiliary Police is requested to be present to act as crowd control, traffic management, and overall assistance. Rerouting of the Beeline Bus System, Route 55: Local, commuting southbound on North High Street between Putnam and Elm Street will be in effect once again. Funds for this event will be charged to the Budget Code A7620.457 [Recreation Features and Other Expense] not to exceed \$1,500 and Budget Code A1210.404 [Miscellaneous] not to exceed \$10,000.

Respectfully yours,

Shawyn Patterson-Howard  
Mayor

CC      REC      OEM      DPW      MVPD      FDMV

*“The Jewel of Westchester”*