

May 29, 2025

City Council of Mount Vernon
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550-2011

Dear City Council:

We are hereby requesting that a Special Event permit be issued to Grace Baptist Church for our annual five-kilometer run/walk, which we contemplate will take place on July 19, 2025, along the attached route. The purpose of this five-kilometer run/walk is to promote fitness among congregants, the Mount Vernon Community and residents of its surrounding towns who wish to participate in this event. We are also requesting police presence to aid in the safety of the participants along the route. In addition, it is our hope that donations for this event will aid in the financing of our college students.

Grace's scholarship fund is geared toward financially supporting college students to pursue higher education. Grace has conducted this program for the past years.

It is our hope that the City Council will approve our application for this worthy cause.

Sincerely,

Patrice Johnson
President of the Young Adult Ministry

Special Event Application**Applicant****Primary Location****SEB-25-4** Patrice Johnson52 SIXTH AV ,S
Mount Vernon, NY 10550

Submitted On: May 30, 2025

Applicant Information**Is the applicant an individual or an organization?**

Business / Organization

Applying Organization / Business Name

Grace Baptist Church

Applicant Address (Street Name, City, State, ZIP code, PLEASE!)

52 South 6th Avenue, Mount Vernon, NY 10550

Applicant's Daytime Phone Number**Organization/Business Main Contact Person**

Patrice Johnson

Event Information**Event Name**

5K Walk/Run for Education

Event Sponsor

Grace Baptist Church

Event Date

07/19/2025

Rain Date

07/26/2025

Event Location

52 South 6th Avenue at the Church

Start Time (e.g. 10 AM)

8:00 AM

End Time (e.g. 7 PM)

1:00 PM

Streets to be Closed (Please include cross streets, e.g. 3rd Ave, between 1st and 2nd Streets)

1. Begin at Grace Baptist Church (South 6th Ave & West 2nd Street)
2. Run toward City Hall (approx. 2 blocks) and make a right on Roosevelt Square North
3. Run straight on Roosevelt Square North and make a left on Gramatan Avenue and Prospect Avenue
4. Run along Gramatan Avenue to Centre Street in Fleetwood (turn around point at the end of bridge)
5. Return back toward the church along Gramatan Avenue
6. Continue straight along Gramatan Avenue and down South 4th Avenue
7. Make a right on South 4th Avenue and West 2nd Street
8. Go straight toward South 6th Avenue and West 2nd Street and make a right
9. End at Grace Baptist Church

Event Information**Event details.**

1. **7:30am:** Vendor Set Up
2. **8am – 8:30am:** Registration & T-shirt Pick up
3. **8:30am -8:40 am:** Welcome, Prayer, Acknowledgements, Route Explained
4. **8:40 am:** Warm Up
5. **8:45am :** Runners Line Up
6. **8:50am:** Race Starts

7. Race ends approximately at 11:30-12:00 pm

8. **12:30pm:** Vendor/Event Clean-Up

9. 1:00 pm: End of Event

Special Accommodations (Check all necessary for your event)

Parking Control

Sound Amplification Equipment

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Use of Open Flame

Stage, Tent, or Canopy

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Will you be having any vendors at your event?

Are you requesting to use Private Security?

YES

NO

Vendors

Additional Notes/Requests

Additional Information

We are seeking support from the Auxiliary Police/Mount Vernon Police Dept. to ensure the safety of all participants and to assist with escorting the participants along the designated route. Your team's presence would be instrumental in managing traffic, maintaining order, and providing general support throughout the event. We greatly value your support as year's prior. Thank you in advance for your continued partnership.

Applicant Acknowledgement

I, the applicant, acknowledge that the information contained in this application is true and complete to the best of my knowledge. I affirm that I, all other parties to this application, as well as those involved with this event will abide by the laws of New York State, and the ordinances of the County of Westchester and the City of Mount Vernon.

true



Office of the City Clerk
 One Roosevelt Square, Room 104
 Mount Vernon, New York 10550
 (914) 665-2351
 cityclerk@mountvernonny.gov

EVENT NAME & DATE: 5K walk/run for Education - 7/19/25

EVENT SPONSOR: Grace Baptist Church

REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a block party/special event permit by the City of Mount Vernon ("the City") for the above named event do hereby agree to indemnify and hold harmless the City of Mount Vernon, its officers, employees and agents from and against all liability, damage, claims, demands, costs, judgments, fees, attorney fees, or loss arising out of the grant of this Block Party/Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, vendors or any person or entity under the Sponsors control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

ADDITIONAL GUIDELINES

- Sidewalks are to remain open to pedestrians with proper visible signage.
- The Police Department will determine whether police presence is required and how much is required. The event organizers will have to pay the salary for each officer. Payment must be received 72 hours in advance of the event. The Police Department will determine if Auxiliary Police can be used in lieu of Police Officers.
- If requesting authorization to procure private security, all must have an NYS Security License and provide proof of being bonded. All documentation must be submitted 72 hours before the event.
- No alcohol use is permitted on city property as per City Code §191-1. The sale of alcohol is prohibited.
- If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

IN WITNESS WHEREOF, the Sponsor/Organization/Applicant for the Block Party/Special Event Permit.
 (Must be signed in the presence of a Notary/Commissioner of Deeds)

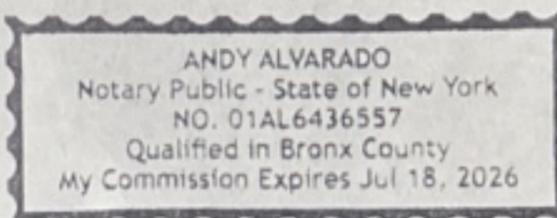
Print Name:	<u>Patrice Johnson</u>
Authorized Officer Title (if applicable):	<u>President of Young Adult Ministry</u>
Signature:	

State of New York) ss.:
 County of Bronx)

On the 30 day of May in the year 2025, before me, the undersigned, personally appeared Patrice Johnson, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Subscribed and sworn/affirmed before me this) 30 day of May, 2025
 Print Name: Andy Alvarado
 Signature:
 Qualified in Bronx County Commission Expires: July 18, 2026

effective: April 1, 2025





CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email: dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

June 9, 2025

Honorable City Council Members
The City of Mount Vernon Mount Vernon, New York
(Through the Office of the Mayor)

RE: Annual 5K Walk – Grace Baptist Church

Please be advised that the Department of Public Works, City of Mount Vernon, has no objections to Grace Baptist Church's Annual 5K Walk. The Department of Public Works will place No Parking signs 72 hours in advance and place barricades on South 6th Avenue between 1st Street and 2nd Street.

Respectfully,

John Nuculovic
Deputy Commissioner of Public Works

JN/dg

52 SIXTH AV. S. Mount Vernon, NY 10550

Actions

SEB-25-4

Special Event Application

View More

Details

Workflow

Attachments 3

(/#/explore/records/532516/details)

(/#/explore/records/532516/651566)

Show Workflow

Completed



Fire Department Inspection

Complete



Assignee

Teddy Beale



Due Date

Add

Scheduled Requested Past



No Appointments Scheduled Yet

Click on the button below to schedule a new appointment, or add at least one inspection type to inspect now.

Schedule

Inspect Now

Inspection Types



No Inspection Types Added Yet

You will be able to add new inspection types to a new appointment.

+ Add Type

Messages

All Messages

Oldest to Newest

Tuesday, June 3rd



Teddy Beale Public

June 3, 2025 at 2:08 pm



FDMV -Has no objection to the proposed 5K Walk /Run



CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION

(914) 665-2500 FAX (914) 665-2559



Lieutenant Juliet Evans
Commanding Officer

Sergeant Daniel De Benedictis
Executive Officer

Date: June 16, 2025

To: Office of the Police Commissioner

From: Sgt. De Benedictis, Support Services Division

Subject: Grace Baptiste 5K Run/Walk

Patrice Johnson President of the Young Adult Ministry has requested City Council to enact legislation for an “Annual Five Kilometer Run/Walk” The event is to be held on Thursday June 19, 2025, from 0800 hours to 1300 hours. The walk/run will begin and end at Grace Baptist Church on South 6th ave. The total number of participants is unknown at this time. Vendors will present at the event and it is recommended that they obtain all the proper permits prior to the event.

It is recommended that the participants of the procession utilize the sidewalk at all times. It is also recommended that a front and rear escort be provided for the estimated procession time between 0800 hours and 1300 hours and that Auxiliary officer assist.

Sgt. De Benedictis #3
Executive Officers
Support Services Division

CC: Patrol Division