



SAVE THE DATE JULY 2026

IIMC CMC/MMC EDUCATION PROGRAM

Certified Municipal Clerks (CMC) and the Master Municipal Clerks (MMC)

In affiliation with Central Connecticut State University

Office of Professional Education

WHEN: Sunday, July 12 – Thursday July 16, 2026

WHERE: Holiday Inn, 400 Old Loudon Road, Latham, NY

All classes are in person Sunday – Thursday

Registration information and full education training details are forthcoming.

Book your hotel room today!

If you have questions, contact one of the members of the Education Planning Committee:

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Sunday July 12, 2026		Monday July 13, 2026		Tuesday July 14, 2026		Wednesday July 15, 2026		Thursday July 16, 2026	
1:00-1:50 pm	Orientation (1) Staff	8:00-9:40 am	Parlimentary Procedures 1 Teach Me From Scratch (2) Dan Brown	8:00-9:40 am	Preparing For Protests and Ist Amendments Audits (2) NYCOM	8:00-9:40 am	Successful Municipal Mentor Leadership (2) Bob	8:00-8:50 am	Counterfeit Money (1) Trooper Steve
2:00-3:40 pm	Project Management 1 (2) Donna	10:00-11:40 am	Parlimentary Procedures 2 (2) Dan Brown	10:00-11:40 am	Speaking Up and Marching On: Hot Topics in the First Amendment Area (2) NYAOT Katie	10:00-11:40 am	Required Reporting to the OSC (2) NYSComptroller Dan	9:10-10:00 am	Latest Scams (1) Trooper Steve
4:00-5:40 pm	Project Management 2 (2) Donna	12:30-2:10 pm	Shared Ground: How Towns and Counties Funtion Together in New York (2) NYAOT Katie and NYSAC	12:30-2:10 pm	Understanding How Public and Association Libraries are Structured, Funded and Governed (2) Amy Heebner	12:30-2:10 pm	Required Policies and Procedures (2) NYSComptroller Dan	10:20-12:00 pm	Municipal Historians-It is NYS Law and It is Good for Local Government (2) Mary Cascone and Saratoga Historian
7:00-8:40 pm	Coping with Stress (2) Donna	2:30-4:10 pm	An Introduction to the Structure of NY's City and Village Governments (2) NYCOM Wade	2:30-4:10 pm	Civil Service 1 (2) Anthony Rotundo	2:30-4:10 pm	The Heros and Villians of Local Government (2) NYAOT Katie		
		4:30-5:20 pm	Planning and Zoning For Those Who Don't Plan and Zone (1) NYCOM Wade	4:30-5:20 pm	Social Media Without a Marketing Team (1) NYCOM	4:30-5:20 pm	Playing Nice in the Sandbox: The Municipal Clerk's Role in Building Effective Interdepartmental Relationships (2) NYAOT Katie		
		6:30-7:20 pm	Making of a Nation: Local Government Through 250th of American History (1) NYAOT Chris	6:30-7:20 pm	Cybersecurity Fundamentals (Annual Training) (1) NYMIR Elizabeth				