July 24, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Request to Amend Ordinance 11 from June 11, 2025: Request for approval of annual maintenance agreement renewal with Business Electronics (iRecord)

Honorable Council Members,

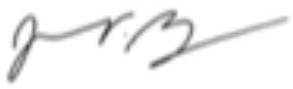
Management services respectfully request the City Council's approval to amend Ordinance 11 for the Department of Public Safety. We request the change of the budget line from A3120.416 to A1680.216 for the **annual maintenance agreement between Business Electronics (iRecord) and the City of Mount Vernon Police Department**.

This was approved at the June 11, 2025 City Council Meeting and subsequently at the June 17, 2025 Board of Estimate Meeting. Initially, it was requested that the funds be allocated from the Police Department's budget line **A3120.416 (Technology Upgrades).** However, technology-related expenses for the Police Department have been centralized under Management Services. As such, the appropriate budget line for this expense is **A1680.216 (Application Services),** and payment should be made accordingly.

The proposed maintenance coverage period is from July 1, 2025, through June 30, 2026. The **total cost of the contract renewal is $2,370.00**, which will be paid from **Budget Line A1680.216 (Application Services)**.

Should this request meet with your approval, we respectfully ask that legislation be enacted to authorize this amendment.

Sincerely,



Juan Perez
Commissioner of Management Services
Cc: Mayors Office, Comproller