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August 6, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

RE: Request To Authorize the Mayor to Contract with Gallagher Bassett to serve as the
Third-Party Administrator for the City's Legal Claims

Dear Honorable Members of the City Council:

As you know, on June 12, 2024, this Honorable Body approved the specifications for the City's proposal for a third-party administrator. As a result of this solicitation, the City received one proposal from Gallagher Bassett (GB), which was opened at the July 2 Board of Estimate meeting.

Upon reviewing GB's proposal and in consultation with our insurance broker and the Comptroller, I recommended that the Board of Estimate accept GB's proposal, which it did at its July 16, 2024 meeting. Now, I respectfully request that this Honorable Body authorize the Mayor to enter into a contract with GB to provide third-party administration services for the City's legal claims. The total anticipated cost for the recommended services is \$271,595.00. The funds for this contract shall be available in Insurance Premiums budget code A.1910.487. Attached is Gallagher Bassett's proposal for your review and consideration.

By contracting with GB, the Law Department will increase its ability to monitor cases and better manage its relationship with its third-party administrator and excess carrier. It will also maximize the Law Department's ability to provide more accurate cash reserves and reports to the City's elected officials regarding open cases and trends. Thank you for your consideration.

Respectfully submitted,

Brian G. Johnson
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