



BOARD OF WATER SUPPLY

MOUNT VERNON, NEW YORK

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

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January 5, 2026

VIA EMAIL:

Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUESTING AUTHORIZATION TO ENTER INTO A SOFTWARE-AS-A-SERVICE (SAAS) AGREEMENT WITH TYLER TECHNOLOGIES

Dear Honorable Council Members:

This letter serves as a formal request for the enactment of legislation authorizing the City of Mount Vernon Board of Water Supply to enter into an agreement with Tyler Technologies to adopt its Enterprise Resource Planning (ERP) system (formerly Munis) as the Board's primary platform for water utility administration and operations management, effective January 1, 2026, with a target Go-Live date in 2027.

This implementation will bring the Board of Water Supply into system alignment with the City of Mount Vernon, which currently utilizes Tyler Technologies for its enterprise operations. The estimated cost of the implementation includes one-time implementation fees totaling \$253,179, excluding travel costs estimated at \$24,660, and a recurring annual subscription fee of \$54,565, beginning July 1, 2026, for a three-year term, prorated accordingly. An enclosed Scope of Work (SOW) is submitted for your review and consideration.

Funds for this implementation and associated agreement are available in the Board of Water Supply's Fiscal Year 2026 budget.

Thank you for your consideration of this request. If you have any questions or concerns, please feel free to contact me.

Respectfully submitted,


Carlton Spruill
Commissioner



MOUNT VERNON
THE CITY OF MOUNT VERNON