



**MOUNT VERNON POLICE DEPT**  
**DEPARTMENT OF PUBLIC SAFETY**  
ROOSEVELT SQUARE -MOUNT VERNON, NY 10550

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**SHAWYN PATTERSON-HOWARD**  
MAYOR

**MARCEL OLIFIERS**  
ACTING COMMISSIONER/CHIEF OF OPERATIONS  
**JENNIFER LACKARD**  
DEPUTY COMMISSIONER OF WELLNESS & REFORM

September 29, 2025

Honorable City Council Members  
(Through the Office of the Mayor)  
City of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, NY 10550

**Subject: Request to Transfer Funds to cover Prisoner Meal costs**

Dear Honorable City Councilmembers,

This letter comes to request your approval of legislation authorizing the transfer of funds from **Budget line A3120.407 (Leasing, Print & Copy)** to Budget line **A3150.444 (Prisoner Meals)**. This transfer, in the amount of **\$8,000**, is necessary to cover the cost of prisoner meals in the jail for the remaining of year 2025. Please see detailed table below:

| Budget Line Transfer From            | Budget Line Transfer To       | Total Amount to Transfer |
|--------------------------------------|-------------------------------|--------------------------|
| A3120.407<br>(Leasing, Print & Copy) | A3150.444<br>(Prisoner Meals) | <b>\$ 8,000.00</b>       |
|                                      | <b>TOTAL:</b>                 | <b>\$ 8,000.00</b>       |

Current expenditures have exceeded the allocated amount, and additional funding is required to ensure uninterrupted provision of meals for individuals in custody. This transfer will allow the department to meet its obligations and maintain compliance with state-mandated requirements for inmate care.

If this request meets your approval, we respectfully ask that you enact legislation granting this approval.

Sincerely,

Marcel Olifiers  
Chief of Public Safety