CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**
*Mayor*

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

**DAMANI L. BUSH**
*Commissioner*
**JOHN NUCULOVIC**
*Deputy Commissioner*

September 1, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(*Through the Office of the Mayor*)

Re: Referral to Enter Agreement with Enterprise Fleet Management

Dear Honorable City Council Members,

The Department of Public Works is continuing our strategic efforts to modernize and stabilize our operations. I respectfully submit for your approval a recommendation to enter into an agreement with Enterprise Fleet Management for a 60-month lease for the acquisition and replacement of critical fleet vehicles as follows:

| # of Vehicles | Vehicle | Monthly Lease |
|---|---|---|
| 2 | Ford T-250 High Roof Cargo Van | $1,028.12 / ea. |
| 4 | Ford Explorer Active 4x4 | $834.60 / ea. |

As detailed previously during the department's Fleet Modernization Proposal, over 65% of our fleet is past its serviceable life and more than 62% is rated as unsatisfactory or worse. This has severely impacted the Department's ability to provide essential services such as snow removal, sanitation, parks maintenance, street sweeping, and emergency response.

This proposed partnership with Enterprise will allow the city to:

- Launch a structured 5–year replacement cycle,
- Reduce escalating maintenance and repair costs,
- Significantly improve response times and operational efficiency,
- And implement lifecycle and preventative maintenance policies to ensure long-term sustainability.

Additionally, this acquisition will enable the Department to reassign the currently overburdened supervisor dump body vehicles, which are presently used for both oversight and fieldwork into the general operating fleet. These multipurpose vehicles, which are vital assets during emergency and seasonal operations, can be redeployed to support daily work orders, bulk pickups, snow operations, and small haul jobs across all divisions. By doing so, the Department will expand its active inventory, enhance field capacity, and alleviate strain on the existing aged fleet without the need for immediate capital purchase.

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**Procurement and Funding**

The Department of Public Works intends to utilize cooperative procurement through Sourcewell, allowing for a streamlined acquisition process that is compliant with New York State procurement laws. The Enterprise agreement is structured to allow for flexible leasing with scheduled replacement, supported by guaranteed maintenance and resale value management.

**Associated Cost(s)**

The year one (1) payment of **$64,735.68** shall be due immediately upon entering and executing the contractual leasing agreement, with the same amount due thereafter annually for the five (5) year duration. These associated costs will be included in the operating budget going forward. This structured financing approach significantly reduces the burden of upfront capital costs while allowing the City to immediately upgrade critical service vehicles and better forecast long-term financial planning related to fleet operations.

Funding for the initial phase of the agreement will be allocated via **A1640.203** – DPW Motor Vehicle Control – Equipment.

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB/db

Cc: Comptroller's Office
DPW Deputy Commissioner
Garage Superintendent

Attachments: Appendix A – Enterprise - Master Equity Lease Agreement – Government
Appendix B – Enterprise - Full Maintenance Agreement
Appendix C – Enterprise – Manual Invoice
Appendix D - DPW Fleet Rolling Stock
Appendix E – Interdepartmental Fleet Reassignments