



George Latimer
Westchester County Executive

Department of Senior Programs and Services
Mae Carpenter
Commissioner

August 21, 2024

Ms. Kathleen Walker-Pinckney
Commissioner
CITY OF MOUNT VERNON
Mount Vernon Department of Recreation
City Hall - 1 Roosevelt Square
Mount Vernon, NY 10550

RE: Title III-C/NSIP: Meals & Nutrition-Related Services Contract, PY 2024

Dear Ms.Gadson:

Attached to the e-mail that was sent with this letter is a blank copy of the Title III-C and the Nutrition Services Incentive Program (NSIP) under the Older Americans Act for the provision of Meals & Nutrition-Related Services by CITY OF MOUNT VERNON . The contract is comprised of an Agreement and Schedules "A", "B", "C", "D", "E," "F", "G", "H" and "I" and will be for a term commencing retroactively on October 1, 2023 through December 31, 2024, noting that the III-C programs will commence on January 1, 2024 through December 31, 2024 and the NSIP Program will commence on October 1, 2023 through September 30, 2024. Funding for the programs will be in the amounts indicated below for actual meals provided during the term of the contract, and if applicable, for certain nutrition-related expenses actually incurred and paid by the CITY OF MOUNT VERNON . The Westchester County of Department of Senior Programs and Services("Department") may reduce the amount payable under the contract if the New York State Office for the Aging ("NYSOFA") reduces federal funding for the County of Westchester, in which case you will be notified.

The legislation for the Board Act authorizing the County to enter into agreement with your municipality is pending the approval of the Westchester County Board of Legislators. Furthermore, the Department is waiting on NYSOFA to post/provide the Standard Assurances in the 2024-2028 Four Year Plan, which is Schedule "I" of the contract. Therefore, Schedule "I" will be forwarded upon receipt.

Please be aware that the NSIP funding listed below are high estimates to cover your program for the projected annual NSIP allocation.

PROGRAM	FEDERAL FUNDS	MUNICIPALITY MATCH
III-C-1	\$87,942	\$27,333
Estimated III-C1 NSIP	\$12,616	N/A
III-C-2	\$55,093	\$17,531
Estimated III-C2 NSIP	\$8,091	N/A

Please refer to the "Standard Insurance Provisions" in Schedule "A" for detailed information regarding ALL required insurances. Contracts will be on hold pending receipt of any missing insurance form. Remember to list the County of Westchester as an Additional Insured on the Certificate of Liability Insurance.

You are required to mail in the completed PeerPlace MONTHLY REPORT signed by the staff member responsible for the report. The reports should be received by the County no later than the tenth (10th) day of the following month. The County reserves the right to withhold payment for failure to submit the monthly report by the deadline until the monthly report is received by the Department.

Return the entire completed and originally signed contract to me at the address listed in the footer on the first page. We suggest that you keep a completed copy of the entire contract for your records. We also suggest that you keep a blank copy of the contract in the event that you need to reprint a page.

Please direct program-related questions to your contract monitor, Patricia Szeliga, at 914-813-6432 or via e-mail at pls3@westchestercountyny.gov. You may also contact me at 914-813-6058 or via e-mail at ssj3@westchestercountyny.gov for questions pertaining to the processing of the contract.

Sincerely,



Sharon Johnson
Program Administrator

Attachments.