



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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Commissioner

JOHN NUCULOVIC
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RYAN ULRICH
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November 20th, 2025

Honorable City Council
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Authorization to Purchase Downtown Trash Receptacles for Business Districts

Dear City Council,

The Department of Public Works ("DPW") respectfully requests that the above-referenced item be placed on the agenda for consideration at the next scheduled City Council meeting.

Project Background

The City's existing wire trash baskets located in high-traffic commercial areas have reached or exceeded their useful life. Many are rusted, missing liners, or structurally compromised, leading to recurring overflow, litter accumulation, and sanitation inefficiencies. In their current state, these outdated receptacles create negative visual and environmental impacts, contribute to rodent and pest issues, and increase the time and labor required for daily collections by sanitation crews.

Replacing these aging baskets with standardized, commercial-grade steel receptacles is essential to improving the City's appearance, supporting cleaner and safer streets, and promoting Mount Vernon's economic vitality. The new receptacles will provide better containment of waste, reduce windblown debris, and enhance pedestrian experiences within our business districts. This initiative aligns with the administration's broader beautification, public safety, and sustainability goals, ensuring a visible improvement to the City's commercial corridors while strengthening civic pride and operational efficiency.

Proposed Purchase (Specifications & Scope)

Under this request, the City will procure commercial-grade, approximately 32-gallon, slatted steel trash receptacles with side opening, including:

- Receptacle body (steel)
- Rigid liner(s)
- In-ground mounting kits
- Freight/delivery to DPW yard

Procurement will be handled by the Purchasing Office in accordance with City policy. Final unit quantities will be set once pricing is confirmed and will not exceed the authorized budget.

Procurement Summary

DPW obtained three written quotes for commercial-grade downtown litter receptacles, including Belson Outdoors (two configurations) and Witt Industries. All three quotes were reviewed for price, product specifications, and compatibility with existing City infrastructure.

In accordance with the City's Procurement Policy, as amended and adopted by the City Council on April 24, 2024 (Agenda Item: Purchasing Policy Update, pp. 18–19), purchases under \$35,000 for DPW projects do not require a formal competitive bid. This procurement totals \$20,000, falling within the threshold and meeting all documentation requirements.

The recommended vendor offers the best combination of pricing, product durability, and compatibility with the City's existing units.

Requested Action

The Department of Public Works respectfully requests that the Mount Vernon City Council:

1. Authorize DPW and the Purchasing Office to purchase new downtown trash receptacles (with liners and in-ground mounts) for installation in City Business Districts, in an amount not to exceed **\$20,000, from Belson Outdoors.**
2. Authorize issuance of the necessary purchase order(s) in accordance with the City's Procurement Policy via Belson Outdoors.

The selected vendor is being recommended based on pricing, availability, and product compatibility with existing City infrastructure.

This purchase will support cleaner streets, reduce litter, and improve operational efficiency for sanitation crews.

Thank you for your consideration. I am available to answer any questions and to provide any additional documentation the Council may require.

Funding

The total associated cost for this purchase shall not exceed **\$20,000**

Funding for this purchase will be made through – A8160.203 (Equipment)

Respectfully,



Damani L. Bush

Commissioner of Public Works

DB/ru

Attachments

1. Vendor quotation(s) for receptacles, liners, and mounts

"The Jewel of Westchester"