



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
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COMMISSIONER

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DEPUTY COMMISSIONER of Reform

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CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

September 16, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Authorization for Parking Bureau to Enter into an Agreement with Passport Labs Inc.

Dear Honorable City Council Members,

I respectfully request that legislation be enacted authorizing the Parking Bureau to enter into an addendum agreement with our parking software provider, Passport Labs, Inc., located at 5960 Fairview Road, Suite 250, Charlotte, NC 28210.

This agreement would allow the City to implement a fully integrated system, combining enforcement and mobile payment functions within a single back-office platform. Citizens will benefit from a significantly more user-friendly and widely adopted app experience. Passport is a trusted parking solution used in several Westchester communities, including New Rochelle, Rye, White Plains, Mt. Kisco, Ossining, Pelham, Larchmont, and Port Chester.

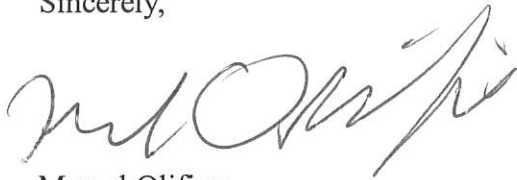
Users will be able to pay for parking via the mobile app, QR codes, guest checkout (no account required), or by initiating a session through text message. The app provides helpful features such as session reminders, the ability to easily extend time, and access to digital receipts—all of which contribute to a seamless parking experience.

The convenience fee will be passed on to the customer, and the reduced merchant processing fees will be netted from the parking fees collected. As such, no new expense line needs to be added to the City's budget.

All necessary signage and decals will be provided as part of the agreement, ensuring a smooth transition and clear communication with parkers.

Should this request meet with the approval of Your Honorable Body, we ask that legislation be enacted to authorize attendance and participation for this training.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marcel Olifiers', written in a cursive style.

Marcel Olifiers
Chief of Public Safety

Cc: Mayor
Comptroller
Law Department