



CITY OF MOUNT VERNON, N.Y.

Mayor Office

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Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

Re: Creation of Position – Data Officer (Building Department)

Dear Council Members:

The Mayor's Office is requesting that the City Council approve legislation to authorize the creation of the Data Officer position within the Department of Buildings. This position is covered by a grant from Bloomberg Harvard City Leadership Initiative until at least December 31, 2026.

On August 14, 2024, your honorable body adopted a previous resolution to enter Memorandum of Understanding (MOU) from Bloomberg Harvard City Leadership Initiative to accept the funds for the Bloomberg Harvard Fellow who is being onboarded into this new position. It was subsequently adopted by the Board of Estimate & Contract at the next meeting and the MOU was updated this year on May 14. This letter is written to formally establish this position within the city budget with the funds coming from code A2705.1(revenue) then expended from A3620.101G (expenditures).

Title	Grade	Minimum	Maximum
Data Officer	11A	\$ 71,384.38	\$ 92,851.27

The addition of this position comes at no cost to the city as the funds from Bloomberg Harvard City Leadership Initiative will be covering the full salary & benefits of the position. Thank you for your attention to this matter and please reach out if you have further questions.

In Service,

Shawyn Patterson-Howard, Mayor
City of Mount Vernon, NY

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