



**CITY OF MOUNT VERNON, NEW YORK**  
OFFICE OF THE CITY CLERK  
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TANESIA M. WALTERS, J.D., M.P.A.  
City Clerk

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NICOLE J. BONILLA, M.B.A.  
Deputy City Clerk

May 1, 2024

Honorable City Councilmembers  
City Hall  
1 Roosevelt Square  
Mount Vernon, NY 10550

Re: The Appointment of Deputy City Clerk - Nicole J. Bonilla

Dear Honorable City Councilmembers:

This letter request is in accordance with Section 34 of the Mount Vernon City Code which provides for the appointment of the Deputy City Clerk by the City Council. The City Council has deliberated and has decided on an appointee to the deputy city clerk position. Ms. Nicole J. Bonilla is the newly appointed deputy city clerk and commenced her position on April 29, 2024. Ms. Bonilla comes equipped with a strong foundation in public administration, she will provide comprehensive administrative and operational leadership and support to the city clerk's office and the council body. Ms. Bonilla posses the skills that will allow her to exercise initiative, judgement and make decisions within the scope of her assigned authority. She is a great addition to the City's management team.

Funds are appropriated through budget code A1410.101 in the 2024 adopted budget.

Respectfully,

Tanesia M. Walters, J.D., M.P.A.  
City Clerk