

Burrell, Debbie

From: Oliveto, Elizabeth <eqo9@westchestercountyny.gov>
Sent: Wednesday, September 17, 2025 2:59 PM
To: Burrell, Debbie
Cc: Norris-Lowe, Sonda
Subject: Contract for Workforce Development Academy for Youth (WDAY) 2025-2029

Debbie Burrell-Butler
Executive Director, MBA
Mt. Vernon Youth Bureau
City Hall, One Roosevelt Square
Mt. Vernon, NY 10550

Re: Contract for Workforce Development Academy for Youth (WDAY) 2025-2029

Dear Ms. Burrell-Butler,

I am pleased to inform you that the County of Westchester, on behalf of the Westchester-Putnam Local Workforce Development Board, intends to exercise an option with the Mt. Vernon Youth Bureau for the operation of WDAY. Under this agreement, the Mt. Vernon Youth Bureau will serve 40 youth at a cost of \$4,500 per participant, for a total contract amount of \$180,000.

The term of this agreement will commence on or about July 1, 2025, and continue through June 30, 2029, unless terminated earlier in accordance with the provisions of the agreement. The County, at its sole discretion, may extend the term for up to three (3) additional one-year periods under the same pricing terms and conditions, with the understanding that the not-to-exceed cap may be adjusted annually based on available funding.

This funding is provided under the Workforce Innovation and Opportunity Act of 2014, PL 113-128, and its implementing regulations (WIOA). Please note that all funds must be expensed or incurred by June 30, 2025, as required under WIOA.

The proposed contract is subject to approval by the Westchester County Commissioner of Social Services, the Westchester County Board of Acquisition and Contract, and the Westchester County Attorney.



Congratulations, and welcome to the team! We look forward to a successful partnership in supporting Westchester's youth.

Sincerely,

Liz

"Always leave your campsite better than how you found it." -James O. -

Elizabeth (Liz) Oliveto
Program Administrator for Youth Development
Westchester-Putnam Career Center Network
(914) 419-5907