



**CITY OF MOUNT VERNON  
POLICE DEPARTMENT  
SUPPORT SERVICES DIVISION**



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*Captain Michael Goldman  
Commanding Officer*

*Sergeant Juliet Evans  
Executive Officer*

Date: May 22, 2024  
To: Office of Police Commissioner  
From: Executive Officer of Support Services Division  
**Subject: Unity Baptist Tabernacle – Block Party/ Special Event**

The undersigned supervisor has reviewed the Block Party/Special Event permit submitted by Jeannette Dicks on behalf of Unity Baptist Tabernacle Church. The event is scheduled for Saturday, June 22, 2024, between 0900 and 1700 hours, with no rain date given. The event is a church block party, and the event organizer is requesting to have the following street closed to vehicular traffic:

- East 2<sup>nd</sup> Street between South 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue
- “No Parking” signs on the Southside of the above-mentioned block

The application states that the church will supply amplification equipment such as a microphone and speaker. There will be no food or beverage sold at the event but there will be vendors; the applicant states that she would provide the information for the vendors to Mount Vernon City Clerk’s Office before the event. The undersigned supervisor has no public safety concerns about this event and recommends the approval of this request. The undersigned supervisor recommends the following:

- DPW to place barricades at the intersection of South 1<sup>st</sup> Avenue and East 2<sup>nd</sup> Street.
- DPW to place barricades at the intersection of South 2<sup>nd</sup> Avenue and East 2<sup>nd</sup> Street.
- The patrol supervisor should monitor the event and be authorized to hire officers on overtime as deemed necessary, at the expense of the organizers.

*Sgt. Juliet Evans #4 5/22/24*  
Sergeant Juliet Evans #4  
Executive Officer of Support Services Division

CC: Patrol Division  
Parking Bureau  
Department of Public Works

*Daniel Gibson*  
6/22/24