



**CITY OF MOUNT VERNON, NEW YORK**  
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City Clerk

**NICOLE BONILLA, MBA**  
Deputy City Clerk

February 6, 2025

Re: Mayoral Recommendations - Mount Vernon Economic Development Task Force

Honorable City Council Members,

Mayor Patterson-Howard would like to recommend the following to the Mount Vernon Economic Development Task Force, under chapter 24, section 24-7, which provides for the appointment of members by the Mayor.

1. **Robin Mack** – Mayor/Designee (2 years)
2. **Kyle Munoz** – Manufacturing/Industrial (Mayor 3 years)
3. **Dr. Belinda S. Miles** (Westchester Community College) – Educational/Workforce (Mayor 2 years)
4. **Marsha Gordon** (Business Council of Westchester) – Non-Profit with Economic Development (Mayor 3 years)
5. **Jeffery Deitrich** – Resident (Mayor 3 years)

This letter requests that the City Council enact legislation to appoint the above-named to the Mount Vernon Economic Development Task Force.

Sincerely,

Nicole Bonilla, MBA  
Deputy City Clerk



## CITY OF MOUNT VERNON, N.Y.

Mayor Office

**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2362 – Fax: (914) 665-6173

**MALCOLM CLARK**  
*Chief of Staff*  
**KHENDRA DAVID**  
*Deputy Chief of Staff*

February 4, 2025

Honorable City Council  
City Hall, 1 Roosevelt Square  
Mount Vernon, NY 10552

### **Appointments for Economic Development Task Force**

Honorable City Councilmembers:

In accordance with Chapter 24, section 24-7 of the Mount Vernon City Code, which provides for the appointment of members to the Economic Development Task Force by the Mayor; this letter requests the enactment of legislation to appoint the following to the Mount Vernon Economic Development Task Force.

1. **Robin Mack** -Mayor/Designee (2 years)
2. **Kyle Munoz** – Manufacturing/Industrial Biz (Mayor- 3 Years)
3. **Dr. Belinda S. Miles (Westchester Community College)** – Educational/Workforce (Mayor – 2 Years)
4. **Marsha Gordon, (Business Council of Westchester)** – Non-Profit W/ Economic Development (Mayor - 3 Years)
5. **Jeffery Deitrich** – Resident (Mayor – 3 Years)

In Service,

Shawyn Patterson-Howard, MPA  
City of Mount Vernon

## **An Ordinance to Establish the Mount Vernon Economic Development Task Force**

### **Section 1: Title**

This ordinance shall be known as the "Mount Vernon Economic Development Task Force Establishment Ordinance."

### **Section 2: Purpose**

The purpose of this ordinance is to establish the Mount Vernon Economic Development Task Force (MV-EDTF), aimed at promoting economic growth, creating job opportunities, attracting and retaining businesses, and improving the overall economic quality of life in the City of Mount Vernon.

### **Section 3: Definitions**

For the purposes of this ordinance, the following terms shall be defined as follows:

- "Task Force": Refers to the Mount Vernon Economic Development Task Force.
- "Member": An appointed individual serving on the Task Force.

### **Section 4: Composition**

The Task Force shall consist of the following members, with staggered terms to ensure continuity:

1. Two members of the City Council, appointed by the City Council for terms of two years; one member's term will expire on even years, and the other on odd years.
2. The Mayor or a designated representative, appointed by the Mayor for a term of two years.
3. One Board Member of the Mount Vernon Chamber of Commerce, appointed by the City Council for a term of three years.
4. Four business leaders from the Mount Vernon business community, with two appointed by the Mayor for terms of three years, one of whom must be an owner of a manufacturing or industrial business. The remaining two business leaders will be appointed by the City Council for terms of two years each.
5. Two representatives from local educational institutions or workforce development organizations, appointed by the Mayor for terms of two years.
6. One representative from a local non-profit organization with economic development expertise, appointed by the Mayor for a term of three years.
7. Two residents of the City of Mount Vernon, with one appointed by the Mayor for a term of three years and one appointed by the City Council for a term of two years.

The initial appointments may be of shorter duration to establish a staggered schedule. Thereafter, appointments shall be for the full term as specified or until successors are appointed.

### **Section 5: Responsibilities**

The Task Force shall:

1. Advise the City Council on economic development policies and strategies.

2. Develop and recommend a strategic plan for economic development.
3. Foster partnerships with local businesses, educational institutions, and community organizations.
4. Promote business development and retention.
5. Identify and recommend potential funding sources for economic development projects.
6. Provide an annual report to the City Council on its activities and progress.

**Section 6: Meetings**

The Task Force shall meet at least quarterly or as needed. Meetings shall be open to the public in accordance with local government transparency guidelines.

**Section 7: Duration**

The Task Force shall exist for a period of 5 years from the date of its establishment, after which its continuation will be reviewed by the City Council.

**Section 8: Effective Date**

This ordinance shall take effect immediately upon passage and approval.

**Section 9: Severability** If any part of this ordinance is declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining portions.