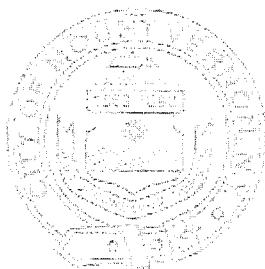


FILED  
CITY CLERK  
MOUNT VERNON, NY

2025 MAY 15 A 8:43

## **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY



### **Meeting Agenda - Final**

**Wednesday, May 14, 2025**

**7:00 PM**

**CITY COUNCIL CHAMBERS  
CITY HALL**

### **City Council**

*NICOLE BONILLA, M.B.A.  
City Clerk*

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL  
HELD ON WEDNESDAY, [INSERT DATE], 2025.**

**Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.**

*\*\*\* This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. \*\*\**

**PRESIDING:** Danielle Browne, President

**OTHERS:** Nicole Bonilla, City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Deputy Corporation Counsel.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Council President Danielle Browne called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Browne explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

**PUBLIC COMMENT**

**REFERRAL SESSION**

Roll Call administered by City Clerk Nicole Bonilla

**REPORTS OF STANDING COMMITTEES AND ACTION THEREON**

**To the Council:**

**LEGISLATION AND PUBLIC WORKS**

1. Office of the Mayor: An Ordinance Authorizing the Mayor to Attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Annual Meeting & Training School - (May 28th to May 30th, 2025)
2. Office of the Mayor: An Ordinance Authorizing the Execution of an Updated Memorandum of Understanding (MOU) with the Bloomberg Harvard City Leadership Initiative
3. Department of Public Works: An Ordinance Authorizing the Amendment of Article IX, Section 105-B, entitled "Abatement of Nuisance" of the Code of the City of Mount Vernon
4. Department of Public Works: An Ordinance Authorizing a One (1) Year Leave of Absence for Mr. Jawaad Abdul-Halim, Laborer to Serve as Code Enforcement Officer in the Department of Public Works
5. Department of Public Works: An Ordinance Authorizing the Mayor to Enter into a Land Lease Agreement with Max Johl of Positive Pup Playgroup for the External Area of the Animal Shelter Located at 600 Garden Avenue, Mount Vernon, NY 10550

6. Department of Public Works: An Ordinance Authorizing the Department of Public Works, on behalf of the City of Mount Vernon, to Commemorate National Public Works Week from May 18 to May 24, 2025
7. Department of Public Works: An Ordinance Authorizing the Attendance of the Department of Public Works Skilled Laborer Bryan Whitley at the Traffic Signal Technician Training Through the International Municipal Signal Association (IMSA), and Authorizing Expenditure of Funds for such Purpose
8. Department of Public Works: An Ordinance Authorizing the Declaration of Emergency at City-Owned Property (Parking Structure and Fire Department of Mount Vernon Station houses)

**To the Council:**

**HUMAN RESOURCES**

9. Department of Recreation: An Ordinance Authorizing the Creation of an Additional Recreation Assistant Position in the Department of Recreation, Reallocating Funds from an Existing Position, and Amending the Adopted 2025 Budget Accordingly
10. Department of Recreation: An Ordinance Authorizing the Department of Recreation to Co-Sponsor the 2025 "4th Street Classic Basketball Tournament" in Partnership with 4th Street Classic Basketball and Groovey Lou, and to Provide Support Services
11. Youth Bureau: An Ordinance Authorizing the Amendment of Ordinance No. 16, adopted by the City Council on April 23, 2025, entitled "AN ORDINANCE GRANTING PERMISSION TO THE MOUNT VERNON YOUTH BUREAU (MVYB) TO UTILIZE CITY HALL PLAZA ON WEDNESDAY, MAY 14, 2025, TO HOST THE YOUTH MENTAL WELLNESS FEST "VIBE CHECK" THROUGH THE READY4LIFE PROGRAM" -- Wednesday, May 20, 2025

**To the Council:**

**PUBLIC SAFETY AND CODES**

12. Fire Department: An Ordinance Authorizing the Provisional Appointment of Fire Captain Robert D. Curtin to the Position of Provisional Deputy Fire Chief within the Mount Vernon Fire Department
13. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into a Memorandum of Understanding (MOU) to Partner with Westchester County on the STRIVE Initiative under the New York State Division of Criminal Justice Service (DCJS)

**To the Council:****FINANCE AND PLANNING**

14. Department of Assessment: An Ordinance Authorizing the Amendment of Ordinance No. 16, adopted by the City Council on November 13, 2024, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION FOR A CORRECTION FOR THE TAX YEARS 2023 AND 2024 FOR CITY, COUNTY AND SCHOOL TAX BILLS AND DIRECTING THE COMPTROLLER TO ISSUE A REFUND/CREDIT TO METRO GREEN REALTY OF WESTCHESTER, LLC / O OAK STREET - (BLOCK 164.68-1055-19) DUE TO A CORRECTION OF ERROR)"
15. Office of the Comptroller: An Ordinance Authorizing the Extension and Modification of the Tax Interest Amnesty Program for Qualified Owner-Occupied Residential Properties in the City of Mount Vernon
16. Office of the Comptroller: An Ordinance Authorizing a Budget Transfer from Contingency to City Council Outside Contracted Services to Support Legal Services for the Charter Review Commission - (COMP2025-8)
17. City Council: A Resolution of the City Council of the City of Mount Vernon Authorizing the Second Amendment to the Land Disposition Agreement Regarding 20 S. 2nd Square CMV, LLC - (LADA for Library Square)

**ADD-ON****HUMAN RESOURCES**

18. A Resolution of the City Council of the City Mount Vernon, New York Honoring Ms. Veronica Gill on the Occasion of Her 100th Birthday

**LEGISLATION AND PUBLIC WORKS**

19. Elizabeth Ferreira: An Ordinance Authorizing a City Permit for the Portuguese American Club's Annual St. Antonio Feast / Portugal Day Block Party on June 8, 2025

**PUBLIC SAFETY AND CODES**

20. Department of Buildings: An Ordinance Authorizing the Reallocation of Funds from the Code Enforcement Officer Position to Fund a Temporary Help Position in the Department of Buildings

**OTHER BUSINESS/CLOSING COMMENTS**

MAY 14 2025

AN ORDINANCE AUTHORIZING THE MAYOR  
TO ATTEND THE 2025 NEW YORK CONFERENCE  
OF MAYORS AND MUNICIPAL OFFICIALS  
(NYCOM) 2025 ANNUAL MEETING & TRAINING  
SCHOOL AND APPROVING RELATED EXPENSES

Whereas, by letter dated April 30, 2025, the Mayor has requested legislation authorizing her attendance at the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Annual Meeting & Training School to be held in Bolton Landing, New York, from May 28, 2025, to May 30, 2025; and

Whereas, the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Annual Meeting & Training School will be held in Bolton Landing, New York, from May 28th to May 30th, 2025; and

Whereas, the NYCOM Annual Meeting provides an important forum for municipal leaders and city executives throughout New York State to share best practices, participate in training, and engage with state and local policymakers; and

Whereas, it is in the interest of the City of Mount Vernon that its leadership remain informed of current municipal strategies and legal developments and establish professional networks to enhance local governance; and

Whereas, the registration cost for attendance shall not exceed \$600.00 per person, and the total expense for the trip, including registration, transportation, hotel accommodations, and incidentals, shall not exceed \$1,500.00; and

Whereas, such expenses are to be charged to Budget Line A 1210.402 – Travel;  
**Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization.** The Mayor of the City of Mount Vernon is hereby authorized to attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Annual Meeting & Training School in Bolton Landing, New York, from May 28th to May 30th, 2025.

**Section 2. Expense Approval.** The City Council hereby approves the expenditure of funds for said travel, with a total cost not to exceed One Thousand Five Hundred Dollars (\$1,500.00), including registration, transportation, accommodations, and incidentals.

**Section 3. Budget Line Item.** All costs associated with this trip shall be charged to Budget Line A 1210.402 – Travel.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Potest: Absent    Ordinance: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED  
MAY 15 2025

Date

BY

Mayor

*Quethin Gleason*

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST

*Maria Bonilla*  
City Clerk

MAY 14 2025  
2

AN ORDINANCE AUTHORIZING THE  
EXECUTION OF AN UPDATED MEMORANDUM OF  
UNDERSTANDING (MOU) WITH THE BLOOMBERG  
HARVARD CITY LEADERSHIP INITIATIVE

Whereas, by letter dated April 21, 2025, the Mayor has requested legislation authorizing her to execute the updated Memorandum of Understanding (MOU) between the City of Mount Vernon and the Bloomberg Harvard City Leadership Initiative, in substantially the form presented to the City Council and attached hereto; and

Whereas, the City of Mount Vernon, through the leadership of the Patterson-Howard Administration, has established a valuable partnership with the Bloomberg Harvard City Leadership Initiative at the Harvard Kennedy School of Government; and

Whereas, this partnership has facilitated the placement of a Bloomberg Harvard City Hall Fellow in the City of Mount Vernon's Buildings Department, providing critical operational support at no cost to the City; and

Whereas, the services rendered by the Fellow have significantly contributed to the administration's strategic goals of improving departmental efficiency, enhancing service delivery, and supporting policy development within City operations; and

Whereas, the Bloomberg Harvard team has issued updated grant award language and provided a revised Memorandum of Understanding to ensure compliance with current grant reporting and administrative standards; and

Whereas, while the substance of the fellowship and the City's obligations remain unchanged, the updated MOU reflects necessary technical revisions to align with the Initiative's current requirements; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:


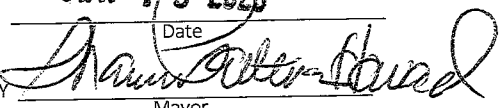
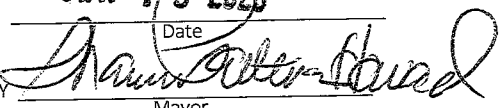
**Section 1. Authorization to Execute Updated MOU.** The Mayor of the City of Mount Vernon is hereby authorized to execute the updated Memorandum of Understanding between the City of Mount Vernon and the Bloomberg Harvard City Leadership Initiative, in substantially the form presented to the City Council and attached hereto.

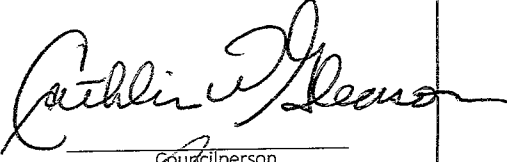


**Section 2. Ratification of Prior Acts.** All actions heretofore taken by the Mayor, the Buildings Department, or other officers or employees of the City in connection with the Bloomberg Harvard City Hall Fellowship are hereby ratified and confirmed.

**Section 3. No Fiscal Impact.** Executing the updated MOU shall not impose any financial obligation on the City, as the Fellow's services are provided through the Bloomberg Harvard City Leadership Initiative at no cost to the City of Mount Vernon.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted

APPROVED AS TO FORM  
  
Assistant Corporation Counsel  
  
APPROVED  
MAY 15 2025  
Date  
  
BY  Mayor

  
Councilperson  
  
THIS ORDINANCE  
ADOPTED BY CITY COUNCIL  
  
President  
  
ATTEST:  
  
City Clerk

2

MAY 14 2025

3

AN ORDINANCE AUTHORIZING THE AMENDMENT OF  
ARTICLE IX, SECTION 105-B, ENTITLED "ABATEMENT OF  
NUISANCE" OF THE CODE OF THE CITY OF MOUNT VERNON

Whereas, by letter dated April 17, 2025, the Commissioner of the Department of Public Works has requested legislation authorizing Amendment to Article IX - The Department of Public Works; § 105-B- Abatement of Nuisance of the City of Mount Vernon Municipal Code; and

The City of Mount Vernon, in the City Council convened, does hereby ordain and enact:

Section 1. Section 105-B of Chapter IX of the Code of the City of Mount Vernon, entitled "Abatement of Nuisance," is hereby amended as follows:

**Article IX.-Department of Public Works**

**§ 105-B. Abatement of Nuisance.**

**§ 105-B- Abatement of Nuisance**

[Added by L.L. No. 2-1929; amended by L.L. No. 3-1942; L.L. No. 2-1962; L.L. No. 5-1962; L.L. No. 3-1964; L.L. No. 2-1970; L.L. No. 1-1972; L.L. No. 7-1980<sup>III</sup>; L.L. No. 1-1981; L.L. No. 1-1986; 8-9-2023]

The Commissioner of Public Works shall have the power to enter upon property, both public and private, and to remove accumulations of rubbish and deleterious matter therefrom, to fill in depressions where water is likely to gather and stagnate, and to abate any other conditions creating or tending to create a condition detrimental to the health, safety and general welfare of the immediate neighborhood or the public at large. Where the owner of property upon which any accumulations of rubbish and deleterious matter or depression or condition detrimental to health, safety and general welfare exists [shall] fails to abate, remove or fill in the same within [five days] forty-eight (48) hours after written notice so to do has been served upon him either personally or by delivering the same at his last known place of residence, or if he be a nonresident, by mailing the same to him at his last known place of residence, or if the name of the owner or his place of residence cannot be ascertained after due diligence, by posting the same in a conspicuous place upon the premises, the Commissioner of Public Works shall impose a fine/penalty of [no less than \$500.00 and not more than \$3,000.00 for each violation] \$750 for a first offense; \$1,500 for a second offense; and \$3,000 for each subsequent offense (third and any thereafter) and/or have said rubbish and deleterious matter removed and depressions filled in and conditions abated, either by the Department of Public Works or by hiring a private contractor, subject, however, to the laws pertaining to public bidding. In the event that the Department of Public Works is so employed, it shall, upon completion of the work of such removal, filling in or abatement, send to the owner of the property upon which said work has been done whose name appears on the last assessment roll, a bill for the value of the work done and the expense incurred.

The purpose of imposing an associated fine structure is to support enforcing city ordinances that optimize the quality of life. Public education and outreach will always be our first step, but enforcement must be established to prosecute chronic violators of the City's ordinances. Other Municipalities are prepared to impose hefty fines and penalties on chronic violators of the abatement of nuisance ordinance. Various factors, such as health, environmental impact, infestation, blight, and property values, are affected when we do not effectively address nuisances. The amendment of this Ordinance will demand zero tolerance for blighted properties throughout the City.

Section 2. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

New Matter Underlined

Deleted Matter in Brackets [ ]

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED  
MAY 15 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea Browne: Yea  
Gleason: Yea Thompson: Yea  
Poteat: Absent Ordinance: Adopted

3

4

AN ORDINANCE AUTHORIZING A ONE (1) YEAR  
LEAVE OF ABSENCE FOR MR. JAWAAD ABDUL-HALIM,  
LABORER, TO SERVE AS CODE ENFORCEMENT  
OFFICER IN THE DEPARTMENT OF PUBLIC WORKS

Whereas, in a letter dated April 22, 2025, the Commissioner of the Department of Public Works formally requested the authorization of a one (1) year leave of absence for Mr. Jawaad Abdul-Halim from his position as Laborer in the Department of Public Works; and

Whereas, Mr. Jawaad Abdul-Halim is presently employed by the City of Mount Vernon as a Laborer; and

Whereas, Mr. Abdul-Halim has been offered and has accepted a temporary appointment to serve in the capacity of Code Enforcement Officer within the Department of Public Works; and

Whereas, Mr. Abdul-Halim has requested a one (1) year leave of absence from his current position as Laborer in order to fulfill the duties and responsibilities of the Code Enforcement Officer role; and

Whereas, such leave of absence is consistent with the terms and provisions of the Teamsters Local 456 Union Contract; and

Whereas, the City of Mount Vernon supports this professional development opportunity and finds it to be in the best interest of the Department of Public Works and the City as a whole; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Approval of Leave of Absence.** The City Council authorizes a one (1) year leave of absence for Mr. Jawaad Abdul-Halim from his position as Laborer in the Department of Public Works.

**Section 2. Term of Leave.** The leave of absence shall be effective from May 5, 2025, through May 4, 2026.

**Section 3. Purpose of Leave.** The purpose of the leave is to allow Mr. Abdul-Halim to fulfill the temporary position of Code Enforcement Officer within the Department of Public Works.

**Section 4. Union Contract Compliance.** This resolution is in accordance with the provisions of the Teamsters Local 456 Union Contract, and all rights and protections under said contract shall remain in full effect.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its passage and approval by the City Council.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Potat: Absent    Ordinance: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED  
MAY 15 2025

Date

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST

City Clerk

4



MAY 14 2025

5

**AN ORDINANCE AUTHORIZING THE  
MAYOR TO ENTER INTO A LAND LEASE  
AGREEMENT WITH MAX JOHL OF POSITIVE  
PUP PLAYGROUP FOR THE EXTERNAL AREA  
OF THE ANIMAL SHELTER LOCATED AT 600  
GARDEN AVENUE, MOUNT VERNON, NY 10550**

**Whereas**, in a letter dated April 25, 2025, the Commissioner of the Department of Public Works formally requested the authorization for the Mayor, on behalf of the Department of Public Works, to enter into a land lease agreement with Mr. Max Johl, doing business as Positive Pup Playgroup, for the external area of the Animal Shelter located at 600 Garden Avenue, Mount Vernon, NY 10550; and

**Whereas**, the City of Mount Vernon owns real property located at 600 Garden Avenue, Mount Vernon, NY 10550, which includes an Animal Shelter with adjacent external space suitable for public-private use; and

**Whereas**, the Department of Public Works (DPW) of the City of Mount Vernon has identified an opportunity to lease said external area to Mr. Max Johl, operating as Positive Pup Playgroup, to provide a secure and supervised environment for dogs to play, socialize, and receive light training; and

**Whereas**, the lease of this space will allow for a productive use of currently underutilized City-owned land and aligns with the City's goals to promote pet-friendly services and responsible dog ownership within the community; and

**Whereas**, the Department of Public Works has recommended approval of this lease agreement, which includes financial benefits to the City through monthly rental income and requires the lessee to maintain the leased premises; and

**Whereas**, the lease agreement will be for a fixed term of one (1) year, commencing May 15, 2025 and ending May 14, 2026, at a monthly rental rate of \$1,200.00, with revenues deposited under City Revenue Code A2410 (Rental of Real Property); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization.** The City Council authorizes the Mayor, on behalf of the Department of Public Works, to enter into a land lease agreement with Mr. Max Johl, doing business as Positive Pup Playgroup, for the external area of the Animal Shelter located at 600 Garden Avenue, Mount Vernon, NY 10550.

**Section 2. Lease Terms.**

The lease shall:

- Begin on May 15, 2025, and expire on May 14, 2026;
- Require monthly rent payments of \$1,200.00 due on the 1st of each month;
- Limit the use of the leased premises solely for dog play, socialization, and light training;
- Prohibit any other use not specifically permitted under the lease;
- Require Positive Pup Playgroup to maintain the leased premises in a clean, safe, and orderly condition in accordance with the agreement.

5

MAY 14 2025

5


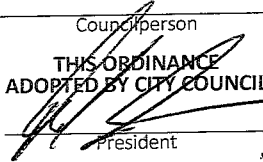

**Section 3. Revenue Designation.** All revenues derived from this lease shall be deposited under the Revenue Code A2410 (Rental of Real Property).

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon approval from the Board of Estimate & Contract.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted

APPROVED AS TO FORM  
  
Assistant Corporation Counsel

APPROVED  
MAY 15 2025  
Date  
  
BY \_\_\_\_\_ Mayor

  
Councilperson  
THIS ORDINANCE  
ADOPTED BY CITY COUNCIL  
  
President  
ATTEST:  
  
City Clerk

MAY 14 2025

6

AN ORDINANCE AUTHORIZING THE DEPARTMENT  
OF PUBLIC WORKS, ON BEHALF OF THE CITY OF  
MOUNT VERNON, TO COMMEMORATE NATIONAL  
PUBLIC WORKS WEEK FROM MAY 18 TO MAY 24, 2025

**Whereas**, in a letter dated April 29, 2025, the Director of Sustainability formally requested the authorization for the Department of Public Works, on behalf of the City of Mount Vernon, to recognize and celebrate *National Public Works Week* from May 18 through May 24, 2025; and

**Whereas**, public works professionals focus on infrastructure, facilities, and services that are vital to the sustainable functioning and safety of our community, including transportation, water, sewer, public buildings, waste management, and environmental protection; and

**Whereas**, the men and women who serve in public works professions contribute daily to the health, safety, comfort, and quality of life for the residents of Mount Vernon; and

**Whereas**, the American Public Works Association has designated the week of May 18–24, 2025, as *National Public Works Week*, with the theme “People, Purpose, Presence,” emphasizing the ideals that drive public works professionals to support their communities through service and dedication; and

**Whereas**, the City of Mount Vernon seeks to honor these professionals, increase public awareness of their contributions, and foster stronger connections between the Department of Public Works and the community it serves; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization to Celebrate National Public Works Week.** The Department of Public Works, on behalf of the City of Mount Vernon, is hereby authorized to formally recognize and celebrate *National Public Works Week* from May 18 through May 24, 2025.

**Section 2. Activities and Recognition.** The Department of Public Works is further authorized to plan, coordinate, and implement events, community outreach, and educational initiatives in observance of National Public Works Week. These efforts shall aim to raise public awareness, acknowledge the contributions of departmental staff, and underscore the vital role that public works services play in the daily life and functioning of the City.

**Section 3. Theme Acknowledgment.** The City acknowledges and endorses the 2025 national theme, “People, Purpose, Presence,” as an apt and meaningful reflection of the dedication and mission of public works employees serving the City of Mount Vernon.

**Section 4. Community Engagement.** City departments and the public are encouraged to participate in scheduled events and activities throughout the week to show appreciation for the City’s public works personnel and learn more about the work they do to enhance Mount Vernon's well-being and infrastructure.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its adoption by the City Council.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

MAY 15 2025

Date

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted

7

**AN ORDINANCE AUTHORIZING THE ATTENDANCE  
OF THE DEPARTMENT OF PUBLIC WORKS  
SKILLED LABORER BRYAN WHITLEY AT THE  
TRAFFIC SIGNAL TECHNICIAN TRAINING THROUGH  
THE INTERNATIONAL MUNICIPAL SIGNAL  
ASSOCIATION (IMSA), AND AUTHORIZING  
EXPENDITURE OF FUNDS FOR SUCH PURPOSE**

**Whereas**, in a letter dated May 6, 2025, the Commissioner of the Department of Public Works formally requested the authorization for attendance of Department of Public Works Skilled Laborer Bryan Whitley at the International Municipal Signal Association (IMSA) Traffic Signal Technician Training program scheduled for June 15–19, 2025; and

**Whereas**, the City of Mount Vernon is committed to the safe and effective installation, operation, and maintenance of its traffic signal systems for the protection and benefit of its residents and road users; and

**Whereas**, the International Municipal Signal Association (IMSA) offers a nationally recognized Traffic Signal Technician Training program designed to enhance professional competency in traffic control systems; and

**Whereas**, the City recognizes the importance of certifying staff to nationally accepted standards to ensure that municipal traffic infrastructure is installed and maintained using the best and safest practices; and

**Whereas**, Bryan Whitley, a Skilled Laborer in the Department of Public Works, has been selected to attend a four-day IMSA training course, taking place from June 15th to June 19th, 2025, which includes Temporary Traffic Control and Traffic Signal Technician I certification and examination; and

**Whereas**, the total cost of attendance is \$1,600.00 and sufficient funds are available in the City Budget under line item A8170.405; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization.** The City Council authorizes and approves the attendance of Department of Public Works Skilled Laborer Bryan Whitley at the International Municipal Signal Association (IMSA) Traffic Signal Technician Training program scheduled for June 15–19, 2025.

**Section 2. Expenditure of Funds.** The City Comptroller is authorized to disburse up to \$1,600.00, charged to Budget Code A8170.405, to cover training, registration, and examination fees related to the IMSA program.

**Section 3. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

MAY 15 2025

Date

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

7

MAY 14 2025

8

**AN ORDINANCE AUTHORIZING THE DECLARATION  
OF EMERGENCY AT CITY-OWNED PROPERTY  
(PARKING STRUCTURE AND FIRE DEPARTMENT  
OF MOUNT VERNON STATIONHOUSES)**

**Whereas**, by letter dated May 1, 2025, the Commissioner of the Department of Public Works has requested legislation authorizing the declaration of emergency concerning the condition of the following City-owned properties listed below; and

**Whereas**, the City of Mount Vernon is the owner of various public facilities, including but not limited to the Parking Garage located at:

- 6 East Sidney Avenue, Mount Vernon, NY 10550;
- Fire Department of Mount Vernon (FDMV) Headquarters at 470 East Lincoln Avenue, Mount Vernon, NY 10552;
- FDMV Station 2 at 435 South Fulton Avenue, Mount Vernon, NY 10553; and
- FDMV Station 3 at 50 West 3rd Street, Mount Vernon, NY 10550; and

**Whereas**, the Deputy Commissioner of the Department of Public Works has identified urgent safety concerns involving deteriorated concrete assemblies and structural components at the City-owned facilities; and

**Whereas**, the parking garage at 6 East Sidney Avenue has ornamental, non-structural concrete assemblies affixed by bolts and cured-in-place methods that now present imminent hazards and require immediate removal; and

**Whereas**, the vehicle launching pads (concrete aprons) at all three FDMV firehouses are in a state of severe disrepair and require replacement to ensure proper operational readiness and the safety of personnel and equipment; and

**Whereas**, the condition of the structures, if left unremedied, may pose a risk to public safety, property, and the continuity of essential municipal services; and

**Whereas**, the City of Mount Vernon seeks to act immediately under emergency procurement protocols to ensure timely mitigation and repairs without delay; and

**Whereas**, the cost of such emergency work shall be fully funded through the Community Development Block Grant (CDBG) Program at no cost to the City's General Fund; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Declaration of Emergency.** The City Council hereby declares an emergency with respect to the condition of the following City-owned properties:

- Parking Garage at 6 East Sidney Avenue, Mount Vernon, NY 10550
- Fire Department Headquarters at 470 East Lincoln Avenue, Mount Vernon, NY 10552
- FDMV Station 2 at 435 South Fulton Avenue, Mount Vernon, NY 10553
- FDMV Station 3 at 50 West 3rd Street, Mount Vernon, NY 10550

Such an emergency declaration is made for the purpose of facilitating immediate repair, remediation, and construction work necessary to protect public safety and municipal operations.

MAY 14 2025

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**Section 2. Description of Emergency Work.**


(a) **Parking Structure:** The ornamental, non-structural concrete assemblies affixed to the parking garage structure shall be removed. This includes bolted components on Division Two and handrail-cured-in-place assemblies on the top deck. Work will involve hoisting, detachment, disassembly, and off-site removal.

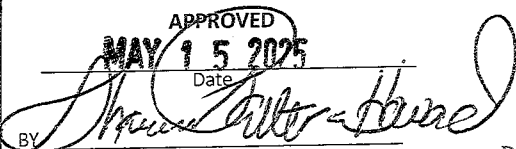
(b) **Fire Stations:** The vehicle launching platforms (aprons) at FDMV HQ, STA2, and STA3 shall be removed and replaced in kind with concrete of 10-inch thickness, 5000 psi mix, and reinforced with Type 5 epoxy-coated rebar, spaced at 8 inches on center.


**Section 3. Funding and Procurement.** All work authorized under this Ordinance shall be funded entirely through the Community Development Block Grant (CDBG) Program. Emergency procurement procedures shall be authorized and employed under applicable municipal and state regulations to expedite the necessary work without competitive bidding, as permitted by law.

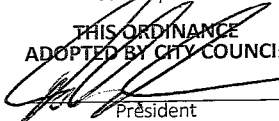
**Section 4. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.


Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted

APPROVED AS TO FORM  
  
Assistant Corporation Counsel

APPROVED  
MAY 15 2025  
Date  
  
BY \_\_\_\_\_ Mayor

  
Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL  
  
President

ATTN:   
City Clerk

MAY 14 2025

9

AN ORDINANCE AUTHORIZING THE  
CREATION OF AN ADDITIONAL RECREATION  
ASSISTANT POSITION IN THE DEPARTMENT OF  
RECREATION, REALLOCATING FUNDS FROM AN  
EXISTING POSITION, AND AMENDING THE  
ADOPTED 2025 BUDGET ACCORDINGLY

Whereas, in a letter dated May 5, 2025, the Commissioner of the Department of Recreation formally requested authorization for the addition of one (1) full-time Recreation Assistant position within the Department of Recreation. Said position shall be classified as a union position, Grade 1, under Civil Service rules and regulations, and shall be placed under Budget Code A7020.101; and

Whereas, the City of Mount Vernon has conducted a comprehensive review of staffing levels and operational needs within the Department of Recreation; and

Whereas, this review has determined that the addition of one (1) Recreation Assistant is urgently needed to ensure the continued effectiveness and compliance of daily operations within the department; and

Whereas, the Recreation Assistant position is a union position classified as Grade 1, with a salary range of \$38,441.17 to \$53,678.62, and the proposed new hire will be placed at Step 7 of this salary schedule; and

Whereas, funding for the proposed position will be reallocated from an existing and currently budgeted Bus Driver position under Budget Code A7021.101; and

Whereas, this staffing adjustment is essential to maintain compliance with Civil Service requirements and to support the delivery of vital recreational services to the residents of Mount Vernon; and

Whereas, it is necessary to amend the adopted 2025 budget to reflect the creation of this new position and corresponding funding adjustments; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization of Position.** The City Council hereby authorizes the addition of one (1) full-time **Recreation Assistant** position within the Department of Recreation. Said position shall be classified as a union position, Grade 1, under Civil Service rules and regulations, and shall be placed under Budget Code A7020.101.

**Section 2. Funding Source.** Funding for the Recreation Assistant position shall be reallocated from the existing **Bus Driver** position currently budgeted under Budget Code A7021.101. The new hire shall be compensated at Step 7 of the Grade 1 pay scale.

**Section 3. Budget Amendment.** The adopted **2025 City Budget** is hereby amended to reflect:

- The addition of one (1) Recreation Assistant under A7020.101;
- The reallocation of salary funds from A7021.101 to A7020.101 to accommodate this staffing change.

**Section 4. Future Budget Incorporation.** The Recreation Assistant position, as authorized herein, shall be included in all future operational budgets for the Department of Recreation unless otherwise amended by the City Council.

**Section 5. Documentation and Compliance.** The Department of Recreation shall provide all necessary documentation to the City Council and the Office of the Comptroller to ensure compliance and proper execution of this Ordinance.

**Section 6. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

MAY 15 2025

Date

BY *[Signature]*  
Mayor

*[Signature]*  
Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST

*[Signature]*  
City Clerk

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea  
Gleason: Yea  
Poteat: Absent  
Browne: Yea  
Thompson: Yea  
Ordinance: Adopted

9

MAY 14 2025

10

**AN ORDINANCE AUTHORIZING THE DEPARTMENT  
OF RECREATION TO CO-SPONSOR THE 2025 "4<sup>TH</sup>  
STREET CLASSIC BASKETBALL TOURNAMENT"  
IN PARTNERSHIP WITH 4TH STREET CLASSIC  
BASKETBALL AND GROOVEY LOU, AND  
OFFICIALLY RENAMING 4TH STREET PARK  
TO "GUS WILLIAMS PARK"**

**Whereas**, by letter dated May 9, 2025, the Commissioner of the Department of Recreation has requested legislative authorization to co-sponsor and support the 2025 "4th Street Classic Basketball Tournament" (the "Tournament"), in partnership with 4th Street Classic Basketball and Groovey Lou; and

**Whereas**, the City of Mount Vernon values community-driven initiatives that engage its youth in safe, structured, and enriching programs; and

**Whereas**, the Department of Recreation has requested authorization to co-sponsor the 2025 "4th Street Classic Basketball Tournament" in partnership with 4th Street Classic Basketball and Groovey Lou; and

**Whereas**, the tournament is scheduled to take place on Tuesdays, Thursdays, and Saturdays beginning June 21, 2025, and concluding August 28, 2025, with games held from 1:00 p.m. to 5:00 p.m.; and

**Whereas**, the event is aimed at promoting positive engagement among youth aged 14 to 19, while revitalizing the city's long-standing basketball tradition; and

**Whereas**, the tournament will commence with an Opening Day celebration and ceremonial tip-off on June 21, 2025, during which the 4th Street Park will be officially renamed "Gus Williams Park" in honor of NBA legend and Mount Vernon native Gus Williams; and

**Whereas**, a temporary sign will be installed on June 21, 2025, to reflect the new name, with a permanent sign to be placed upon completion of park renovations; and

**Whereas**, the Department of Recreation will provide logistical support including equipment such as tables, chairs, inflatable amusements, and access to the Doles Center for restrooms, cooling stations, and refreshments; and

**Whereas**, the Department of Public Works has raised no objections to the use of the park on the specified dates and times; and

**Whereas**, the tournament organizers will provide liability insurance for the full duration of the event and will submit a finalized game schedule to the City; and

**Whereas**, the cost to the City shall not exceed \$2,000, to be allocated from Budget Code A7310.104, for limited staffing needs, including coverage for absences and potential additional staffing; and

**Whereas**, the Mount Vernon Police Department has reviewed and recommended approval of the event and will assign appropriate supervisory and patrol coverage, including auxiliary police presence; **Now, Therefore, Be It Resolved That**

10



MAY 14 2025

10

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization to Co-Sponsor.** The City of Mount Vernon hereby authorizes the Department of Recreation to co-sponsor the 2025 “4th Street Classic Basketball Tournament” in partnership with 4th Street Classic Basketball and Groovey Lou.

**Section 2. Tournament Schedule and Location.** The tournament shall be held at the basketball courts located at 4th Street Park (to be renamed “Gus Williams Park”) on Tuesdays, Thursdays, and Saturdays from June 21, 2025, through August 28, 2025, between the hours of 1:00 p.m. and 5:00 p.m.

**Section 3. Renaming of the Park.** Effective June 21, 2025, 4th Street Park shall be officially renamed “Gus Williams Park” in honor of Mount Vernon native and NBA legend Gus Williams. A temporary sign shall be placed on that date, with a permanent sign installed upon the completion of park renovations.

**Section 4. City Support and Logistics.** The Department of Recreation shall provide necessary logistical support, including equipment (tables, chairs, inflatable amusements), and access to the Doles Center for amenities such as restrooms, cooling stations, and refreshments.

**Section 5. Insurance and Schedule Submission.** The tournament organizers shall provide full insurance coverage for the duration of the event and submit a finalized game schedule to the Department of Recreation before the start of the tournament.


**Section 6. Funding.** City support shall not exceed \$2,000 and shall be drawn from Budget Code A7310.104. This funding shall be used solely for staffing and support related to the event.

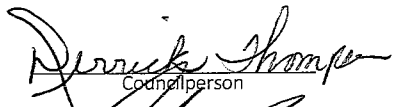
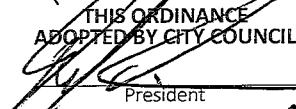

**Section 7. Public Safety.** The Mount Vernon Police Department shall assign a sector car and a supervisor to monitor the event series, and auxiliary police shall be present to ensure public safety and orderly conduct.

**Section 8. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Approval.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea      Browne: Yea  
Gleason: Yea      Thompson: Yea  
Poteat: Absent      Ordinance: Adopted

APPROVED AS TO FORM  
  
Assistant Corporation Counsel

APPROVED  
MAY 15 2025  
Date  
  
Mayor

  
Councilperson  
THIS ORDINANCE  
ADOPTED BY CITY COUNCIL  
  
President  
ATTEST:  
  
City Clerk

MAY 14 2025

**AN ORDINANCE AUTHORIZING THE AMENDMENT  
OF ORDINANCE NO. 16, ADOPTED BY THE CITY  
COUNCIL ON APRIL 23, 2025, ENTITLED "AN  
ORDINANCE GRANTING PERMISSION TO THE  
MOUNT VERNON YOUTH BUREAU (MVYB) TO  
UTILIZE CITY HALL PLAZA ON WEDNESDAY,  
MAY 14, 2025, TO HOST THE YOUTH MENTAL  
WELLNESS FEST "VIBE CHECK" THROUGH THE  
READY4LIFE PROGRAM"**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. The first decretal paragraph, the third and fifth Whereas clauses and Section 1 of Ordinance No. 16, adopted by the City Council on April 23, 2025, entitled "AN ORDINANCE AUTHORIZING GRANTING PERMISSION TO THE MOUNT VERNON YOUTH BUREAU (MVYB) TO UTILIZE CITY HALL PLAZA ON WEDNESDAY, MAY 14, 2025, TO HOST THE YOUTH MENTAL WELLNESS FEST "VIBE CHECK" THROUGH THE READY4LIFE PROGRAM" is hereby amended as follows:

**Whereas**, in a letter dated [April 21, 2025, the Executive Director] May 9, 2025, the Deputy Director of the Youth Bureau (MVYB) requested legislation for authorization legislation to amend Section 2 of Ordinance No. 16, adopted by the City Council on April 23, 2025, to use City Hall Plaza on [Wednesday, May 14] Tuesday, May 20, 2025 - (no rain date), between the hours of 3:30 p.m. and 6:00 p.m., to host the Youth Mental Wellness Fest, entitled *Vibe Check*, under the Ready4Life Program; and

**Whereas**, the Mount Vernon Youth Bureau, through its Ready4Life Program, has proposed hosting a community-focused Youth Mental Wellness Fest entitled *Vibe Check*; and

**Whereas**, the event is scheduled to take place on [Wednesday, May 14], Tuesday, May 20, 2025 - (no rain date), from 3:30 p.m. to 6:00 p.m., at City Hall Plaza, a central and accessible location for youth and families in the community; and

**Whereas**, May is recognized nationally as Mental Health Awareness Month, a time dedicated to promoting awareness, understanding, and support for mental health and well-being; and

**Whereas**, the MVYB seeks to create a safe, engaging, and educational environment for youth and parents, emphasizing the importance of mental wellness and connecting attendees to local resources and support systems; and

**Whereas**, the proposed event will feature interactive wellness activities such as kickboxing, paint therapy, journaling, yoga, reiki, game tables, and sound bath sessions, all aimed at promoting emotional expression, stress reduction, mindfulness, and community support; and

**Whereas**, the event will be held in partnership with various local organizations, including but not limited to the Mount Vernon Police Department Wellness Division, Planned Parenthood, Children's Village Sanctuary, Health First, Westchester Jewish Community Services, Montefiore, and the Westchester Health Center, and will include a licensed therapist booth to provide brief mental health consultations; and

**Whereas**, all costs associated with the event shall be funded through the Ready4Life budget under code A7335.458; **Now, Therefore, Be It Resolved That**

MAY 14 2025

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The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization to Use Cit Hall.** The Youth Bureau is hereby granted permission to use City Hall Plaza on [Wednesday, May 14], Tuesday, May 20, 2025 – (no rain date), between the hours of 3:30 p.m. and 6:00 p.m., to host the Youth Mental Wellness Fest, entitled *Vibe Check*, under the Ready4Life Program.

**Section 2. Event Purpose and Objectives.** The purpose of the event is to promote mental health awareness and education among youth and parents through interactive and therapeutic activities, community engagement, and access to local wellness resources.

**Section 3. Partnerships and Participating Organizations.** The Mount Vernon Youth Bureau is authorized to collaborate with local and regional organizations providing wellness services and mental health support, including the Mount Vernon Police Department Wellness Division, Planned Parenthood, Children's Village Sanctuary, Health First, Westchester Jewish Community Services, Montefiore, Westchester Health Center, and any additional vetted partners.

**Section 4. Funding.** All expenses related to the event shall be charged to and accounted for under the Ready4Life Program Budget Code A7335.458.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.

New matter underlined

Deleted matter in brackets [ ]

Vote Was Taken As Follows: 5/15/2025

Boxhill: Yea Browne: Yea

Gleason: Yea Thompson: Yea

Poteat: Absent Ordinance: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

MAY 15 2025

Date

BY

Mayor

*Dennis Thompson*  
Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

MAY 14 2025

12

CONTINGENT permanent

**AN ORDINANCE AUTHORIZING THE  
PROVISIONAL APPOINTMENT OF FIRE  
CAPTAIN ROBERT D. CURTIN TO THE POSITION  
OF PROVISIONAL DEPUTY FIRE CHIEF WITHIN  
THE MOUNT VERNON FIRE DEPARTMENT**

**Whereas**, in a letter dated April 14, 2025, the Fire Commissioner requested authorization for the ~~provisional~~ <sup>contingent permanent</sup> appointment of Fire Captain Robert D. Curtin to the position of ~~Provisional~~ Deputy Fire Chief within the Mount Vernon Fire Department, effective upon the adoption of this ordinance; and

**Whereas**, the City of Mount Vernon Fire Department is currently experiencing increased operational costs, particularly in the area of overtime expenditures within the senior command ranks; and

**Whereas**, the pending retirement of Deputy Fire Chief Aaron Marable in 2025 and the anticipated disability retirement of Deputy Fire Chief Edward Stevenson in the same year necessitate a strategic and timely plan for leadership continuity; and

**W**, Captain Robert D. Curtin is a thirty-year veteran of the Mount Vernon Fire Department, a lifelong resident of the City of Mount Vernon, an alumnus of Mount Vernon High School (Class of 1988), and the son of former Deputy Fire Chief Robert Curtin, a 32-year veteran of the department; and

**Whereas**, Captain Curtin possesses extensive experience and knowledge in fire department operations and is uniquely qualified to step into the ~~provisional~~ <sup>contingent permanent</sup> role of Deputy Fire Chief; and

**Whereas**, this ~~provisional~~ <sup>contingent permanent</sup> appointment will not only ensure operational continuity but also significantly reduce overtime expenditures by strengthening command coverage; and

**Whereas**, sufficient funding for this ~~provisional~~ <sup>contingent permanent</sup> appointment is available in Budget Code A3410.101; and

**Whereas**, the City Council finds it to be in the best interest of the City to establish this ~~provisional~~ <sup>contingent permanent</sup> appointment to enhance departmental efficiency and to provide continuity of leadership during this transitional period; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Appointment.** The City Council hereby authorizes the ~~provisional~~ <sup>contingent permanent</sup> appointment of Fire Captain Robert D. Curtin to the position of ~~Provisional~~ Deputy Fire Chief within the Mount Vernon Fire Department, effective upon the adoption of this ordinance.

**Section 2. Duties and Responsibilities.** Captain Curtin, while serving in the role of ~~Provisional~~ Deputy Fire Chief, shall be tasked with:

- Reducing overtime costs within the Deputy Fire Chief rank.
- Assisting the Chief of Operations in the administration, planning, coordination, and supervision of Fire Department operations and personnel.
- Ensuring leadership continuity and supporting operational efficiency across all divisions.

12

MAY 15 2025


12

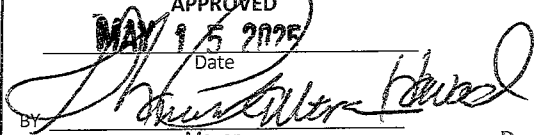
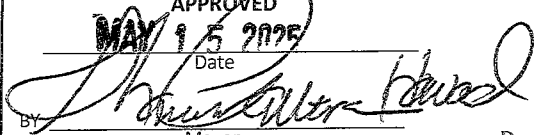
**Section 3. Term of Appointment.** This <sup>contingent permanent</sup> ~~provisional~~ appointment shall remain in effect ~~until a permanent appointment~~ is made in accordance with Civil Service requirements or until otherwise terminated by the Mayor or designee, subject to applicable laws and regulations.


**Section 4. Budget and Funding.** The funding for this <sup>contingent permanent</sup> ~~provisional~~ appointment shall be allocated from Budget Code A3410.101. No additional appropriations shall be necessary at this time.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

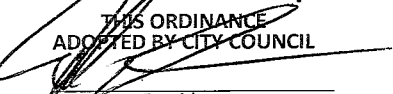
Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted


APPROVED AS TO FORM  
  
Assistant Corporation Counsel

APPROVED  
**MAY 15 2025**  
Date  
  
BY   
Mayor

  
Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

  
President

ATTEST:  
  
City Clerk

MAY 14 2025  
13

AN ORDINANCE AUTHORIZING THE MAYOR  
TO ENTER INTO A MEMORANDUM OF  
UNDERSTANDING (MOU) TO PARTNER WITH  
WESTCHESTER COUNTY ON THE STRIVE  
INITIATIVE UNDER THE NEW YORK STATE  
DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)

Whereas, in a letter dated April 2, 2025, the Deputy Commissioner of the Department of Public Safety formally requested authorization for the Mayor to execute a Memorandum of Understanding (MOU) with Westchester County and any other required entities for participation in the STRIVE Initiative, as administered by the New York State Division of Criminal Justice Services (DCJS); and

Whereas, the New York State Division of Criminal Justice Services (DCJS) has launched the Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) initiative to combat domestic and intimate partner violence through a comprehensive and coordinated response; and

Whereas, the STRIVE initiative is modeled after the successful Gun Involved Violence Elimination (GIVE) program and similarly requires jurisdictions to adopt evidence-based strategies and collaborate with community stakeholders to achieve measurable outcomes in public safety and victim support; and

Whereas, Westchester County has been selected as a STRIVE jurisdiction and is in the process of developing an expanded crisis intervention team to identify and assist families at the highest risk of deadly domestic violence; and

Whereas, the City of Mount Vernon has been identified as a secondary jurisdiction within the County's STRIVE initiative and will benefit from participation in the program through enhanced crisis intervention resources, data-informed strategies, and strengthened community partnerships; and

Whereas, participation in STRIVE aligns with the City's commitment to protecting victims and survivors of domestic and intimate partner violence and improving its public safety infrastructure through collaborative and evidence-driven practices; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization.** The Mayor of the City of Mount Vernon is hereby authorized to execute a Memorandum of Understanding (MOU) with Westchester County and any other required entities for participation in the STRIVE Initiative, as administered by the New York State Division of Criminal Justice Services (DCJS).

**Section 2. Terms and Conditions.** The MOU shall detail the roles, responsibilities, and obligations of the City in the implementation of the STRIVE Initiative, including but not limited to data sharing, strategic planning, training, inter-agency coordination, and active involvement of community and victim service organizations. The MOU shall be subject to review and approval by the Corporation Counsel prior to execution.

**Section 3. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted

APPROVED AS TO FORM  
Assistant Corporation Counsel  
APPROVED  
MAY 15 2025  
Date  
Mayor

Councilperson  
THIS ORDINANCE  
ADOPTED BY CITY COUNCIL  
President  
ATTEST:  
City Clerk

14

AN ORDINANCE AUTHORIZING THE AMENDMENT OF  
ORDINANCE NO. 16, ADOPTED BY THE CITY COUNCIL  
ON NOVEMBER 13, 2024, ENTITLED "AN ORDINANCE  
AUTHORIZING THE MAYOR TO EXECUTE AN  
APPLICATION FOR A CORRECTION FOR THE TAX  
YEARS 2023 AND 2024 FOR CITY, COUNTY, AND SCHOOL  
TAX BILLS AND DIRECTING THE COMPTROLLER TO  
ISSUE A REFUND/CREDIT TO METRO GREEN REALTY  
OF WESTCHESTER, LLC / O OAK STREET – (BLOCK  
164.68-1055-19) DUE TO A CORRECTION OF ERROR)

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. The first decretal paragraph, and Section 2 of Ordinance No. 16, adopted by the City Council on November 16, 2024, entitled "**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION FOR A CORRECTION FOR THE TAX YEARS 2023 AND 2024 FOR CITY, COUNTY, AND SCHOOL TAX BILLS AND DIRECTING THE COMPTROLLER TO ISSUE A REFUND/CREDIT TO METRO GREEN REALTY OF WESTCHESTER, LLC / O OAK STREET – (BLOCK 164.68-1055-19) DUE TO A CORRECTION OF ERROR)**" is hereby amended as follows:

**Whereas**, by letter dated [October 8, 2024] May 9, 2025, the Commissioner of the Department of Assessment has requested legislation to amend Section 2 of Ordinance No. 16, adopted by the City Council on November 13, 2024, advised the City Council that due to a Correction in Error, Metro Green Realty of Westchester, LLC, 0 Oak Street, Mount Vernon, NY 10550 for City, County, and School Tax Assessment for Block – 164.68-1055-19 on the Assessment Rolls for the following years warrants a correction and refund in the following amounts because there was an error in the essential facts and incorrectly assessed valuation, due to the parcel being within two (2) municipalities and the percentage in Mount Vernon was miscalculated on the 2023 final assessment roll for the 2024 tax year, which now warrants a correction in the following amounts for the tax year 2024: \$7,518.90 (City tax), \$2,880.45 (County tax) and \$14,350.50 (School tax); and

**Whereas**, this refund/credit is due to Metro Green Realty of Westchester, LLC because there was an error in the essential facts and an incorrectly assessed valuation due to the parcel being within two (2) municipalities and the percentage in Mount Vernon was miscalculated on the 2023 final assessment roll for the 2024 tax year; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. **Authorization to Execute Application for Correction.** The Mayor is hereby authorized to execute an application for correction to the 2023 Assessment Roll for the City, County, and School Tax Assessment for Block – 164.68-1055-19 on the Tax Assessment Map, parcel 164.68-1055-19, Westchester, LLC, 0 Oak Street, Mount Vernon.

Needs

2nd  
Vote

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14

Section 2. **Authorization to Issue Refund/Credit.** The Comptroller is hereby authorized and directed to issue a refund/credit to be satisfied in Budged Code A1964-492 in the total amount of \$7,518.90 (City tax) [\$24,749.85 (City, County, and School Tax)] to Metro Green Realty of Westchester, LLC, 0 Oak Street, Mount Vernon, NY 10550, Block - 164.68-1055-19, which shall correct the City, County, and School tax bills for the 2024 Tax Years. The County and School Districts are responsible for issuing their respective refunds to Metro Green Realty of Westchester, LLC.

Section 3. **Effective Date.** This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New matter underlined

Deleted matter in brackets [ ]

Vote Was Taken As Follows: 5/15/2025

Boxhill: Yea Browne: Yea

Gleason: Abstained Thompson: Yea

Poteat: Absent Ordinance: Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

BY

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk



15

**AN ORDINANCE AUTHORIZING THE EXTENSION  
AND MODIFICATION OF THE TAX INTEREST  
AMNESTY PROGRAM FOR QUALIFIED  
OWNER-OCCUPIED RESIDENTIAL  
PROPERTIES IN THE CITY OF MOUNT VERNON**

**Whereas**, in a letter dated April 21, 2025, the Comptroller requested authorization for the Mayor of the City of Mount Vernon to enter into a Payment Plan Agreement with the New York State Department of Civil Service, substantially in the form attached hereto and made a part of this Ordinance, to address the City's outstanding health insurance premium liabilities from the 2021 fiscal year; and

**Whereas**, the City of Mount Vernon previously implemented a Tax Interest Amnesty Program in 2023, which was extended into 2024, to assist property owners in resolving delinquent tax balances by waiving interest on certain past-due real property taxes; and

**Whereas**, the City acknowledges the ongoing financial difficulties faced by many homeowners and recognizes that interest and penalties on past-due taxes remain a significant barrier to compliance; and

**Whereas**, the City of Mount Vernon has now paid the majority of the outstanding school taxes from the years 2017 through 2019 to the Mount Vernon City School District (MVCSD), thereby removing a major impediment that had previously limited the effectiveness of the original Tax Amnesty Program; and

**Whereas**, the City finds that renewing and modifying the Tax Interest Amnesty Program will encourage property owners to bring their accounts current, reduce the City's lien enforcement and foreclosure burden, and provide immediate fiscal benefits through increased revenue collection; and

**Whereas**, the City Council deems it in the best interests of the residents and the fiscal health of the City to provide a final opportunity for eligible property owners to settle qualifying delinquent taxes with 100% interest abatement; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Title.** This Ordinance shall be known and may be cited as the "2025 Tax Interest Amnesty Program Ordinance."

**Section 2. Purpose.** The purpose of this Ordinance is to provide qualified property owners a final opportunity to settle certain delinquent real property taxes by paying the principal balance in full with a 100% waiver of accrued interest, thereby promoting compliance, reducing the burden on the City's enforcement resources, and delivering fiscal relief to both taxpayers and the City.

**Section 3. Definitions.**

For the purposes of this Ordinance, the following definitions shall apply:

- **Qualified Property** means an owner-occupied one-, two-, or three-family residential property located within the City of Mount Vernon.
  - **Qualified Taxpayer** means an individual or entity who owns and resides in a Qualified Property and meets the eligibility requirements outlined in Section 5.
  - **Delinquent Taxes** means unpaid real property taxes that have gone to lien and are owed to the City of Mount Vernon, Westchester County, or Mount Vernon City School District for tax years specified in Section 4.
- 15

444 1 4 2025

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**Section 4. Program Scope and Terms.** The 2025 Tax Interest Amnesty Program shall apply as follows:

Delinquent City and County taxes owed for tax years prior to 2023 are eligible for settlement.

Delinquent School taxes owed for tax years prior to 2020 are eligible for settlement.

The City shall waive 100% of interest and penalties accrued on these taxes after they went to lien, upon full payment of the eligible principal balance by a Qualified Taxpayer.

**Section 5. Eligibility Requirements.**

To participate in the Tax Interest Amnesty Program, a taxpayer must:

1. Own and reside in a Qualified Property;
2. Be current on all City and County real property taxes for tax years 2023 through 2025; 100%
3. Be current on all School taxes for tax years 2020 through 2024;
4. Apply for the program and submit all required documentation as prescribed by the City's Department of Finance;
5. Pay in full the eligible principal tax balance no later than the close of business on June 13, 2025.

**Section 6. Administration.**

The Department of Finance shall be responsible for administering the Tax Interest Amnesty Program, including:

- Developing procedures and forms for taxpayer applications;
- Verifying eligibility;
- Calculating eligible principal amounts and applicable waivers;
- Accepting and processing payments;
- Reporting program outcomes to the City Council within 90 days after the program concludes.

**Section 7. Effective Date.** This Ordinance shall take effect immediately upon adoption and shall remain in effect through **June 13, 2025**, unless extended or amended by subsequent ordinance of the City Council and approval by the Board of Estimate and Contract.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED  
MAY 15 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

MAY 14 2025

16

AN ORDINANCE AUTHORIZING A BUDGET  
TRANSFER FROM CONTINGENCY TO CITY  
COUNCIL OUTSIDE CONTRACTED SERVICES  
TO SUPPORT LEGAL SERVICES FOR THE  
CHARTER REVIEW COMMISSION (COMP2025-8)

Whereas, in a letter dated May 7, 2025, the Comptroller formally requested authorization for the transfer of Twenty-Five Thousand Dollars (\$25,000.00) from Budget Code A1990.493 – Contingency to Budget Code A1010.405 – City Council Outside Contracted Services (Charter Review); and

Whereas, the Charter Review Commission of the City of Mount Vernon has undertaken the critical task of evaluating and proposing potential amendments to the City Charter; and

Whereas, the Commission has submitted a legal services retainer to engage outside counsel to assist in the preparation and drafting of proposed Charter amendments; and

Whereas, the current budget allocation under A1010.405 – City Council Outside Contracted Services (Charter Review) is insufficient to cover the anticipated legal expenses; and

Whereas, a review of existing budget lines, including those within the Law Department’s Outside Contracted Services, determined that no discretionary funds are available to absorb the cost; and

Whereas, in the absence of a finalized scope of legal work or cost projection, a conservative estimate has been prepared projecting \$24,000 in legal fees based on 20 hours per week over four weeks at a rate of \$300 per hour; and

Whereas, it is prudent to transfer \$25,000 from Budget Code A1990.493 – Contingency to A1010.405 – City Council Outside Contracted Services (Charter Review) to ensure sufficient funding and prevent a budget overrun; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Budget Transfer Authorization.** The City Council authorizes and directs the transfer of Twenty-Five Thousand Dollars (\$25,000.00) from Budget Code A1990.493 – Contingency to Budget Code A1010.405 – City Council Outside Contracted Services (Charter Review).

**Section 2. Purpose of Funds.** The funds transferred under this Ordinance shall be used exclusively to engage legal services in support of the Charter Review Commission’s efforts to draft proposed amendments to the City Charter.

**Section 3. Oversight and Monitoring.** The Department of Finance shall monitor the disbursement and use of these funds. Should the Charter Review Commission require additional funding for legal services beyond the amount authorized herein, a formal request must be submitted to the Office of the Comptroller for consideration.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea      Browne: Yea  
Gleason: Yea      Thompson: Yea  
Poteat: Absent      Ordinance: Adopted

APPROVED AS TO FORM  
Assistant Corporation Counsel  
APPROVED  
MAY 15 2025  
Date  
Mayor

Councilperson  
THIS ORDINANCE  
ADOPTED BY CITY COUNCIL  
President  
Attest:  
City Clerk

17

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF MOUNT VERNON AUTHORIZING  
THE SECOND AMENDMENT TO THE LAND  
DISPOSITION AGREEMENT REGARDING  
20 S. 2<sup>ND</sup> SQUARE CMV, LLC**

**WHEREAS**, the City of Mount Vernon ("City") and 20 S. 2<sup>nd</sup> Square CMV, LLC ("Purchaser") entered into a Land Disposition Agreement, dated July 2, 2021, as amended by that certain First Amendment, dated July 12, 2023 ("Agreement"), in connection with a certain parcel of real property owned by the City with an address of 20 South Second Avenue, Mount Vernon, New York ("Property"); and

**WHEREAS**, under the Agreement, the Purchaser would purchase the Property for the development of approximately 340,000 square feet of mixed residential development and other amenities, including approximately 320 mixed-income residential apartments, and up to 18,000 square feet of non-residential community space ("Development Project"); and

**WHEREAS**, to facilitate the Development Project, Purchaser submitted a Zoning Petition to the City on December 3, 2021, seeking to establish a new Downtown Transit Oriented Arts District ("DTOAD"), and amend the Zoning Map to apply that designation to approximately forty-one (41) tax parcels between East 1<sup>st</sup> and East 2<sup>nd</sup> Street and between South 1<sup>st</sup> and South 3<sup>rd</sup> Avenue, including the Property ("Zoning Petition," together with the Development Project, the "Proposed Action"); and

**WHEREAS**, the City Council, as Lead Agency, conducted a coordinated environmental review of the Proposed Action pursuant to the New York State Environmental Quality Review Act and its implementing regulations (collectively, "SEQRA"); and

**WHEREAS**, as modified during the SEQRA process, the Development Project currently consists of approximately 307,932 s.f. of mixed residential development and other amenities in two, 12-story buildings, including 272 mixed-income residential apartments, approximately 15,630 s.f. of community facility space (including outdoor courtyard space for the arts), and 109 parking spaces; and

**WHEREAS**, on March 12, 2025, the City Council completed its SEQRA review by adopting a written statement of environmental findings pursuant to 6 N.Y.C.R.R. Section 617.11(c), finding that the Proposed Action avoids or minimizes environmental impacts to the maximum extent practicable; and

**WHEREAS**, on March 26, 2025, the City Council adopted an Ordinance amending the Zoning Ordinance and Zoning Map to establish a new DTOAD and apply it to the area of land referenced above; and

**WHEREAS**, Purchaser will next process a site plan application before the City of Mount Vernon Planning Board for the Development Project; and

**WHEREAS**, the City and Purchaser are desirous of further amending the Agreement to extend the time by which the Conditions Precedent set forth in Article V are required to be satisfied or waived; and

**WHEREAS**, a form of the Second Amendment to the Agreement embodying such amendment has been presented to the members of the City Council for their consideration; **NOW, THEREFORE, BE IT**

**RESOLVED**, that the City Council of Mount Vernon approves the Second Amendment to the Agreement; and

MAY 14 2025

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**BE IT FURTHER RESOLVED**, the City Council authorizes the Mayor of the City of Mount Vernon to enter the Second Amendment; **BE IT FURTHER**

**RESOLVED**, the Mayor is authorized to do all things necessary, convenient or appropriate for the accomplishment of the purposes of this Resolution; **BE IT FURTHER**

**RESOLVED**, the City Council determines that the Second Amendment for a previously approved Agreement is a Type II Action pursuant to SEQRA, involving "continuing agency administration," which does not involve "new programs or major reordering of priorities that may affect the environment" (6 N.Y.C.R.R. §617.5(c)(26)) and therefore no findings or determination of significance are required under SEQRA; **BE IT FURTHER**

**RESOLVED**, that this Resolution shall take effect immediately.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED  
MAY 15 2025  
Date

BY

Mayor

Page | 2

17

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

18

A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF MOUNT VERNON, NEW YORK  
HONORING MS. VERONICA GILL  
ON THE OCCASION OF HER 100<sup>TH</sup> BIRTHDAY

Whereas, the City of Mount Vernon, New York, proudly comes together to celebrate the remarkable life and legacy of Ms. Veronica Gill, who reaches the extraordinary milestone of her 100th birthday on May 12, 2025; and

Whereas, MS. VERONICA GILL was born on May 12, 1925, in Georgetown, Guyana, where she was lovingly raised and began a lifelong journey marked by service, kindness, and dedication to her family and community. In 1969, she immigrated to the United States, where she devoted over 20 years to caring for children as a daycare provider, leaving a lasting, positive impact on countless families through her warmth and unwavering support; and

Whereas, in 2016, Ms. Gill chose Mount Vernon as her home, enriching our city with her gentle spirit, generous heart, and joyful presence. A woman of deep faith, she finds peace and inspiration in reading the Bible, enjoys walking through the neighborhood, takes pride in preparing traditional Guyanese dishes, and delights in music and entertainment, especially the works of Michael Jackson and the television series Walker, Texas Ranger; and

Whereas affectionately known among her peers for her kindness and generosity, Ms. Gill brings joy to her fellow seniors through thoughtful gestures, often walking to 4th Avenue to personally select and share small gifts such as bananas, gum, and ginger drops. She is cherished by her family, admired by her neighbors, and beloved by all who know her. Her life stands as a powerful testament to compassion, resilience, and selfless care for others; **Now, Therefore, be it**

**Resolved,** be it on this 12th day of May 2025, the Mount Vernon City Council, on behalf of the citizens of Mount Vernon, New York, proudly honors Ms. Veronica Gill, an extraordinary centenarian, whose life of service, faith, and love continues to inspire our community and exemplify the very best of humanity.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea    Browne: Yea  
Gleason: Yea    Thompson: Yea  
Poteat: Absent    Ordinance: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

MAY 15 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

19

**AN ORDINANCE AUTHORIZING A CITY PERMIT  
FOR THE PORTUGUESE AMERICAN CLUB'S  
ANNUAL ST. ANTONIO FEAST / PORTUGAL DAY  
BLOCK PARTY ON JUNE 8, 2025**

**Whereas**, by letter dated April 30, 2025, the Portuguese American Club of Mount Vernon has requested authorization for the Portuguese American Club of Mount Vernon to conduct its Annual St. Antonio Feast / Portugal Day Block Party on Sunday, June 8, 2025, from 10:00 a.m. to 10:00 p.m., including time for setup and cleanup; and

**Whereas**, the Portuguese American Club of Mount Vernon has submitted a formal request to the City Council for authorization to host its annual celebration honoring St. Antonio and Portugal Day; and

**Whereas**, this cultural event serves to promote and preserve Portuguese traditions and is open to the wider Mount Vernon community, fostering diversity and community engagement; and

**Whereas**, the Portuguese American Club has hosted this annual celebration for over 30 years without issue, and has submitted all required applications, insurance documents, neighbor consents, and agreements; and

**Whereas**, the Mount Vernon Fire Department has reviewed the event setup, including tent placement and fire safety measures, and has raised no objections; and

**Whereas**, the Mount Vernon Department of Public Works has confirmed support for the event, including agreement to post "No Parking" signs 72 hours in advance and to place appropriate street closure banners; and

**Whereas**, the Police Department has reviewed the event and recommended approval with provisions for oversight by the sector car, patrol supervisor, and additional officers if needed, at the organizer's expense; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Event Authorization.** The City of Mount Vernon hereby authorizes the Portuguese American Club of Mount Vernon to conduct its Annual St. Antonio Feast / Portugal Day Block Party on Sunday, June 8, 2025, from 10:00 a.m. to 10:00 p.m., including time for setup and cleanup.

**Section 2. Street Closures.** The following streets are authorized to be closed to vehicular traffic during the event period:

- Portugal Place between Elm Avenue and East Prospect Avenue
- 3rd Avenue between 1st Street and 2nd Street

Appropriate signage and barricades shall be placed by the Department of Public Works to indicate the closure.

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Section 3. Public Works and Safety Support.

The Department of Public Works shall:

- Post “No Parking” signs 72 hours before the event.
- Place appropriate street closure banners at designated intersections.

The Mount Vernon Police Department shall:

- Provide special attention via the sector car and patrol supervisor.
- Authorize the hiring of additional officers on an overtime basis if needed, at the expense of the event organizer.

The Mount Vernon Fire Department shall oversee compliance with fire safety regulations and confirm that no open flames will be under the tent structure. The City of Mount Vernon Fire Department requests a site visit at least three (3) hours before the event opening. The purpose of this inspection is to inspect all of the fire extinguishers, electrical connections, egress paths, and any trip hazards that may be present. Also, a site plan (drawing) one week before the event opening. As per NYS 2020 Fire Code Section 403.12.3.I, not fewer than two trained crowd managers and not fewer than one trained crowd manager for each 250 persons or portion thereof, shall be provided for the gathering. An inspection and permit are necessary for any **open flames or warming units before the event**. A 5lb ABC inspected fire extinguisher shall be required at all vendors stands and tents. In the case of gasoline, kerosene or diesel generator(s), an inspection and permit is necessary before the event. In the case of additional Emergency Ambulance services, notice in advance of 96 hours is required.

**Section 4. Liability and Insurance.** The Portuguese American Club has submitted a valid Certificate of Insurance naming the City of Mount Vernon as an additional insured. The Club assumes responsibility for ensuring all event activities comply with applicable safety and city codes.

**Section 5. Event Cleanup.** The Portuguese American Club shall ensure that the event area is cleaned before and after the event and that no debris or waste is left in the public right-of-way.

**Section 6. Rain Date.** In the event of inclement weather, the authorized rain date for the event is Sunday, June 15, 2025, during the same hours and under the same conditions outlined herein.

**Section 7. Invitation to City Officials.** The Portuguese American Club extends a formal invitation to all members of the City Council, City Hall Departments, and their families to attend the event as honored guests.

**Section 8. Effective Date.** This Ordinance shall take effect upon the filing of the above-described documents in the office of the City Clerk of Mount Vernon.

Vote Was Taken As Follows: 5/15/2025  
Boxhill: Yea  
Browne: Yea  
Gleason: Yea  
Thompson: Yea  
Poteat: Absent  
Ordinance: Adopted

APPROVED AS TO FORM  
Assistant Corporation Counsel

APPROVED  
MAY 15 2025  
Date  
Mayor

Councilperson  
THIS ORDINANCE  
ADOPTED BY CITY COUNCIL  
President  
ATTEST:  
City Clerk



MAY 14 2025

20

**AN ORDINANCE AUTHORIZING THE REALLOCATION  
OF FUNDS FROM THE CODE ENFORCEMENT OFFICER  
POSITION TO FUND A TEMPORARY HELP POSITION  
IN THE DEPARTMENT OF BUILDINGS**

**Whereas**, by letter dated May 12, 2025, the Commissioner of the Department of Buildings has requested authorization to transfer the amount of Twenty-One Thousand Dollars (\$21,000.00) from Budget Code A3620.101 (Salaries and Wages) to A3620.104 (Temporary Help), within the FY2025 budget, to fund a Temporary Help position; and

**Whereas**, the Department of Buildings is experiencing a seasonal influx of building permit applications as constituents prepare for spring and summer construction activity; and

**Whereas**, the volume of permit applications during this period imposes a significant administrative burden on existing staff, thereby potentially delaying timely processing and review; and

**Whereas**, the Department of Buildings has determined that the temporary employment of an administrative support worker would provide necessary relief to ensure efficient operations; and

**Whereas**, funding for this temporary help can be sourced by reallocating unexpended salary appropriations from the Code Enforcement Officer position within the Department's existing FY2025 budget; and

**Whereas**, the City Council deems it to be in the best interest of the City to allow this internal transfer of funds to maintain responsive and effective municipal services during this critical period; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization to Transfer Funds.** The Department of Buildings is hereby authorized to transfer the amount of Twenty-One Thousand Dollars (\$21,000.00) from Budget Code A3620.101 (Salaries and Wages) to A3620.104 (Temporary Help), to fund a Temporary Help position.

**Section 2. Creation of Temporary Position.** A Temporary Help position is hereby authorized within the Department of Buildings to provide administrative assistance during the high-demand season for building permit applications.

**Section 3. Compensation.** The Temporary Help position shall be compensated at the rate of Twenty Dollars (\$20.00) per hour. Employment under this ordinance shall be temporary and shall not exceed the reallocated budgeted amount.

**Section 4. Duration.** The Temporary Help position authorized under this ordinance shall remain in effect for the duration of the seasonal workload, or until the allocated funds are expended, whichever comes first.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Approval.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED  
MAY 15 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Was Taken As Follows: 5/15/2025

Boxhill: Yea Browne: Yea

Gleason: Yea Thompson: Yea

Poteat: Absent Ordinance: Adopted

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