



SHAWYN PATTERSON-HOWARD
Mayor

CITY OF MOUNT VERNON, NY

Patrick G. Holder, R.A.
Commissioner

DEPARTMENT OF BUILDINGS
City Hall – One Roosevelt Square, Mount Vernon, NY 10550

December 2, 2025

Honorable City Council Members
1 Roosevelt Square North
Mount Vernon, New York 10550

Re: Amendment to Approved Legislation No. 6 RFP #004 – DOB Construction Inspection and Consulting Services

Honorable Council Members:

This letter respectfully requests that the City Council approve legislation to allow the amendment to legislation passed on November 12, 2025, No. 6 authorizing LaBella Associates to provide timely, professional and code compliant construction inspection services for a 2-year contract with a renewal option based on project need and mutual consent of the parties. The two-year contract will bring the project in line with the 24-month construction schedule for the project at 115 Mac Questen Parkway. Current Legislation states the contract is for one-year.

Thank you in advance for your consideration and cooperation with this matter.

Respectfully,

Patrick G. Holder
Commissioner of Buildings