



## Division of Criminal Justice Services

### OPDF Sole Source or Single Source Exemption Request Form

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1. Applicant/Grantee Name: City of Mount Vernon Police Department
2. Applicant/Grantee Address: 2 Roosevelt Square North, Mount Vernon, NY, 10550
3. Subcontractor/Supplier/Vendor Name: SIMSI
4. Date of Request: 1/16/25
5. Contract Number: C485111
6. Project ID Number: GV24-1089
7. Contract Amount: \$16000
8. Contract Period: 3 years
9. Exemption Amount:
10. Contact Name/Title: Sgt. Subryan
11. E-mail Address: csubryan@mountvernonnypd.gov
12. Phone Number: 914-665-2510
13. Exemption Requested (check the appropriate box) : ☒ Sole Source ☐ Single Source

Note: Sole source is defined as a procurement in which only one Subcontractor/Supplier is capable of supplying the required product or service. Single source is defined as a procurement in which although two or more Subcontractors/Suppliers can supply the required commodity or service, the Applicant/Grantee can provide substantial justification to award to a Subcontractor/Supplier over the other(s).

**Complete the following fields below as succinctly as possible.**

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**14. Provide a brief description of the program, including the contracted purpose and objective:**

SIMSI software provides a powerful suite of easy-to-use tools for analysts to diagnose crime patterns, prioritize places in need, and coordinate resources for prevention. It would provide the ability to develop strategies surround hot spot policing model.

**15. Explain the circumstances detailing why it is necessary to contract non-competitively, including the expertise, experience, and knowledge of the subcontractor/supplier, including alternatives considered:**

Simsi produces clear reports and maps that we will use for actionable decision-making and effective public safety programming.

**16. Detail any time constraints anticipated with selecting another subcontractor/supplier, including the impact on the program, both programmatically and fiscally:**

There are not any time constraints at this time.

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17. Detail the uniqueness of the subcontractor/supplier and how its services and/or commodities will benefit the contracted program:

Simsi software is simple to use and provide resources on maps that establish environmental contributing factors to geographical analysis.

18. Provide a justification detailing reasonableness of cost (i.e. similar costs for similar services in the region, continuation of current services at not increase in cost, etc.):

Simsi cost is reasonable when taking into consideration the simplicity and uniqueness of their software.

19. Provide any other details deemed necessary to substantiate this request:

N/A

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### Certification

20. I certify to the best of my knowledge that the utilization of this subcontractor/supplier is in the best interests of my organization.

21. Certified by: Sgt. C. Subryan

22. Date: 1/15/25

Note: Sole Source or Single Source Exemption will not be approved without a grantee certification.

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PSGR: Chris Lammerts

Date: 16 January 2025

☒ Approved ☐ Denied

Reviewer Comments:

\*\*\*\* PSGR please attach a copy of the approved form in the shared drive P:\DCJS\OPDF\AllShared\Sole-Single Source Exemption Requests\*\*\*\*