



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

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DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

March 23, 2026

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council enact legislation enabling the Mayor to retroactively enter into an agreement with the Westchester County Youth Bureau, allowing the Mount Vernon Youth Bureau to accept funds of **\$150,718** for the Safe Haven, Youth Empowerment, and Step Up Programs, which is a reimbursable grant. This grant commencing January 1, 2026, through December 31, 2026.

The purpose of the three Programs is to equip youth **ages 6- 20** with character, experiential learner, academic enrichment, leadership skills development, hands-on-working experience, and civic activities that build core competencies, lifelong skill sets, and attributes to foster positive maturation. The program will target youth who reside in Mount Vernon, NY neighborhoods and in need of social, physical, mental, and emotional support.

Funds are to be accounted for in revenue code A2229.8 and with appropriations in budget codes: **Safe Haven** A7336 (101, 104, 402, 458 & 467); **Youth Empowerment** A7319.104, and **Step Up** A7336 (101, 104, 402, 458, & 467). This grant is reimbursable and require no matching funds.

Please note, the award letter dated January 21, 2026 was emailed to the Executive Director on March 10, 2026. Should you require further information, please feel free to contact the Executive Director at (914) 665-2347 or by email at Dburrell@mountvernonny.gov.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Award Letter

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel