

# **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY



## **Referral Packet - Final**

**Monday, March 23, 2026**

**7:00 PM**

**City Council Chambers**

### **City Council Work Session**

*NICOLE BONILLA, MBA*  
*City Clerk*

*JORDAN A. RIULLANO, JD*  
*Deputy City Clerk*

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**LEGISLATION AND PUBLIC WORKS**

1. **Recreation:** Department of Recreation: An Ordinance Authorizing the Department of Recreation to Co-Sponsor the Antigua and Barbuda International Cultural Association (ABICA) International Food Festival  
  
**Code:** HR  
  
**Attachments:** [2026 ABICA Food Festival Referral Letter](#)  
[Support Letter OEM Auxiliary Police Unit -](#)  
[ABICA International Food Festival](#)  
[FD ABICA International Food Festival](#)
  
2. **City Clerk:** City Council: An Ordinance Authorizing the Attendance of Councilmembers Cynthia Turnquest-Jones and André Wallace at the Annual Meeting of the New York Conference of Mayors - (May 13 through the 15, 2026)  
  
**Code:** LPW  
  
**Attachments:** [NYCOM Annual Meeting 2026 Referral ltr](#)
  
3. **City Clerk:** City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Honoring Mayor Shawyn Patterson-Howard  
  
**Code:** LPW  
  
**Attachments:** [Mayor for Women's History 2026](#)
  
4. **City Clerk:** City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Honoring Tiffany Haddish  
  
**Code:** LPW  
  
**Attachments:** [Tiffany Haddish Women's History 2026](#)
  
5. **City Clerk:** City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Honoring Melba Wilson  
  
**Code:** LPW  
  
**Attachments:** [Melba Wilson Women's History 2026](#)
  
6. **City Clerk:** City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Honoring Renee Neufville  
  
**Code:** LPW  
  
**Attachments:** [Renee Neufville Women's History 2026](#)

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**HUMAN RESOURCES**

No Items

**PUBLIC SAFETY AND CODES**

7. **OEM:** Office of Emergency Management: An Ordinance Authorizing the Mayor to Enter into a Memorandum of Agreement with the Federal Emergency Management Agency (FEMA) Integrated Public Alert and Warning System (IPAWS)

**Code:** PSC

**Attachments:** [Referral Letter Request for Authorization for the Mayor to Enter into a Memorandum of Agreement with FEMA IPAWS Program](#)

**FINANCE AND PLANNING**

8. **City Clerk:** City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Honoring Maureen Walker

**Code:** FP

**Attachments:** [Maureen Walker 3.24.2026](#)

9. **Planning:** Department of Planning and Community Development: An Ordinance Authorizing the Travel of the Planning Commissioner to Attend the 2026 American Planning Association National Conference - (April 24 - April 28, 2026)

**Code:** FP

**Attachments:** [Commissioner Rausse APA National Conference Travel Authorization Referral Letter 012726](#)  
[APA National Planning Conference Registration](#)  
[Austerity Rausse- BOE to CC](#)

**ADD-ON****PUBLIC SAFETY AND CODES**

10. **Fire Department:** Fire Department: An Ordinance Declaring an Emergency and Authorizing the Immediate Repair and Motor Replacement of Fire Department Engine Company 206

**Code:** PSC

**Attachments:** [MYR\\_Emergency Declaration\\_Engine 206](#)

11. **Comptroller:** Comptroller: An Ordinance Authorizing the Transfer of Funds for the Repair of Fire Truck Engine 206 - (COMP2026-4)

**Code:** PSC

**Attachments:** [Comp2026-4 Transfer](#)

12. **Fire Department:** Fire Department: An Ordinance Authorizing the Replacement of the Motor in Fire Department Engine Company 206 and Transfer of Funds from the Contingency Account

**Code:** PSC

**Attachments:** [Agenda Letter- Pierce Engine 206](#)

[Blackrock Quote E206](#)

[RFB-WC-24016 EXP 02-28-2027](#)

### **FINANCE AND PLANNING**

13. **Comptroller:** Comptroller: An Ordinance Fixing the County and Special District Tax Rate, Levying Said Tax and Confirming the County and Special District Taxes for the Year 2026 and Ordering the Issuance of a Warrant Therefore

**Code:** FP

**Attachments:** [2026 County Taxes](#)



CITY OF MOUNT VERNON, NY  
DEPARTMENT OF RECREATION

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY 10550  
(914) 665-2420 – Fax: (914) 665-2421

**KATHLEEN WALKER-PINCKNEY**  
*Commissioner*  
**ANDRÉ G. EARLY**  
*Deputy Commissioner*

February 11, 2026

Honorable Members of the City Council  
Through the Office of the Mayor  
1 Roosevelt Square  
Mount Vernon, New York 10550

**Re: ABICA - International Food Festival**

Dear Honorable Council Members:

This letter requests that the city enact legislation allowing the Department of Recreation to co-sponsor the Antigua and Barbuda International Cultural Association (ABICA) International Food Festival on Saturday, May 23, 2026, and the 4th Saturday in the month of May, annually.

ABICA is a community-based organization comprised of many Mt. Vernon residents of Antiguan and Barbadian heritage with the mission to promote and uplift our community through cultural and educational events.

The International Food Festival will take place in Hartley Park and ABICA respectfully requests the following partnership provisions from the City:

- Authorization to utilize Hartley Park; the cost of the park is the co-sponsorship with the Department of Recreation from 8:00 a.m. to 8:00 p.m. (8 am-12 noon to Set-up), 12 noon-7 pm (Event time), 7 pm-8pm (Clean-up) - This event will be at no cost to the city;
- We request the use of MVPD/Auxiliary Officers - the cost of which is the responsibility of ABICA.

Vendor spaces will be made available to local food and craft merchants on a predetermined basis. All Vendors must submit a One-day vendor permit application, which will be included in ABICA’s vendor package. In addition, all vendors using propane, grills, or fire of any nature will be required to have a pre-inspection from the MVFD.

The Department of Recreation will be responsible for all clean up.

Thank you in advance for your cooperation and consideration in this matter.

Sincerely,

André G. Early, Deputy Commissioner

cc: Kathleen Walker-Pinckney, Commissioner  
Shawyn Patterson-Howard, Mayor

*“The Jewel of Westchester”*



CITY OF MOUNT VERNON, NY  
OFFICE OF EMERGENCY MANAGEMENT

SHAWYN PATTERSON-HOWARD  
Mayor

Emergency Operations Center  
50 West Third Street | Mount Vernon, NY 10550  
(914) 665-2391 | Email: OEM@mountvernonny.gov  
Website: www.cmvny.com

MICHAEL A. MONTES  
Director

**VIA LEGISTAR DELIVERY**

Honorable City Council  
City Hall - 1 Roosevelt Square West  
Mount Vernon, NY 10550  
*(Through the Office of the Mayor)*

Re: Office of Emergency Management Support – Auxiliary Police Assistance ABICA International Food Festival – Hartley Park

Dear Honorable Members of the City Council,

The Mount Vernon Office of Emergency Management respectfully submits this letter in support of the Department of Recreation’s request to provide Auxiliary Police personnel assistance during the Antigua and Barbuda International Cultural Association (ABICA) International Food Festival, scheduled to take place on Saturday, May 23, 2026, at Hartley Park.

This community-centered cultural event celebrates the rich heritage of Antiguan and Barbudan residents within the City of Mount Vernon and will bring together families, residents, and visitors through cultural programming, food vendors, and community engagement activities. The event is scheduled to operate between 8:00 AM and 8:00 PM, including event setup, public programming, and breakdown.

To support the safety and orderly coordination of this large public gathering, the Office of Emergency Management recommends the deployment of Mount Vernon Auxiliary Police personnel to assist with event support functions, including:

- Crowd management and situational awareness
- Public safety presence within the park
- Coordination support with Mount Vernon Police Department and event organizers
- Assistance with pedestrian flow and event logistics

The Auxiliary Police Unit serves as a valuable public safety partner that enhances the City’s capacity during community events, festivals, and emergency operations. Their presence helps promote a safe and welcoming environment for residents and visitors while supporting the overall coordination between city departments.

The Office of Emergency Management fully supports this request and stands ready to work collaboratively with the Department of Recreation, the Mount Vernon Police Department, and event organizers to ensure the successful and safe execution of this cultural celebration.

Thank you for your continued support of community events that strengthen cultural appreciation, unity, and engagement within the City of Mount Vernon.

Respectfully endorsed and submitted,

Michael A. Montes  
Director



CITY OF MOUNT VERNON, N.Y.  
FIRE DEPARTMENT

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

Fire Headquarter – 470 East Lincoln Avenue  
Mount Vernon, NY, 10550  
(914) 665-2611 – Fax: (914) 665-2631

**Kevin B. Holt**  
*Fire Commissioner*  
**Theodore W. Beale Jr.**  
*Deputy Fire Commissioner*  
**Juan A. Peralta**  
*Chief of Operations*

Honorable City Council  
City Hall - 1 Roosevelt Square  
Mount Vernon, NY 10550

*Through the Office of the Mayor*

March 10, 2026

Re: ABICA International Food Festival – Hartley Park

Dear Honorable Members of the City Council:

The City of Mount Vernon Fire Department sincerely supports the Antigua and Barbuda International Food Festival, recognizing its importance to our community and wishing to contribute to its success.

Food trucks to be featured at the event shall have been inspected prior to the event date, specifically by May 16, 2026, and all required inspections completed to meet safety standards.  
FDMV Mobile Food Preparation Safety

The proper fire extinguishers for the cooking type shall also be inspected before the event.  
International

The vendor can contact our Fire Prevention Bureau at 914-665-2611 to easily schedule safety inspections, ensuring a smooth process and peace of mind for all involved.

Respectfully submitted:

Theodore Beale, Jr  
Deputy Fire Commissioner

Attached  
FDMV Mobile Food Preparation Safety  
NFPA 704 – Placard and Label requirements

*“The Jewel of Westchester”*



**CITY OF MOUNT VERNON, N.Y.**  
FIRE DEPARTMENT

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**SHAWYN PATTERSON-HOWARD**  
*Mayor*

Fire Headquarter – 470 East Lincoln Avenue  
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*Deputy Fire Commissioner*  
**Juan A. Peralta**  
*Chief of Operations*

*“The Jewel of Westchester”*



**CITY COUNCIL**  
**CITY OF MOUNT VERNON**  
ONE ROOSEVELT SQUARE  
MOUNT VERNON, NY 10550  
(914) 665-2352 · FAX (914) 668-6044

**CITY COUNCIL MEMBERS**

Derrick Thompson, President  
Jaevon Boxhill  
Cathlin B. Gleason  
Cynthia Turnquest - Jones  
André Wallace

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March 23, 2026

Honorable City Council Members  
City Of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, NY 10550

Re: Requesting Permission for Councilmembers Cynthia Turnquest-Jones and André Wallace to Attend NYCOM's Annual Meeting (May 13 through the 15th 2026)

Dear Honorable Body,

This letter comes to respectfully request that City Council approve the request for Councilmembers Cynthia Turnquest-Jones and André Wallace to attend the NYCOM's Annual Meeting (May 13 through the 15th 2026), The Sagamore in Bolton Landing, NY.

The Conference offers an opportunity to engage with elected officials from across the State and beyond, including legislative representatives, while gaining valuable information on government operations and emerging legislation that may affect or benefit our City. All costs associated with attendance will be fully covered by each Councilmember, with no financial impact to the City.

The Annual Meeting tentative agenda – [Link](#)

If this meets with the City Council's approval, I ask that the necessary legislation be enacted to reflect this request. Thank you for your attention to this matter.

Sincerely,

Legislative Assistant to the  
Mount Vernon City Council

# CITY COUNCIL OF MOUNT VERNON



# RESOLUTION

WHEREAS, SHAWYN PATTERSON-HOWARD has demonstrated a steadfast commitment to public service, community empowerment, and effective leadership as Mayor of the City of Mount Vernon; and

WHEREAS, throughout her career in public service, she has worked tirelessly to uplift residents, strengthen neighborhoods, and advocate for equitable access to resources, opportunities, and essential services; and

WHEREAS, her leadership has been marked by a dedication to transparency, accountability, and community engagement, fostering meaningful connections between government and the people it serves; and

WHEREAS, Mayor Patterson-Howard's personal achievements reflect her resilience, professionalism, and unwavering commitment to improving the quality of life for all residents of Mount Vernon; and

WHEREAS, she continues to serve as a role model for women and young leaders, inspiring future generations through her example of service, determination, and integrity; and  
NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Mount Vernon hereby honors MAYOR SHAWYN PATTERSON-HOWARD during Women's History Month for her outstanding leadership, community service, and personal achievements; and BE IT FURTHER

RESOLVED, that this recognition is presented at the Social Butterfly event in celebration of her continued dedication to the City of Mount Vernon and its residents.

Councilperson

Councilperson

Councilperson

Councilperson

City Council President

Authenticated this **19th** day of **MARCH, 2026**

City Clerk

# CITY COUNCIL OF MOUNT VERNON



## RESOLUTION

WHEREAS, TIFFANY HADDISH is an Emmy and Grammy Award-winning actress, comedian, author, and philanthropist whose journey from foster care to international acclaim reflects resilience, authenticity, and purpose; and

WHEREAS, she rose to global recognition through her breakout role in Girls Trip, and from being the first Black female stand-up comedian to host Saturday Night Live, earning widespread praise for her talent and influence in entertainment; and

WHEREAS, through her nonprofit, the SHE READY FOUNDATION, she advocates for youth empowerment by supporting children in the foster care system with resources, mentorship, and opportunities; and

WHEREAS, her impact extends beyond entertainment into humanitarian efforts, using her platform to highlight trauma and mental health challenges in our communities; NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Mount Vernon hereby honors TIFFANY HADDISH during Women's History Month for her outstanding achievements and commitment to service; and BE IT FURTHER

RESOLVED, that this recognition is presented at the Social Butterfly event in celebration of her enduring influence and dedication to empowering others beyond entertainment.

Councilperson

Councilperson

Councilperson

Councilperson

City Council President

Authenticated this **24th** day of **MARCH, 2026**

City Clerk

# CITY COUNCIL OF MOUNT VERNON



## RESOLUTION

WHEREAS, MELBA WILSON is a renowned restaurateur, entrepreneur, and cultural ambassador, and founder of Melba's Restaurant, a celebrated Harlem institution and the recent expansion Melba's Grand Central; and

WHEREAS, as a Harlem native, she has created a space where culinary excellence, culture, and community converge, honoring the legacy of Southern comfort cuisine; and

WHEREAS, her leadership and entrepreneurial success have earned national recognition while uplifting her community through job creation, mentorship, and local engagement; and

WHEREAS, her restaurants have attracted celebrities and dignitaries from around the world. She remains deeply committed to empowering others, serving as a mentor to aspiring entrepreneurs and chefs while advancing community development and preserving cultural heritage through her work; and NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Mount Vernon hereby honors MELBA WILSON during Women's History Month for her contributions to business, culture, and community; and BE IT FURTHER

RESOLVED, that this recognition is presented at the Social Butterfly event in celebration of her lasting impact and leadership.

Councilperson

Councilperson

Councilperson

Councilperson

City Council President

Authenticated this **24th** day of **MARCH, 2026**

City Clerk

CITY COUNCIL OF MOUNT VERNON



RESOLUTION

WHEREAS, RENEE NEUFVILLE is an accomplished singer, songwriter, and performer, best known as one-half of the iconic R&B duo Zhané; and

WHEREAS, she helped define the sound of 1990s R&B with timeless hits such as “Hey Mr. D.J.” and “Sending My Love,” showcasing musical excellence and sophistication; and

WHEREAS, as a classically trained musician, she has also enjoyed a distinguished jazz career, touring extensively with acclaimed Roy Hargrove’s RH Factor; and

WHEREAS, she is recognized as a pioneer of the neo-soul and R&B movements of the 1990s and 2000s. Her contributions, both as part of Zhané and as a solo artist, continue to influence modern R&B performers and producers; and NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Mount Vernon hereby honors RENEE NEUFVILLE during Women’s History Month for her contributions to music and culture; and BE IT FURTHER

RESOLVED, that this recognition is presented at the Social Butterfly event in celebration of her legacy and continued influence.

*(A) - S. Boxhill*

Councilperson

*Cathleen Gleason*

Councilperson

*Johnnie Lee West*

Councilperson

*AP*

Councilperson

*Derrick Thompson*

City Council President

Authenticated this 19th day of MARCH, 2026

*Melle Bonilla*

City Clerk



**CITY OF MOUNT VERNON, NY**  
**OFFICE OF EMERGENCY MANAGEMENT**

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

**Emergency Operations Center**  
50 West Third Street | Mount Vernon, NY 10550  
(914) 665-2391 | Email: OEM@mountvernonny.gov  
Website: www.cmvny.com

**MICHAEL A. MONTES**  
*Director*

**VIA LEGISTAR DELIVERY**

Honorable City Council  
City Hall - 1 Roosevelt Square West  
Mount Vernon, NY 10550  
*(Through the Office of The Mayor)*

Dated: March 11, 2026

Re: Request for Authorization for the Mayor to Enter into a Memorandum of Agreement with the Federal Emergency Management Agency (FEMA) Integrated Public Alert and Warning System (IPAWS).

Dear Council President and Members of the City Council,

I respectfully submit this legislation referral requesting authorization for the Mayor to enter into a Memorandum of Agreement (MOA) between the City of Mount Vernon Office of Emergency Management (OEM) and the Federal Emergency Management Agency (FEMA) Integrated Public Alert and Warning System (IPAWS) Program Management Office.

This agreement authorizes the City of Mount Vernon Office of Emergency Management to utilize its existing interoperable emergency notification systems in coordination with FEMA’s IPAWS Open Platform for Emergency Networks (IPAWS-OPEN) to issue authorized public alerts and warnings during emergency situations.

The IPAWS program is the federal government’s national system for delivering critical emergency alerts to the public through multiple communication channels including:

- Wireless Emergency Alerts (WEA) to mobile devices
- Emergency Alert System (EAS) through television and radio broadcasts
- NOAA Weather Radio All Hazards

Through this agreement, the City of Mount Vernon will integrate its existing emergency communications platform with FEMA’s IPAWS-OPEN infrastructure, allowing authorized personnel within the Office of Emergency Management to deliver timely, accurate, and coordinated life-safety alerts to residents during incidents such as severe weather events, public safety emergencies, evacuations, public health incidents, and other critical emergencies.

**Cost Impact:**

There is no cost to the City of Mount Vernon associated with this Memorandum of Agreement. FEMA is responsible for the development, operation, and maintenance of the IPAWS-OPEN system. The City’s responsibility is limited to maintaining its own local interoperable systems and internet connectivity used to access the platform.



***“The Jewel of Westchester”***

Mitigation | Preparedness | Response | Recovery

CITY OF MOUNT VERNON, NY  
OFFICE OF EMERGENCY MANAGEMENT

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**SHAWYN PATTERSON-HOWARD**  
*Mayor*

**Emergency Operations Center**  
50 West Third Street | Mount Vernon, NY 10550  
(914) 665-2391 | Email: OEM@mountvernonny.gov  
Website: www.cmvny.com

**MICHAEL A. MONTES**  
*Director*

**Operational Benefits:**

Approval of this agreement will provide the City with several critical capabilities:

- Strengthened public alert and warning capabilities during emergencies
- Direct integration with the national FEMA IPAWS alerting infrastructure
- Enhanced interoperability with federal, state, and regional emergency management systems
- Improved ability to deliver rapid life-safety notifications to residents and visitors
- Increased situational awareness and coordinated emergency response operations

**Review and Compliance:**

This Memorandum of Agreement has been reviewed by the Commissioner of Management Services and the City Law Department, and both offices have confirmed the agreement is appropriate for execution.

**Request for Legislative Action:**

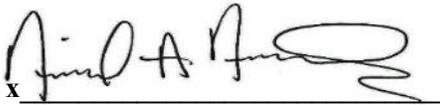
In light of the operational benefits and the absence of financial impact to the City, I respectfully request that the City Council approve legislation authorizing the Mayor to execute this Memorandum of Agreement between the City of Mount Vernon Office of Emergency Management and FEMA's Integrated Public Alert and Warning System (IPAWS) Program Management Office.

A copy of the proposed Memorandum of Agreement is attached for your review.

Should you require any additional information, please do not hesitate to contact my office.

Thank you for your continued support and commitment to enhancing the safety, preparedness, and resilience of the residents of Mount Vernon.

Respectfully submitted,



**Michael A. Montes**  
*Director*

**Cc:** Mayor Office  
Law Department  
Comptroller  
City Clerk Office  
E-File

# CITY COUNCIL OF MOUNT VERNON



## RESOLUTION

WHEREAS, Maureen Walker has rendered exemplary public service to the City of Mount Vernon as Comptroller, demonstrating integrity, professionalism, and an unwavering commitment to fiscal responsibility; and

WHEREAS, in 1993, Ms. Walker made history as the first woman, first African American, and first person of Caribbean descent elected to serve as Comptroller of the City of Mount Vernon; and

WHEREAS, over the course of six consecutive terms and twenty-four years, she provided strong leadership of the City's financial operations, overseeing the Finance and Payroll Departments, and managing the City's budget, tax collection, insurance, real estate, and capital project financing; and

WHEREAS, under her stewardship, the City achieved consistent budget surpluses, maintained an A1 Moody's credit rating, and reached a record General Fund balance of \$19 million in 2015; and

WHEREAS, Ms. Walker modernized the City's financial systems through the implementation of safeguards against fraud and the introduction of electronic and online payment systems, enhancing efficiency and public trust; and

WHEREAS, her legacy of excellence and dedication to the residents of Mount Vernon continues to serve as a model of outstanding public service; NOW, THEREFORE, BE IT

RESOLVED, that the City Council of the City of Mount Vernon hereby honors Maureen Walker for her historic achievements and distinguished service; and

BE IT FURTHER RESOLVED, that the City Council proudly recognizes the unveiling of her official portrait to be displayed in the Comptroller's Office at City Hall as a lasting tribute to her contributions and enduring legacy.

Councilperson

Councilperson

Councilperson

Councilperson

City Council President

Authenticated this **24th** day of **MARCH, 2026**

City Clerk



CITY OF MOUNT VERNON, N.Y.  
DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 840-4029 or (914) 699-7230

**JAMES RAUSSE, FAICP**  
*Commissioner*

February 3, 2026

Honorable City Council  
City of Mount Vernon  
City Hall  
Mount Vernon, NY 10550

RE: American Planning Association National Conference

Dear Honorable Councilmembers:

I respectfully request that the Mount Vernon City Council authorize the Planning Commissioner to travel to Detroit for the 2026 American Planning Association National Conference from April 24<sup>th</sup> through April 28<sup>th</sup>, 2026.

The American Planning Association (APA) is a 501(c)3 that serves as the educational and advocacy organization for urban, city and regional planners nationwide. The Chicago and Washington, DC-based organization has over 40,000 spread across 47 Chapters and 24 Divisions nationwide. Every year, APA hosts an annual conference in different cities around the country to provide educational, training, and networking opportunities for its members and the communities they serve. On average, between 3,500-6,500 people attend these conferences.

As a certified planner through the American Institute of Certified Planners (AICP), and a member of its College of Fellows (FAICP), I am required to maintain my certification through obtaining 32 hours of continuing education credits every two years (known internally as certification maintenance [CM] credits). The APA National Conference is not only the best opportunity for compliance with CM requirements, but it offers the prospect of expanding development and network opportunities for the City of Mount Vernon in regard to planning, organizational capacity, design and development.

This year's conference is in Detroit at the Huntington Place Convention Center. The conference flagship hotel will be at the Courtyard by Marriott Detroit Downtown, depending on availability. I will be travelling from New York to Detroit via air travel.

In addition to per diem expenses, I am requesting authorization to utilize the following funds from budget line A8020.423 (Conference Expense). Funds towards the conference hotel will be paid for directly by the City of Mount Vernon. Conference registration and flight travel will be covered through

*"The Jewel of Westchester"*



reimbursement. Advanced purchase was necessary for the latter two in order to obtain the most reasonable price, as both are subject to dynamic pricing.

The requested cost estimates are as follows:

- Courtyard by Marriott Detroit Downtown (estimate, if available)- \$1,201.76
- APA National Conference Registration- \$ 895.00
- Flight Travel New York to Detroit (estimate)- \$ 337.00

TOTAL \$2,433.76

The current amount budgeted for A8020.423 is \$10,000. The anticipated expenses for this conference would result in a reduction of \$2,480.16 to a total of \$7,566.24 for the current Fiscal Year.

Attached are the registration splash page and calendar for the conference. Below is a link to the program schedule:

<https://www.planning.org/conference/registration/>  
<https://npc26.eventscribe.net/agenda.asp?BCFO=&pfp=Browse%20by%20Day&fa=&fb=&fc=&fd=&al=1&mode=>

Thank you for your consideration. If you have any additional questions, I am pleased to answer them.

Sincerely,

James Rause, FAICP  
Commissioner  
Planning & Community Development

# NPC26 ALL IN!

April 25–28  
May 27–29

## NPC26 All In

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### REGISTER EARLY AND SAVE!

Registration rates for members will increase after the early deadline of March 20 at 11:59 pm CST.

#### Registration Includes:

- In-person sessions
- In-person networking events
- Opening and closing keynotes
- Access to Exhibit Hall (AKA the "Hub")
- Access to the full NPC26 Online event
- And so much more...

Members: \$835

Life/Retired Members: \$135

Students: \$135

Non-members: \$1,275

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[Register](#)

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A REQUEST AUTHORIZING THE  
ATTACHED TRAVEL AND  
TRAINING REQUEST FORM  
FOR  
THE COMMISSIONER OF THE  
DEPARTMENT OF PLANNING AND  
COMMUNITY DEVELOPMENT  
TO ATTEND  
THE AMERICAN PLANNING  
ASSOCIATION NATIONAL CONFERENCE  
FROM  
APRIL 24 - APRIL 28, 2026

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# City of Mount Vernon

## Travel and Training Request Form

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### Employee Information

- Employee Name: James Rausse
- Title: Commissioner
- Department: Planning & Community Development

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### Travel Details

- Destination (City/State): Detroit
- Purpose of Travel: Conference
- Conference / Training Meeting Name: APA CS/Wotwco
- Travel Dates (From-To): 4/24 to 4/28

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### Travel Justification (Check all that apply)

Please answer the following questions to support the necessity of this travel request:

- Is this travel a requirement of your job duties?  
 Yes  No
- Is this travel required to maintain a professional license or certification?  
 Yes  No  
 If yes, specify certification/license: AICP
- Is this travel required as a result of an audit finding or corrective action plan?  
 Yes  No  
 If yes, identify audit or corrective action plan: \_\_\_\_\_
- Is this travel funded by an external source or sponsorship?  
 Yes  No  
 If yes, identify funding source: \_\_\_\_\_
- Additional Justification (if applicable):  
\_\_\_\_\_

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Estimated Travel Costs

- Registration / Tuition: \$ 895
- Transportation (Air/Rail/Auto): \$ 337
- Lodging: \$ 1201.76
- Meals & Incidentals: \$ \_\_\_\_\_
- Other (Specify): \$ \_\_\_\_\_

Total Estimated Cost: \$ 2,433.76

Approvals

Employee Signature: [Signature] Date: 3/3/26

Department Head Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Finance / Comptroller Approval: [Signature] Date: 3/12/26

Mayor Approval: [Signature] Date: 3/17/26

Council President Approval: [Signature] Date: 3/17/26

Submission of this form does not constitute approval. Travel may not be booked until all required approvals are obtained.

Vote Was Taken As Follows: 03/17/2026  
Morton: Yea Gleason: Yea  
Patterson-Howard: Yea  
Resolution: Adopted

APPROVED AS TO FORM

[Signature]  
Assistant Corporation Counsel

ADOPTED BY  
BOARD OF ESTIMATE  
AND CONTRACT

[Signature]  
Clerk

15



CITY OF MOUNT VERNON, N.Y.

Mayor Office

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2362 – Fax: (914) 665-6173

**MALCOLM CLARK**  
*Chief of Staff*

**KHENDRA DAVID**  
*Deputy Chief of Staff*

Honorable City Council  
City Hall - 1 Roosevelt Square  
Mount Vernon, NY 10550

March 23, 2026

Subject: Emergency Declaration – Fire Department Engine Company 206

Dear Honorable Members of the City Council,

I am declaring an emergency to replace the motor in Engine 206 for the Fire Department, which is a critical piece of firefighting equipment that directly affects our community's safety. Our commitment to public safety relies heavily on the reliability of our fleet, and Engine 206's current operational status is compromised, necessitating immediate action.

Replacing the motor in Engine 206 is a fiscally responsible alternative to purchasing a new vehicle. Given that the cost of a new pumper exceeds \$1,500,000 and the wait time is 2.5 to 3 years, funding this repair now will prevent costly delays and ensure continued service. Engine 206 has played a vital role in our firefighting efforts, responding swiftly to emergencies, and protecting our residents' lives and property.

With the addition of two new pumpers, it's even more important to have a dependable spare apparatus. This ensures we can maintain uninterrupted service while the primary fleet is under routine maintenance or if an unexpected breakdown occurs, thereby safeguarding our commitment to public safety.

By addressing this issue now, we can continue to safeguard our community and uphold our promise of public safety with confidence and positivity.

Sincerely,

Shawyn Patterson-Howard  
Mayor, City of Mount Vernon, NY



CITY OF MOUNT VERNON, N.Y.  
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO  
Comptroller

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2303

March 23, 2026

The Honorable City Council  
City Hall  
1 Roosevelt Square  
Mount Vernon, NY 10550

**RE: COMP2026-4 – Request for Authorization to Transfer Funds for Fire Engine Repair**

Honorable City Council Members:

The Office of the Comptroller respectfully submits this referral requesting that the City Council adopts legislation authorizing the transfer of funds from the Contingency line to the Fire Department Repairs to Plant and Equipment line for the repair of Fire Engine 206.

Amount	From	To
67,684.13	A1990.493	A3410.414

Thank you for your attention and partnership in this matter.

Respectfully,

Darren M. Morton, Ed.D., CPRP, CMFO  
Comptroller

cc: Mayor Shawyn Patterson-Howard  
Corporation Counsel  
File



CITY OF MOUNT VERNON, N.Y.  
FIRE DEPARTMENT

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

Fire Headquarter – 470 East Lincoln Avenue  
Mount Vernon, NY, 10550  
(914) 665-2611 – Fax: (914) 665-2631

**Kevin B. Holt**  
*Fire Commissioner*  
**Theodore W. Beale Jr.**  
*Deputy Fire Commissioner*  
**Juan A. Peralta**  
*Chief of Operations*

Honorable City Council  
City Hall - 1 Roosevelt Square  
Mount Vernon, NY 10550

*Through the Office of the Mayor*

March 16, 2026

Subject: Urgent Request for Motor Replacement: Engine 206

Dear Honorable Members of the City Council,

I am writing to bring to your attention a pressing matter regarding Engine 206, a critical piece of firefighting equipment within the Mount Vernon Fire Department. Our commitment to community safety relies heavily on the reliability of our fleet; currently, Engine 206's operational status is compromised, necessitating immediate action.

**Assessment of Engine 206**

Engine 206 has been a vital asset in our firefighting efforts, responding to emergencies and protecting our residents' lives. Our maintenance team recently conducted a thorough evaluation of the vehicle and determined that the **motor has seized**. The detailed report is attached for your review.

**Fiscal Responsibility & Fleet Readiness**

While we are grateful for the recent addition of two new pumpers, maintaining a reliable spare apparatus is essential to ensure uninterrupted service during routine maintenance or unexpected breakdowns in the primary fleet.

Replacing the motor in Engine 206 is a fiscally prudent alternative to purchasing a new vehicle. With the current average cost of a new pumper at approximately \$900,000, investing in this repair allows us to extend the life of our existing inventory and ensure 100% operational readiness at a fraction of the cost.

*“The Jewel of Westchester”*



CITY OF MOUNT VERNON, N.Y.  
FIRE DEPARTMENT

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

Fire Headquarter – 470 East Lincoln Avenue  
Mount Vernon, NY. 10550  
(914) 665-2611 – Fax: (914) 665-2631

**Kevin B. Holt**  
*Fire Commissioner*  
**Theodore W. Beale Jr.**  
*Deputy Fire Commissioner*  
**Juan A. Peralta**  
*Chief of Operations*

**Purchase**

The motor, additional parts/equipment and labor provided by Black Rock Truck Group, Inc. for a total of \$68,482.60. Black Rock Truck Group Inc. is the awarded vendor on the Westchester County Purchasing Contract RFB-WC-24016, Freightliner OEM Truck Parts (expiration 02/28/2027).

We kindly request a transfer from the contingency fund to complete this motor replacement and for the City Council to enact legislation approving the purchase. Your support and prompt approval to proceed with the motor replacement. This investment is vital to maintaining the high standards of safety and service that the citizens of Mount Vernon expect and deserve.

Thank you for your time and your continued dedication to the safety of our city. I look forward to your positive response.

Respectfully submitted,

Kevin B. Holt  
Fire Commissioner

Attachments: Black Rock Quote for Engine 206 Motor Replacement  
Westchester County Contract RFB-WC-24016

*“The Jewel of Westchester”*



**BLACK ROCK TRUCK GROUP, INC**  
**YONKERS ID#7118860**  
 257 LAKE AVE  
 YONKERS, NY 10701  
 P: (914) 979-2853  
 Dealer Code: DEXD

**Connecticut:** Branford  
**New York:** Yonkers

Visit our web site at [www.blackrocktruck.com](http://www.blackrocktruck.com)

**SERVICE ESTIMATE**

**E200017558**

Bill-To Customer

30009

Owner

30009

**CITY OF MOUNT VERNON (PUBLIC WORKS)**  
**1 ROOSEVELT SQUARE**  
**MOUNT VERNON NY 10550**

*PO Required*

**CITY OF MOUNT VERNON (PUBLIC WORKS)**  
**33 CANAL STREET**  
**MOUNT VERNON NY 10550**

Customer Phone: (914) 665-2339

DATE ARRIVED	SALES TYPE	TERMS	ID	ADVISOR	CUSTOMER PO	DATE INVOICE	
3/16/2026 2:56PM	SCH	45	BA012181	CHRIS J.			
YEAR	MAKE	MODEL	VIN	CUSTOMER UNIT #	IN SERVICE	ODOM IN	ODOM OUT
2011	PIERCE MFG. INC	PIERCE	4P1CA01D0BA012181			1	1

**Estimate Operations**

**JOB #1 ENG**      **CUSTOMER STATES :**  
 COMPLAINT      QUOTE TO PERFORM A STEP-UP 4 OVERHAUL - 3/4 ENGINE  
  
                          QUOTED WITH EXTRA WARRANTY - 3YR/300K MILES  
 CAUSE  
 CORRECTION

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
	LABOR			35,040.00
1	200F/DDE R23539389	ENG 3Q DD13 EPA10 471903/911/9	28,923.00	28,923.00
-1	200F/DDE R23539389-CORE	ENG 3Q DD13 EPA10 471903/911/9	9,925.88	-9,925.88
11	200F/MBL 122457	OIL, M-DELVAC SUPER FE 10W-30,	21.83	240.13
16	200F/OWI AMAB53	ALLIANCE OAT ELC 50/50 6/1 GAL	9.74	155.84
1	200F/DDE R23539389-CORE	ENG 3Q DD13 EPA10 471903/911/9	9,925.88	9,925.88
1	MISC	MISCELLANEOUS CHARGE	1,500.00	1,500.00
1	WARR	3YR/300K MILE EXT WARRANTY CHARGE	2,500.00	2,500.00
1	FRT	PART FREIGHT-IN CHARGE PASSTHROUGH	123.63	123.63

Parts: \$29,318.97    Labor: \$35,040.00    Misc: \$4,123.63    Sublet: \$0.00    \$68,482.60



Department of Finance

Bureau of Purchase & Supplies  
 148 Martine Avenue, Room 713  
 White Plains, NY 10601  
 (914) 231-1872  
[www.westchestergov.com](http://www.westchestergov.com)

**CONTRACT AWARD NOTIFICATION**

TITLE:	Freightliner OEM Truck Parts
CONTRACT NUMBER:	RFB-WC-24016 (Previous # RFB-WC-17267)
CONTRACT PERIOD:	March 1, 2024 through August 31, 2025
DATE OF ISSUE:	February 20, 2024
1 <sup>st</sup> Extension Issue Date	August 13, 2025
1 <sup>st</sup> Extension Contract Period:	September 1, 2025 through February 28, 2027
COUNTY DEPARTMENTS:	DPW, PRC, DEF, AIRPORT, PARTICIPATING MUNICIPALITIES
SPECIFICATION REFERENCE:	As Incorporated In The Invitation for Bids
CONTRACTOR INFORMATION:	Appears on the attached pages of this Award

**Address Inquiries To:**

County Departments & Vendors	Political Subdivisions
Name : Jeannine Bucci Title : Buyer Phone : 914-995-4048 Fax : 914-231-1546 E-mail: <a href="mailto:jmbb@Westchestercountyny.gov">jmbb@Westchestercountyny.gov</a>	Customer Service SAME

**Description**

A File Price has been extended for "Freightliner OEM Truck Parts/Service", effective September 1, 2025 through February 28, 2027, for Westchester County and all political subdivisions of Westchester.



A File Price has been extended for "Freightliner OEM Truck Parts/Service" with the below listed Vendor for the period **September 1, 2025 through February 28, 2027**. Price lists covered and discounts are shown on the attached.

VENDOR # 734728  
 BLACK ROCK TRUCK GROUP, INC.  
 257 LAKE AVENUE  
 YONKERS, NY 10701  
 (914) 525-9451  
 Attn: Oliver Espinoza [oespinoza@blackrocktruck.com](mailto:oespinoza@blackrocktruck.com)  
 Customer Service: (914) 968-3000 (Option # 2 - Service)  
 Hours of Operation:  
 Monday through Friday 7:00am-5:00pm  
 TERMS: NET 30

Please contact the above referenced Vendor personnel with regards to establishing new accounts.

GUARANTEED DELIVERY TIME FOR:

STOCK ITEMS	1 DAY
NON-STOCK ITEMS	2-4 DAYS
EMERGENCY ITEMS	1-2 DAYS

**Freightliner OEM Truck Parts**  
**FILE PRICE NO. RFB-WC-24016**

**A) FREIGHTLINER PROPRIETARY (PSM-M-158)**

A PRICE BOOK OR CD SHALL BE SUBMITTED WITH AND MADE PART OF THIS BID FROM WHICH THE VENDOR WILL ALLOW A DISCOUNT OF 41.90 PERCENT FROM LIST PRICE.

PRICE BOOK OR CD DATE      11/2023

**B) FREIGHTLINER ALL-MAKES (PSM-M-159)**

A PRICE BOOK OR CD SHALL BE SUBMITTED WITH AND MADE PART OF THIS BID FROM WHICH THE VENDOR WILL ALLOW A DISCOUNT OF 22.15 PERCENT FROM LIST PRICE.

PRICE BOOK OR CD DATE      11/2023

**C) CUMMINS DRIVETRAIN PARTS (CUMMINS MASTER)**

A PRICE BOOK OR CD SHALL BE SUBMITTED WITH AND MADE PART OF THIS BID FROM WHICH THE VENDOR WILL ALLOW A DISCOUNT OF 17.55 PERCENT FROM LIST PRICE.

PRICE BOOK OR CD DATE      1/2024

**D) LABOR**
**HOURLY LABOR RATE TO PERFORM DIAGNOSTIC / REPAIR SERVICES FOR COUNTY OWNED FREIGHTLINER VEHICLES:**

- **ALL LABOR SHALL BE PERFORMED BY FACTORY CERTIFIED / TRAINED, QUALIFIED PERSONNEL, PROOF OF WHICH TO BE SUBMITTED WITH BID PACKAGE.**
- **ALL LABOR CHARGES SHALL INCLUDE DIAGNOSTIC INSPECTIONS, NORMAL, AND EMERGENCY REPAIRS.**
- **ALL REPAIRS ARE TO BE WARRANTIED FOR 90 DAYS.**

**CONDITIONS:**

1.) THE VENDOR, A LICENSED FREIGHTLINER REPAIR FACILITY, CERTIFICATE NUMBER 7118860, AGREES TO PERFORM ALL MAINTENANCE AND REPAIRS SCHEDULED ON VEHICLES OPERATED BY THE COUNTY OF WESTCHESTER. THE VENDOR SHALL HAVE A MINIMUM OF FIVE (5) YEARS EXPERIENCE AS STATED ABOVE AND MUST SUBMIT THE NAMES AND ADDRESSES OF (TWO) OPERATORS OF SIMILAR TYPE VEHICLES FOR WHOM HE HAS SUCCESSFULLY PERFORMED THIS SERVICE.

LABOR RATE PER MAN HOUR (REGULAR TIME), INCLUDING TRAVEL \$119.00

LABOR RATE PER MAN HOUR (OVERTIME), INCLUDING TRAVEL \$119.00

2.) THE MAINTENANCE WILL BE PERFORMED AT A LOCATION DESIGNATED BY WESTCHESTER COUNTY OR AT VENDOR REPAIR FACILITY



CITY OF MOUNT VERNON, N.Y.  
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO  
Comptroller

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2304

March 23, 2026

City Council Members  
City of Mount Vernon  
Mount Vernon, NY 10550

Honorable Body,

Please enact legislation to fix the tax rates for the County and Special District taxes for the year 2026. The assessment was provided and certified by the Assessor's Office. The rates to be fixed in cents are as follows:

.13497 upon each dollar of assessed valuation of real or personal property valued at \$147,075,763.

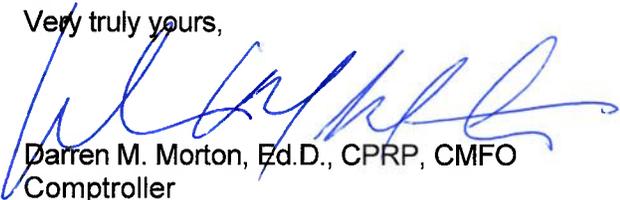
.02964 upon each dollar of assessed valuation of real or personal property valued at \$41,202,172  
for Sewer District purposes only.

.01575 upon each dollar of assessed valuation of real or personal property valued at \$9,551,540  
District #1 purposes only.

Since the tax bills are normally in the possession of the taxpayers by April 1st, I respectfully request you enact the appropriate legislation at a special meeting as soon as possible.

Your kind cooperation is appreciated.

Very truly yours,



Darren M. Morton, Ed.D., CPRP, CMFO  
Comptroller