



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
 ROOSEVELT SQUARE
 MOUNT VERNON, NY 10550
 (914) 665-2500

DAVID GIBSON
 POLICE COMMISSIONER

JENNIFER LACKARD
 DEPUTY COMMISSIONER

MARCEL OLIFIERS
 CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
 MAYOR

March 20, 2024

Honorable City Council Members
 City of Mount Vernon
 1 Roosevelt Square
 Mount Vernon, New York 10550

**RE: 6 Gramatan Ave- Suite 407 Rental Lease Agreement FOR APPROVAL at the
 April 10th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a Resolution for the Mayor to enter into a rental lease agreement between 1978 THIRD AVENUE LLC, 11285 AV, LLC NEW YORK (Landlord) and the City of Mount Vernon to lease Suite 407 located at 6 Gramatan Avenue, Mount Vernon, NY for the Internal Affairs Division of the City of Mount Vernon Police Department. The projected move date is May 1, 2024.

Annual base rent is \$1750.00 plus \$200.00 per month for electricity totaling **\$1950.00 due each month for rent**. Payment for the lease will be satisfied from **Budget Line A3120.468 (Rent)** The lease period is for 3 years with a 3% increase each year as follows:

<u>Lease Year/Period</u>	<u>Annual Base Rent</u>
1	\$21,000.00
2	\$21,630.00
3	\$22,279.00

The Landlord is requesting payment in the form of 2 certified bank checks made payable to 1978 Third Avenue LLC:

1st Check

\$5,850.00 for Security Deposit (Three months of Base Rent & Electric Charge)

CC: Mayor
 Comptroller
 Law Department

2nd Check

\$1,950.00 for first month rent and electricity

The re-location of the Internal Affairs Division to 6 Gramatan Avenue will provide more confidential interaction with Members of Service. It will also allow for other divisions to acquire more adequate working space within headquarters.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in cursive script that reads "David Gibson".

David Gibson

Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department