



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

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DAMANI L. BUSH
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January 21th, 2025

Honorable City Council
The City of Mount Vernon
Mount Vernon, New York
(Throught he Office of the Mayor)

Re: Authorization to Issue a Request for Qualifications (RFQ No. 02.26) – Large-Scale Infrastructure Capital Improvements and Maintenance (Municipal Water, Stormwater, and Wastewater Systems)

Dear Honorable City Council Members:

The Department of Public Works (“DPW”) respectfully requests that the above-referenced item be placed on the agenda for consideration at the next scheduled City Council meeting.

Project Background

The City of Mount Vernon owns and operates extensive municipal water, stormwater, and wastewater infrastructure, including approximately 105 miles of sanitary sewer, 84 miles of storm sewer, thousands of associated collection system structures, and a citywide potable water distribution network. These systems are essential to public health, environmental protection, and the continued operation of municipal services.

The City is currently operating under a Consent Decree with the United States Department of Justice, New York State, and the New York State Department of Environmental Conservation, which establishes ongoing obligations related to inspection, maintenance, rehabilitation, and regulatory compliance. In addition, the City is advancing water and wastewater infrastructure initiatives in response to the New York Clean Water Infrastructure Act, Lead Service Line Replacement requirements, and federal regulatory standards, including revisions to the EPA Lead and Copper Rule.

RFQ No. 02.26 is intended to support these efforts by establishing a pre-qualified list of contractors capable of performing large-scale, field-executed preventative and corrective maintenance, emergency response, and capital rehabilitation work across municipal water, stormwater, and wastewater systems.

RFQ No. 02.26 is separate and distinct from **RFQ No. 01.26**, which was issued to establish an on-call pool of professional engineering and technical advisory firms to support planning, design, capital project assistance, and emergency engineering services.

While RFQ No. 01.26 addresses professional and consultative engineering functions, RFQ No. 02.26 is focused on construction-oriented and operational infrastructure work, including physical system

maintenance, repair, rehabilitation, and replacement activities performed in the field. Maintaining separate procurement vehicles for engineering services and construction or maintenance services ensures appropriate separation of professional oversight from construction execution, supports regulatory and funding compliance, and provides the City with the flexibility to deploy the appropriate expertise at each stage of project delivery.

Purpose

This RFQ is intended to streamline project delivery by pre-qualifying contractors with demonstrated capacity, equipment, and experience in large-scale underground infrastructure work. Successful respondents will be placed on a **Pre-Qualified Contractors List (PQL)** for a fixed term and may be assigned work through City-authorized task orders, subject to available funding and Council approval where required. Inclusion on the PQL does not guarantee work and does not obligate the City to issue a minimum quantity of assignments.

Scope of Work

Work performed under this RFQ may include, but is not limited to:

- Preventative and corrective maintenance of sanitary sewer and stormwater systems, including cleaning, CCTV inspection, testing, diagnosis, repair, and rehabilitation
- Pipeline rehabilitation using trenchless technologies, including cured-in-place pipe (CIPP) lining
- Pump station repairs and associated mechanical, electrical, and control systems
- Pavement restoration associated with underground infrastructure work
- Municipal water system maintenance, including valve and hydrant work, service line replacement, leak response, and emergency repairs
- Lead and non-lead water service line identification and replacement
- Traffic control, permitting coordination, and full site restoration
- Compliance documentation and reporting associated with regulatory and grant-funded projects

All work will be performed in accordance with City standards, applicable federal and state regulations, and funding-source requirements.

Requested Action

The Department of Public Works respectfully requests that the Mount Vernon City Council:

1. Authorize the advertisement and solicitation of **RFQ No. 02.26** for Large-Scale Infrastructure Capital Improvements and Maintenance;
2. Authorize the Commissioner of Public Works, in coordination with the Purchasing Department, to evaluate Statements of Qualifications and establish a Pre-Qualified Contractors List; and
3. Direct DPW to return to the City Council for approval of individual contract awards or task authorizations, as required by law and City policy.

Approval of this request will allow the City to more effectively address infrastructure needs, maintain regulatory compliance, and advance capital and grant-funded initiatives critical to public health and safety.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Damani L. Bush', with a long horizontal flourish extending to the right.

Damani L. Bush

Commissioner of Public Works

DB/db