



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

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JUAN PEREZ
Commissioner Management Services

August 29, 2024

VIA EMAIL:
Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Approval of budget transfer of \$30,769.90 from Data Processing Equip U A1680.486 to Software & Software S A1680.215 and Application Services A1680.216 for city council meeting to be held on September 11th 2024.

Honorable Council members:

Management Services requests that the City Council approve a Resolution to allow the Department of Management Services to transfer \$30,769.90 from budget code Data Processing Equip U - **A1680.486** to budget codes Software & Software S - **A1680.215** and Application Services - **A1680.216** to cover the cost of software license renewals for Adobe Systems Software and the renewal of CivicPlus See-Click-Fix.

The Budget transfer will be broken up as follows:

\$18,522.02 allocated to Budget Code A1680.216
\$12,247.88 allocated to Budget Code A1680.215

The transfer is being made to cover the associated cost that were transferred to management services and were not originally part of the Management Services budget under the associated budget lines.

Should this request meet with the approval of the city council, we further seek permission to issue payment from the associated budget codes for the Adobe and CivicPlus renewals.

Thank you.
Sincerely,
Juan Perez

Commissioner Management Services
cc: Mayors Office, Comptroller

“The Jewel of Westchester”