



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
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DAVID GIBSON
COMMISSIONER

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CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

May 20, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

**RE: Create Position of Personnel Associate FOR APPROVAL
at the June 12th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council adopt an ordinance to **create a 2nd position of Personnel Associate**. The Civil Service Commission adopted the creation of this position on February 21, 2024. Please find attached the job specifications for the position.

The salary funding for this position will come from **budget line A3120.101 (Salary)** and will be in the amount of **\$63, 752.00**.

The Department of Public Safety aims to utilize civilian positions that need to be filled urgently to optimize organizational structure and goals.

If this meets your Honorable Body's approval, please draft legislation authorizing the reduction and reallocation of funds.

Respectfully,

David Gibson
Commissioner of Public Safety

Cc: Mayor
Comptroller
Corporation Counsel