



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2362 – Fax: (914) 665-6173

Juan Perez
Commissioner Management Services

May 5, 2026

VIA EMAIL:

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Approval Authorizing the Mayor to Execute a 3-Year Lease with BEI Holdings, Inc. for and upgrade to the interview room system for the Police Department; FOR APPROVAL AT THE May 13, 2026 CITY COUNCIL MEETING

Honorable Councilmembers:

The Department of Management Services respectfully requests approval from the City Council authorizing the Mayor to execute the quote, for Police Department hardware and operating system upgrade with BEI Holdings, Inc. DBA Business Electronics. The project will upgrade the Mount Vernon Police Department's existing two-room iRecord Interview Room Solution.

This upgrade is necessary because the current iRecord environment is operating on Windows 7 and older iRecord software that are no longer supported. As a result, the system no longer receives current security updates, or automatic patches, which creates a serious cybersecurity and operational risk for the City and specifically for the Police Department.

The iRecord system supports the police interview room recording and related evidence capture. Maintaining this system on an unsupported operating system increases the risk of system failure, security exposure, and disruption to a sensitive law enforcement function. Moving this environment to supported hardware and software is an important risk-reduction measure.

The BEI proposal provides a technology refresh for the existing system, including a Windows 11 IoT Enterprise LTSC hardware bundle, iRecord Version 4 software, a secondary evidence vault/back-up hard drive, software licensing and support items, project management, installation, programming, training, and the hardware refresh components listed in the quote.

The proposal also allows certain existing components to be reused where they remain functional, helping control costs while addressing the unsupported platform risk.

The recommended payment structure is the 3-year annual payment, \$1 buyout lease option with one advance payment. This option spreads the hardware cost over three annual payments and allows the City to own the equipment at the end of the lease term for a \$1 buyout. The first year of maintenance/support is covered through the contract/first-year warranty, and annual maintenance after the first year is expected to be \$2,485.00 and billed separately.

“The Jewel of Westchester”



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Contract Summary:

- Vendor: BEI Holdings, Inc. DBA Business Electronics.
- Quote: QTRB101378 v2, dated April 2, 2026; expiration date July 15, 2026.
- System: Mount Vernon Police Department iRecord Interview Room Recording Solution (2-room) upgrade.
- Project quote amount: \$15,930.00.
- Recommended payment option: 3-year annual payment, \$1 buyout lease with one advance payment.
- Annual hardware lease payment: \$6,107.72 per year, and separately billed maintenance.
- Estimated hardware lease payments over 3 years: \$18,323.16, plus the \$1.00 buyout, before applicable fees, and insurance.
- Maintenance: First year covered through the contract/first-year warranty; years 2 and 3 anticipated at \$2,485.00 per year, billed separately.
- Funding sources: A1680.203 Equipment for the initial and year 2-3 hardware lease payments; A1680.216 Application Services for annual maintenance costs.
- Optional iRecord Nexus Cloud enhancement: not included in this approval request and would require separate review if pursued.

Management Services is recommending approval because this upgrade addresses an avoidable security exposure in a Police Department technology environment and supports continued reliable operation of a system used by the Police Department. Delaying this upgrade would leave the City relying on unsupported technology for a sensitive public safety function.

Should this request meet with the approval of the City Council, we will sign the contract and proceed to make the initial payment from budget code A1680.203 after Board of Estimate Approvals

Sincerely,

Juan Perez
Management Services Commissioner

cc: Shawyn Patterson-Howard, Mayor
cc: Brian Johnson, Corporation Council
cc: Darren Morton, Comptroller