



CITY COUNCIL
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DANIELLE BROWNE, ESQ.
CITY COUNCIL PRESIDENT
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January 6, 2025

Honorable City Council Members
1 Roosevelt Square
Mount Vernon, NY 10550

Re: Requesting Permission for Council President Danielle Browne to Attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting on February 2-4, 2025, in Albany, NY.

Dear Honorable Body:

This letter comes to respectfully request that City Council approve the request for Council President Danielle Browne to attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting on February 2nd through the 4th in Albany, NY.

The Conference provides an opportunity to meet with elected officials across the State and beyond, as well as to meet with Legislative representatives. A travel fund that should not exceed \$1,400 is being requested for this trip. The funds will include the costs of \$410.00 (registration, conference materials and meals). That total of \$410.00 should be charged to A1010.417 (Education and Training). A total of \$357.96 (\$157/night) for lodging. The remaining amount of \$632.04 is for transportation and incidentals should both be expensed to A1010.402, (Travel Expenses).

If this meets with the City Council's approval, I ask that the necessary legislation be enacted to reflect this request. Thank you for your attention to this matter.

[NYCOM Winter Legislative Meeting Agenda](#)

Sincerely,

Antoinette Anderson
Legislative Assistant to
The City Council