



**CITY OF MOUNT VERNON, N.Y.**  
DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

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**DAMANI L. BUSH**  
*Commissioner*

**JOHN NUCULOVIC**  
*Deputy Commissioner*

**RYAN ULRICH**  
*Deputy Commissioner*

January 14, 2025

Honorable City Council Members  
City of Mount Vernon  
Mt. Vernon, New York 10550

**RE: 2026 NYSBOC Municipal Code Enforcement Conference**

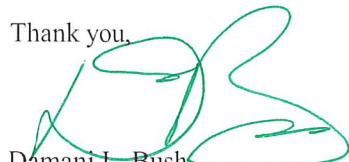
Dear Honorable Council Members,

I am respectfully requesting that the Municipal Code Enforcement Officials John Nuculovic- Deputy Commissioner, Curtis Woods- City Engineer, Jawwad Abdul-Halim- Code Enforcer, and Yoseuf Ellis- Principal Clerk attend the required New York Buildings Officials Conference (NYSBOC). The mandatory NYSBOC 4-day conference for in-service training will be held at the Westchester County Center on February 24th and 25<sup>th</sup> and March 25<sup>th</sup> and 26<sup>th</sup> of 2026 between the hours of 8:30am and 4:30pm respectively.

Code Enforcement Officials are required to complete 24 hours of In-Service training each calendar year. (January 1 to December 31). A total of 12 of these hours must be obtained by completing training courses that are approved by the Department of State Division of Building Standards and Codes (DBSC). Of the 12 hours of approved courses at least 3 hours must be obtained in Topic 1, Code Enforcement and Administrative (19 NYCRR 1208-3 (b)(1)); at least 3 hours must be obtained in Topic 2, Uniform Fire Prevention and Building Code (19 NYCRR 1208-3.3(c) (1)); and at least 3 hours must be obtained in Topic 3, Energy Conservation Construction Code (19 NYCRR 1208-3.3(c) (2)). A maximum of 12 hours of Professional Development Electives may be applied toward the 24 hours of annual in-service training.

The Annual Membership and Conference cost for this is \$350.00 per member and is not expected to exceed this price. Transportation will be provided via motor pool vehicles. **Funds are available through the austerity budget.**

Thank you,



Damani L. Bush  
Commissioner of Public Works