



CITY OF MOUNT VERNON, N.Y.  
DEPARTMENT OF PUBLIC WORKS

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 914-665-2339  
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DAMANI L. BUSH  
*Commissioner*

ROBERT L. HACKETT  
*Deputy Commissioner*

JOHN NUCULOVIC  
*Deputy Commissioner*

October 3, 2024

Honorable City Council Members  
Of the City of Mount Vernon  
City Hall, Mount Vernon, New York  
(Through the Office of the Mayor)

**Re: Request for Approval to Purchase a Prefabricated Restroom Building and Storage Facility for the Memorial Stadium Tennis Courts through Sourcewell**

Dear Honorable City Council Members:

The Department of Public Works respectfully submits this referral requesting approval from the City Council to purchase and install a subgrade pad (foundation), a prefabricated restroom and storage structure from the Public Restroom Company through Sourcewell, and permission for the Recreation Department to receive an award in the amount of \$550,000.00 from the Urban Renewal Agency (URA) in Community Development Block Grant funds to fully cover the cost. It will be paid directly by URA to the Public Restroom Company.

The installation of the prefabricated restroom structure will be adjacent to the tennis courts at Memorial Field Stadium. The structure will primarily serve visitors who use the tennis courts, ensuring compliance with ADA requirements. Currently, restroom facilities are located on the opposite end of the stadium, over 100 yards away, posing a challenge for individuals, particularly those with mobility issues. Additionally, when the stadium is closed, there are no accessible restroom options available for users of the tennis courts or their spectators.

This purchase is essential to providing the public with the basic amenities a facility of such should have. The installation of this prefabricated restroom will provide:

1. **Improved Accessibility:** The restroom will ensure convenience for all users of the tennis courts, particularly benefiting individuals with mobility challenges.
2. **Dual Functionality:** In addition to restroom facilities, the structure will include essential storage space for sports equipment and supplies, addressing the need for secure storage on-site.

*“The Jewel of Westchester”*



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The total expenditure for this project shall not exceed \$550,000.00, which includes the cost of the prefabricated building, turnkey installation of the building, and the installation of the foundation pad. The exact allocation for the subgrade pad will be determined upon final design and contractor bids.

Project Budget	
Service	Amount
Prefabricated Restroom Building delivered to site	\$389,895.00
Turnkey Installation of the Building above	\$39,633.00
Subgrade Pad	\$120,000.00
Total Cost: <b>\$549,528</b>	

In closing, this project represents a significant investment in the quality of life for Mount Vernon residents and visitors by enhancing accessibility, convenience, and recreational opportunities at Memorial Field Stadium. The proposed prefabricated restroom and storage facility will address long-standing concerns, particularly the need for ADA-compliant restrooms and equipment storage near the tennis courts. With the support of the Recreation Department and the funding secured through the Community Development Block Grant, we are confident that this project will positively impact our community and serve the needs of current and future users of this valuable public space.

Respectfully,

Damani L. Bush  
Commissioner of Public Works  
DLB/sb

Cc: Mayor's Office  
Comptroller's Office  
Clerk's Office

Planning Department  
Urban Renewal Agency  
Recreation Department

Engineering Department

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