

# **City of Mount Vernon, New York**

*1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY*



## **Meeting Minutes - Final**

**Tuesday, November 25, 2025**

**7:00 PM**

**CITY COUNCIL CHAMBERS  
CITY HALL**

### **City Council**

*NICOLE BONILLA, MBA  
City Clerk*

*JORDAN A. RIULLANO, JD  
Deputy City Clerk*

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**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL  
HELD ON TUESDAY, NOVEMBER 25, 2025.**

**Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.**

*\*\*\* This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. \*\*\**

**PRESIDING:** Danielle Browne, President

**OTHERS:** Nicole Bonilla, City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Deputy Corporation Counsel.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

lead by Councilmember Thompson

Council President Danielle Browne called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Browne explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

**PUBLIC COMMENT**

1. Patricia Richards, Mount Vernon, NY Topic: two missing signs. 7:11 pm (zoom)  
Councilman Gleason - sent information to DPW Commissioner  
Councilman Boxhill - requested detail on the locations by email  
Councilman Thompson - will follow up with DPW and gave an update on the overpass  
Council President Browne - explained the duration of traffic study and explained that the sign can be corrected and explained the lack of funds to cover the project. Recommended calling the mayors office on the departments lack of communication.

**REFERRAL SESSION**

Roll Call administered by City Clerk Nicole Bonilla

**PRESENT:** President Danielle Browne Esq., Pro Tempore Edward Poteat, Acting Pro Tempore Derrick Thompson, Councilperson Jaevon Boxhill, and Councilperson Cathlin Gleason

**ABSENT:** None

**REPORTS OF STANDING COMMITTEES AND ACTION THEREON**

**To the Council:**

The **LEGISLATION AND PUBLIC WORKS** Committee recommends for **ADOPTION** the following entitled legislation:

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1. **TMP**  
**-1764**  
**Code:** LPW

**Attachments:** [Law Department - Referral Letter - Request to entitled Housing Standards](#)  
[AN ORDINANCE AMENDING CHAPTER 1 HOUSING STANDARDS, ARTICLE I. GENERAL SECTION 149-42\(A\) INSPECTIONS OF THE OF MOUNT VERNON, NEW YORK](#)

**Moved:** Councilman Gleason, Seconded by Boxhill

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

**Nay:** None

**Absent:** None

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2. [\*\*TMP\*\*](#)  
[\*\*-1715\*\*](#)

**Code:** LPW

**Attachments:** [Authorization To Purchase Receptacles for Bus](#)  
452459 Quotation City of Mount Vernon - Little

**Moved:** Councilman Gleason, Seconded by Boxhill

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

**Nay:** None

**Absent:** None

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3. [\*\*TMP\*\*](#)  
[\*\*-1759\*\*](#)

**Code:** LPW

**Attachments:** [Authrization to Issue an Invitation to Bid RFB](#)

**Moved:** Councilman Gleason, Seconded by Boxhill

**On the question:** none.

**Response:** none.

adopted

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**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

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4. **TMP**  
**-1769**

**Code:** LPW

**Attachments:** [Referral Letter Re-Appointment Beresford Gran  
Smalls 11-24-2025](#)

**Moved:** Councilman Gleason, Seconded by Boxhill

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

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5. **TMP**  
**-1770**

**Code:** LPW

**Attachments:** [Referral Letter Re-Appointment Curtis Brewing  
11-24-2025](#)

**Moved:** Councilman Gleason, Seconded by Boxhill

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

**To the Council:**

The **HUMAN RESOURCES** Committee recommends for **ADOPTION** the following entitled  
legislation:

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6. [TMP  
-1744](#)**Code:** HR**Attachments:** [2025 Summer Basketball](#)**Moved:** Councilman Thompson, Seconded by Gleason**On the question:** none.**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason**Nay:** None**Absent:** None

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7. [TMP  
-1745](#)**Code:** HR**Attachments:** [Tot lot Referral Letter  
Tot lots](#)**Moved:** Councilman Thompson, Seconded by Gleason**On the question:** none.**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason**Nay:** None**Absent:** None**To the Council:**

The **PUBLIC SAFETY AND CODES** Committee recommends for **ADOPTION** the following  
entitled legislation:

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8. [TMP  
-1756](#)**Code:** PSC**Attachments:** [11-14-25 Referral Letter- DOB Transfer of Fur](#)

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**Moved:** Councilman Poteat, Seconded by Thompson

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

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9. [\*\*TMP\*\*](#)  
[\*\*-1757\*\*](#)

**Code:** PSC

**Attachments:** [Establish List Referral](#)

**Moved:** Councilman Poteat, Seconded by Thompson

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

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10. [\*\*TMP\*\*](#)  
[\*\*-1738\*\*](#)

**Code:** PSC

**Attachments:** [Acceptance letter for Air Compressor](#)  
[AWARD LETTER C1003495](#)

**Moved:** Councilman Poteat, Seconded by Thompson

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

**To the Council:**

The **FINANCE AND PLANNING** Committee recommends for **ADOPTION** the following entitled legislation:

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11. [TMP  
-1763](#)**Code:** PSC**Attachments:** [Custodial Account for 115 South MacQuesten](#)**Moved:** Councilman Boxhill, Seconded by Poteat**On the question:** none.**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason**Nay:** None**Absent:** None

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12. [TMP  
-1754](#)**Code:** FP**Attachments:** [Rescind ltr 328 South 1st Avenue](#)**Moved:** Councilman Boxhill, Seconded by Poteat**On the question:** none.**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason**Nay:** None**Absent:** None

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13. [TMP  
-1767](#)**Code:** FP**Attachments:** [Recommendation ltr 328 South 1st Avenue.#2](#)**Moved:** Councilman Boxhill, Seconded by Poteat**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

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14. [\*\*TMP\*\*](#)  
[\*\*-1768\*\*](#)

**Code:** FP

**Attachments:** [Recommendation ltr 146 South 13th Avenue](#)

**Moved:** Councilman Boxhill, Seconded by Poteat

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

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15. [\*\*TMP\*\*](#)  
[\*\*-1765\*\*](#)

**Code:** FP

**Attachments:** [Resolution - Neg Dec \(Comp Plan\)](#)  
[Comp Plan Redline changes 11.20.25 edit](#)  
[Full EAF Pts 1, 2, 3, & Pt 3 Supplement \(Com](#)

*(Item #15 Voted on by Council before item #1)*

**Moved:** Councilman Boxhill, Seconded by Poteat

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None



**Absent:** None

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16. [TMP  
-1766](#)

**Code:** FP

**Attachments:** [Resolution - Adoption \(Comp Plan\)](#)

*(Item #16 Voted on by Council after item #15)*

**Moved:** Councilman Boxhill, Seconded by Poteat

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

**ADD-ON**

**To the Council:**

The **LEGISLATION AND PUBLIC WORKS** Committee recommends for **ADOPTION** the following entitled legislation:

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17. [TMP  
-1773](#)

**Code:** LPW

**Attachments:** [Budget transfer request 11.24.2025](#)

**Moved:** Councilman Gleason, Seconded by Boxhill

**On the question:** none.

**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

**To the Council:**

The **FINANCE AND PLANNING** Committee recommends for **ADOPTION** the following entitled

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legislation:

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18. [TMP  
-1774](#)**Code:** FP**Attachments:** [COMP2025-22 - Request for Authorization to  
Spending Freeze](#)**Moved:** Councilman Boxhill, Seconded by Poteat**On the question:** none.**Response:** none.

adopted

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason**Nay:** None**Absent:** None**OTHER BUSINESS/CLOSING COMMENTS**

Councilman Thompson - thanked the community for coming out and support the victims of the apartment fire and put a call out for the need for volunteers at the Doles Center and the Holmes School which is acting like a shelter. Kudos to the new superintendent and the school board of trustees and staff for providing support.

Councilman Boxhill - echoed the sentiments of CM Thompson and spoke on when he arrived at the scene at 4 am and and witnessing the active fire and the victims and praised the way the city came together and how our emergency services were so prepared and how lives were saved and the fact that there were no fatalities. Kudos to the first responders and dept of recreations and busing people to the Doles Center.

Councilman Gleason - thanked the mutual aid from outside communities and the help from the county and praised the dept leaders and the community.

Council President Browne - echoed the sentiments of fellow council members and the mayor calling a meeting for community leaders and that is the great thing about MV, we are a community, and we are proud. Complimented the Mayor on how well she is handling this situation and pulling together resources.

Congrats on completing the comp plan

Motion to Adjourn

**Moved:** Councilman Thompson, Seconded by Gleason

approved

**Aye:** President Browne, Pro Tempore Poteat,  
Acting Pro Tempore Thompson,  
Councilperson Boxhill, and Councilperson  
Gleason

**Nay:** None

**Absent:** None

There being no further business, the meeting was adjourned at 8:09 pm.

Jordan Riullano, JD  
Deputy City Clerk