

CITY OF MOUNT VERNON, N.Y.

MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD

Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
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DEBBIE BURRELL-BUTLER, MBA

Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

October 03, 2025

Honorable Members of the City Council **Through the Office of the Mayor** City Hall – One Roosevelt Square Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council enact legislation enabling the Mayor to enter into an agreement with the Westchester-Putnam Local Workforce Development Board, allowing the Mount Vernon Youth Bureau to accept funds of \$180,000 for the WDAY Program. This is a four-year reimbursable grant which will serve 40 at-risk youth annually between the ages of 16-24.

Workforce Development Academy for Youth (WDAY) is a year-round program that provides educational and employment services to eligible youth ages 16–24 through designated youth program operators throughout Westchester and Putnam Counties. The program provides resources and services to out-of-school youth (OSY) to help them achieve a high school equivalency diploma, explore career opportunities, enroll in higher education, and/or obtain employment.

- Tutoring
- Alternative Secondary School Services
- Paid and Unpaid Work Experience
- Occupational Skills Training
- Leadership Development
- Education offered concurrently with Workforce Preparation
- Supportive Services

- Adult Mentoring
- Follow-up Services
- Financial Literacy
- Comprehensive Guidance and
- Counseling
- Entrepreneurial Skills Training
- Labor Market Information
- Transition to Post-Secondary Education

Funds are to be accounted for in revenue code A4790.6 and with appropriations in budget codes: A6295.101 (salaries), A6295.104 (part-time), A6295.402 (Travel Expense), A6295.405 (contracted outside services), A6295.458 (Misc.), and A6295. 467 Program Supplies. This is a reimbursable grant and does not require any matching.

Should you require further information, please feel free to contact me at (914) 665-2347 or by email at Dburrell@mountvernonny.gov.

Sincerely,



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Enclosed: Email Award Letter

CC: Shawyn Patterson-Howard, Mayor

Darren Morton, Comptroller

Brian Johnson, Corporation Counsel