



PLANNING & COMMUNITY DEVELOPMENT
ONE ROOSEVELT SQUARE
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JAMES RAUSSE, FAICP, WEDG
COMMISSIONER

March 29, 2024

VIA EMAIL:

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Request for authorization for the GIS Administrator to attend the 2024 ESRI User Conference. For approval at the April 10th City Council Meeting.

Honorable Councilmembers:

I am submitting this letter to respectfully request that the Mount Vernon City Council enact legislation to authorize the GIS Administrator Amelia Zaino to travel to San Diego, California for the 2024 Esri User Conference from July 15, 2024, to July 19, 2024.

Esri is the national leader in Geographic Information System (GIS) technology and is the developer of the GIS Enterprise system we maintain here at City Hall. As part of our Enterprise agreement, approved in 2023, conference registration is included at no charge.

The Esri User Conference is an opportunity to:

- Collaborate and learn in a dynamic environment by attending user presentations and interactive workshops.
- Meet one-on-one with Esri subject matter experts to ask questions, share ideas, and uncover ways to advance the work of the GIS Administrator.
- Explore the conference Expo featuring vendor exhibits demonstrating innovative GIS solutions that will connect the GIS Administrator with other GIS users and experts from our region and industry.

As GIS is a rapidly changing field, with software innovations consistently being released, the GIS Administrator must attend to be prepared for changes and updates that may come along. This will ensure that the City's software is always up to date, and we can provide colleagues with the best ways to manage their spatial information.

Attending the workshops at the conference will improve the skills in coding (particularly the Python language), and app development. These workshops will help the GIS Administrator create materials for colleagues, as well as constituents, with live-update capabilities, and more.

The conference is held annually in San Diego, California. The GIS Administrator will stay at the Rambler Hotel from July 14 to July 20.





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The costs are as follows:

The Rambler Motel-	\$1,242.60
Airfare -	\$ 571.30
TOTAL	\$1,813.90

The current amount budgeted for Conference Expense A8020.423 is \$2,622.67. The expense for this conference is \$1,813.90.

Thank you for your consideration. I am available to address any questions or concerns you have regarding this request.

Sincerely,

A handwritten signature in black ink, appearing to read "James Rausse".

JAMES RAUSSE, FAICP, WEDG

cc: Mayor Shawyn Patterson-Howard
Comptroller Darren M. Morton
Malcolm Clark, Chief of Staff

Enclosure(s): Lodging and conference reservation

