

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA [FACEBOOK.COM/MOUNTVERNONNY](https://www.facebook.com/mountvernonny)



Referral Packet - Final

Monday, July 28, 2025

4:30 PM

CITY COUNCIL CHAMBERS - ROOM 206

City Council Special Meeting

**A SPECIAL MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL
HELD ON WEDNESDAY, JULY 28, 2025.**

Scheduled for 4:30 pm in the City Council Chambers, City Hall, Mount Vernon, New York.

**** This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. ****

PRESIDING: Ed Poteat, Acting President

OTHERS: Nicole Bonilla, City Clerk; Jordan Riullano, Deputy City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Asst. Corporation Counsel

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Acting Council President Ed Poteat called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”.

REFERRAL SESSION

Roll Call administered by City Clerk Nicole Bonilla

REPORTS OF STANDING COMMITTEES AND ACTION THEREON

To the Council:

LEGISLATION AND PUBLIC WORKS

1. Department of Public Works: AN ORDINANCE AMENDING ORDINANCE NO. 7, ADOPTED FEBRUARY 11, 2025, ENTITLED “AN ORDINANCE AUTHORIZING THE SELECTION OF WOODWARD & CURRAN FOR THE SOUTH THIRD & SOUTH COLUMBUS AVENUES FLOOD MITIGATION PROJECT UNDER THE HAZARD MITIGATION GRANT PROGRAM (HMGP) PROJECT #461S-0004 CMVNY AND ALSO UTILIZE THEIR SERVICES FOR THE BRONXVILLE FIELD CLUB COST ESTIMATE REVIEW

Code: LPW

Attachments: [Woodard and Curran- BFC Cost Estimate Review](#)

OTHER BUSINESS/CLOSING COMMENTS



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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& VIA
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COM/MOUNTVERNONNY

File #: TMP -1541

Agenda Date: 7/28/2025

Agenda #: 1.

**AN ORDINANCE AMENDING ORDINANCE NO. 7,
ADOPTED FEBRUARY 11, 2025, ENTITLED “AN
ORDINANCE AUTHORIZING THE SELECTION OF
WOODWARD & CURRAN FOR THE SOUTH THIRD &
SOUTH COLUMBUS AVENUES FLOOD MITIGATION PROJECT
UNDER THE HAZARD MITIGATION GRANT PROGRAM
(HMGP) PROJECT #461S-0004 CMVNY AND ALSO
UTILIZE THEIR SERVICES FOR THE BRONXVILLE FIELD CLUB
COST ESTIMATE REVIEW”**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. An amendment to Ordinance No. 7, adopted February 11, 2025, entitled “AN ORDINANCE AUTHORIZING THE SELECTION OF WOODWARD & CURRAN FOR THE SOUTH THIRD & SOUTH COLUMBUS AVENUES FLOOD MITIGATION PROJECT UNDER THE HAZARD MITIGATION GRANT PROGRAM (HMGP) PROJECT #461S-0004 CMVNY AND ALSO UTILIZE THEIR SERVICES FOR THE BRONXVILLE FIELD CLUB COST ESTIMATE REVIEW”

Whereas, by letter dated February 6, 2025, the Commissioner of the Department of Public Works has requested legislation authorizing the City of Mount Vernon to engage Woodward & Curran to study and plan the South Third & South Columbus Avenues Flood Mitigation Project under FEMA’s Hazard Mitigation Grant Program and also utilize their services for the Bronxville Field Club cost estimate review; and

Whereas, a significant flood event caused an explosion due to water pressure in a manhole, leading to ongoing safety and infrastructure concerns in the affected area; and

Whereas, subsequent mitigation effort, including the addition of a retention area and new sump structures, have not sufficiently alleviated the risk of road closures during severe storm events; and

Whereas, the City has been awarded Nine hundred Fifty Thousand Dollars (\$950,000) in federal funding under the Federal Emergency Management Agency’s (FEMA) Hazard Mitigation Grant Program (HMGP) to conduct a comprehensive study and develop solutions for the intersection, outfall, structures, substructures, surrounding areas, and watersheds; and

Whereas, the Department of Public Works has conducted a thorough evaluation of potential firms based on their understanding of scope of work, experience with similar projects, quality of proposed staff, familiarity with state and federal requirements, organizational and financial responsibility, and logistical familiarity with the area; and

Whereas, the scope of services provided by Woodard and Curran will agree to provide the following as per request of the City's contracted Land Use Attorney (LUA), Zarin & Steinmetz, LLP. Woodard and Curran will provide professional engineering support services related to the review of the cost estimated developed by the City Engineer and Bronxville Field Club's (BFC) Engineer for the proposed drainage improvements currently under negotiation for settlement. The proposed scope of services includes the following tasks:

- a) Meeting between Woodard & Curran (two Woodard & Curran representatives, in-person) and City to discuss overall project objectives and understand the proposed work items for the drainage improvements on Denman Avenue, Burkewood Road, and the Backyards.
- b) Review of the two cost estimates (quantities, unit costs, construction duration/labor hours) provided by LUA via email July 10, 2025. Includes conference call with BFC's engineer to discuss their cost estimate.
- c) Preparation of Engineer's Opinion of Probable Construction Cost (EOPCC), including internal QA/QC prior to distribution to the City. EOPCC will include an estimate of construction duration/labor hours per applicable work items.
- d) Meeting between Woodard & Curran (two Woodard & Curran representatives in person) and City to present and discuss EOPCC.

Whereas, the City shall pay Consultant in accordance with services rendered; and for Reimbursable Expenses and Miscellaneous Direct Expenses; and as further follows for a Not-to-Exceed Sum of \$8,000.00. This fee would be adjusted, if necessary, via future contract amendment(s) or change order(s) to reflect a budget increase to account for the final level of effort/hours invested to complete this scope of work; and

Whereas, funding to support this amendment are available from Budget Code A8120.405; and

Whereas, based on this evaluation, the Department of Public Works has determined that Woodward & Curran is the most qualified firm to execute the necessary study and mitigation planning; **NOW, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Purpose. This ordinance authorizes the City of Mount Vernon to engage Woodward & Curran to study and plan the South Third & South Columbus Avenues Flood Mitigation Project under FEMA's Hazard Mitigation Grant Program.

Section 2. Project Scope. The selected firm, Woodward & Curran, shall comprehensively assess the flooding issues at South Third and South Columbus Avenues, including but not limited to:

a. Evaluating the intersection's drainage capacity and structural integrity; b. Analyzing the outfall system and the impact of tidal changes on drainage efficiency; c. Studying stormwater volume and impact under changing climate conditions; d. Assessing potential mitigation strategies, including infrastructure improvements, e. Providing recommendations for long-term flood prevention measures.

Section 3. Authorization to Enter into Agreement. The Mayor and the Commissioner of the Department of Public Works are hereby authorized to enter into an agreement with Woodward & Curran to execute the study mentioned above, with funding provided by the Hazard Mitigation Grant Program (HMGP) Project #461S-0004 CMVNY and also utilize their services for the Bronxville Field Club cost estimate review.

Section 4. Implementation. The Department of Public Works shall oversee the study's implementation and ensure compliance with all applicable local, state, and federal regulations.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

New Matter Underlined

Deleted Matter in Brackets []



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

AMENDMENT

City Council Agenda February 11, 2025
Item #07

July 23, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

RE: Woodard and Curran- Bronxville Field Club Cost Estimate Review

Dear Honorable City Council,

I, Damani Bush, Commissioner of Public Works respectfully request legislation authorizing the Mayor to amend the agreement with Woodard and Curran *An Ordinance Authorizing the Selection of Woodard and Curran for the South Third & South Columbus Avenues Flood Mitigation Project Under the Hazard Mitigation Grant Program (HMGP) Project #4615-0004 CMVNY* and also utilize their services for the Bronxville Field Club cost estimate review.

The scope of services provided by Woodard and Curran will agree to provide the following as per the request of the City's contracted Land Use Attorney (LUA), Zarin & Steinmetz, LLP. Woodard & Curran will provide professional engineering support services related to the review of the cost estimates developed by the City Engineer and Bronxville Field Club's (BFC) engineer for the proposed drainage improvements currently under negotiation for settlement. The proposed scope of services includes the following tasks:

- Meeting between Woodard & Curran (2 Woodard & Curran representatives, in-person) and City to discuss overall project objectives and understand the proposed work items for the drainage improvements on Denman Avenue, Burkewood Road, and the Backyards.
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- Meeting between Woodard & Curran (2 Woodard & Curran representatives, in-person) and City to present and discuss EOPCC.

The City shall pay Consultant in accordance with services rendered; and for Reimbursable Expenses and Miscellaneous Direct Expenses; and as further follows for a Not-to-Exceed Sum of \$8,000. This fee would be adjusted, if necessary, via future contract amendment(s) or change order(s) to reflect a budget increase to account for the final level of effort/hours invested to complete this scope of work.

Funding to support this amendment are available via budget code **A8120.405**.

With respect to time in this urgent matter, I respectfully ask that the council approve this request.

Respectfully,



Damani L. Bush
Commissioner of Public Works
DB/dg

Cc: Grants Department, Law Department, Engineering, Comptroller