



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

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December 17, 2024

Honorable Members of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

[United States Conference of Mayor's 93rd Winter Meeting]

Dear Honorable Council Members,

This letter comes as a request to the City Council for the enactment of legislation authorizing the mayor and Chief of Staff to attend the United States Conference of Mayors 93rd Winter Meeting in Washington DC on January 17th to January 19th 2025.

The cost of registration is not to exceed \$1,500.00 per person, with the entire trip including transportation, incidentals, and hotel should not exceed \$5,000.00. (five thousand dollars). The cost of the travel, hotel fees, and incidentals will be expensed from budget A 1210.402 – Travel

The United States Conference of Mayors 93rd winter meeting will provide mayors with a unique opportunity to connect with one another, exchange ideas, and reaffirm a shared commitment to serving their local communities. The conference will host sessions with municipal officials from across the country and offer Mayor Patterson-Howard insight into upcoming initiatives from the federal level.

Please be advised that a complete agenda for the 93rd Winter meeting is not available yet and should be released in mid-December. Please refer to the United States Conference of Mayors website for more updated information:

[Agenda - 93rd Winter Meeting](#)

In Service,

A handwritten signature in blue ink, reading "Shawyn Patterson-Howard".

Shawyn Patterson-Howard, MPA
Mayor

"The Jewel of Westchester"