



**CITY OF MOUNT VERNON, NY**  
**DEPARTMENT OF BUILDINGS**

**SHAWYN PATTERSON-HOWARD**  
Mayor

City Hall – One Roosevelt Square, Room 210  
Mount Vernon, NY 10550  
(914) 665-2483

**Patrick G. Holder, R.A.**  
Commissioner

August 20, 2024

The Honorable City Council  
City Hall  
1 Roosevelt Square  
Mount Vernon, NY 10550  
*(THROUGH THE OFFICE OF THE MAYOR)*

**Subject: Requesting an Amendment - Resolution No. 24 adopted by the City of Council on June 21, 2024- approving the fee schedule of Multi-Dwelling Inspection fees**

Dear Honorable City Council Members,

I am writing to request that the City Council amend the above referenced resolution to enact legislation to authorize the fee reduction and verbiage change of Resolution No. 24 adopted June 21, 2024.

The purpose of this amendment is to have the Fire Department fee and verbiage match the fee formula provided in OpenGov which also mirrors the Buildings Department fee. The original resolution was submitted in error reflecting the incorrect fee.

The following amendment being requested is as follows:

**From:**

The breakdown of multi-dwelling inspection fees are as follows:

- Buildings Inspection per building with less than 10 dwelling units \$250.00
- Buildings Inspection per building with more than 10 dwelling units \$250.00  
per 10 dwelling units
- Fire Inspection per building with less than 10 dwelling units \$250.00
- Fire Inspection per building with more than 10 dwelling units \$500.00

**To:**

The breakdown of multi-dwelling inspection fees are as follows:

- Buildings Inspection per building with less than 10 dwelling units \$250.00
- Buildings Inspection per building with more than 10 dwelling units \$250.00  
per 10 dwelling units
- Fire Inspection per building with less than 10 dwelling units \$250.00
- Fire Inspection per building with more than 10 dwelling units \$250.00  
per 10 dwelling units



I am willing to provide any additional information or answer any questions you may have regarding this amendment.

Thank you for your time and attention.

Sincerely,

A handwritten signature in blue ink, appearing to read "Patrick Holdert", written over a horizontal line.

Patrick Holdert, R.A.  
Commissioner  
Buildings Department