



CITY OF MOUNT VERNON, N.Y.  
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall, One Roosevelt Square  
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DAMANI L. BUSH  
*Commissioner*  
ROBERT L. HACKETT  
*Deputy Commissioner*

May 2, 2024

Honorable City Council Members  
The City of Mount Vernon  
Mount Vernon, New York  
(Through the Office of the Mayor)

Re: RFP - Request for Elevator Lift System at the Memorial Field Tennis Courts

Dear Honorable City Council Members,

I am writing to formally request your approval for legislation to initiate the procurement process for the design and construction of an ADA accessible Elevator Lift System at Memorial Field Stadium. This elevator will provide essential access for staff and individuals with disabilities from the ground floor to the Press Box area. By implementing ADA-compliant access at Memorial Field Stadium, we demonstrate our commitment to inclusivity and uphold legal obligations concerning accessibility standards. Moreover, this initiative mitigates the city's exposure to potential litigation related to ADA non-compliance.

The Department of Public Works seeks authorization to issue a Request for Proposal (RFP) to solicit bids for this project. The budget allocated for this endeavor is \$540,000.00, with funding being secured from the CDBG program. It is imperative that we expedite this to ensure that the city meets ADA requirements.

I kindly urge your favorable consideration of this resolution at the upcoming meeting to initiate the RFP process without delay.

Respectfully,

Damani L. Bush  
Commissioner of Public Works  
DLB

Cc: Recreation Department      Planning Department      Purchasing Agent      File