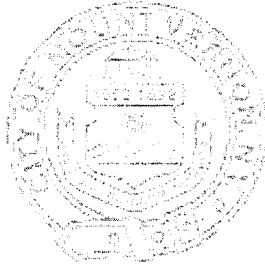


FILED
CITY CLERK
MOUNT VERNON, NY

2025 JUN 26 A 9 52

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Meeting Agenda - Final

Wednesday, June 25, 2025

7:00 PM

**CITY COUNCIL CHAMBERS
CITY HALL**

City Council

*NICOLE BONILLA, M.B.A.
City Clerk*

*JORDAN A. RIULLANO, J.D.
Deputy City Clerk*

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL
HELD ON WEDNESDAY, June 25, 2025.**

Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.

**** This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. ****

PRESIDING: Danielle Browne, President

OTHERS: Nicole Bonilla, City Clerk; Jordan Riullano, Deputy City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Deputy Corporation Counsel.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Council President Danielle Browne called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Browne explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

PRESENTATION - Grace Baptist Church

PUBLIC COMMENT

REFERRAL SESSION

Roll Call administered by City Clerk Nicole Bonilla

REPORTS OF STANDING COMMITTEES AND ACTION THEREON

To the Council:

LEGISLATION AND PUBLIC WORKS

1. Grace Baptist Church: An Ordinance Authorizing a Special Event Permit for Grace Baptist Church's Annual 5K Walk/Run for Education to be Held on July 19, 2025 (rain date: July 26, 2025)
2. Department of Public Works: An Ordinance Authorizing the Advertisement for Bids for Various Public Works Construction Equipment Rentals

To the Council:

HUMAN RESOURCES

3. Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Inter-Municipal Agreement (IMA) with the Westchester County Youth Bureau to Support the 2025 Summer Youth Employment & Training Program - (\$16,666.67 from July 1, 2025, through September 30, 2025)

4. City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Commending Congressman George Latimer on the Occasion of His Induction into the Mount Vernon High School Hall of Fame
5. City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Honoring Commending Senator Ruth Hassell-Thompson on Her Induction into the Mount Vernon High School Hall of Fame
6. City Council: A Resolution of the City Council of the City of Mount Vernon, New York, Posthumously Commending Elise Finch on the Occasion of Her Induction into the Mount Vernon High School Hall of Fame

To the Council:

PUBLIC SAFETY AND CODES

NOT
ADOPTED

7. Department of Buildings: An Ordinance Authorizing the Establishment of Time Limits on Dormant Buildings Department Applications

NOT
ADOPTED

8. Department of Buildings: An Ordinance Authorizing the Amendment of Ordinance No. 18, Adopted by the City Council on February 11, 2025, entitled "AN ORDINANCE REQUIRING CODE ENFORCEMENT OFFICIALS TO ATTEND THE NEW YORK STATE BUILDING OFFICIALS CONFERENCE (NYSBOC) FOR MANDATORY IN-SERVICE TRAINING"

9. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into a Lease Renewal Agreement with 1978 Third Avenue LLC and 11285 Av, LLC for Suite 407 Located at 6 Gramatan Avenue, Mount Vernon, New York
10. Department of Public Safety: An Ordinance Authorizing Two (2) Members of Service to Attend the Mechanical Breaching Instructor School in Wayne, New Jersey - (July 22-24, 2025)
11. Department of Public Safety: An Ordinance Authorizing One (1) Member of Service to Attend the Initial Response to Active Shooter Training - (July 10 through July 11, 2025)

To the Council:

FINANCE AND PLANNING

12. Department of Assessment: An Ordinance Authorizing the Mayor to Execute a Contract with Catalis Enterprise Cama for Software Services - (\$9,600.00, from July 15, 2025 through July 14, 2026) - (Called for 6/11/25)
13. Department of Assessment: An Ordinance Authorizing the Mayor to Execute a Contract for Catalis Enterprise Cama Professional Services for \$35,000.00 - (July 15, 2025 - July 14, 2026) (Called For 6/11/25)

OTHER BUSINESS/CLOSING COMMENTS

JUN 25 2025

**AN ORDINANCE AUTHORIZING A SPECIAL EVENT
PERMIT FOR GRACE BAPTIST CHURCH'S ANNUAL
5K WALK/RUN FOR EDUCATION TO BE HELD ON
JULY 19, 2025 (RAIN DATE: JULY 26, 2025)**

Whereas, in correspondence dated May 29, 2025, Patrice Johnson, President of the Young Adult Ministry of Grace Baptist Church formally requested authorization for issuance of a Special Event Permit to Grace Baptist Church to conduct its Annual 5K Walk/Run for Education on Saturday, July 19, 2025, from 8:00 a.m. to 1:00 p.m., with a rain date of Saturday, July 26, 2025; and

Whereas, Grace Baptist Church has requested permission to hold its Annual 5K Walk/Run for Education on Saturday, July 19, 2025 (with a rain date of July 26, 2025), commencing and concluding at 52 South 6th Avenue, Mount Vernon, NY; and

Whereas, the purpose of the event is to promote health and wellness among church congregants, the Mount Vernon community, and surrounding towns, as well as to raise funds for the Church's scholarship program to support college students in pursuit of higher education; and

Whereas, the event has been conducted in prior years with positive community engagement and support, and Grace Baptist Church has again requested the assistance of the Mount Vernon Police Department and Auxiliary Police for the safety and escort of participants along the designated route; and

Whereas, the Department of Public Works and Department of Public Safety have reviewed the application and expressed no objections to the proposed event, with the understanding that all necessary permits will be obtained and appropriate precautions will be taken; and

Whereas, the event is scheduled to begin with registration at 8:00 a.m. and conclude at approximately 1:00 p.m., with the race expected to take place between 8:50 a.m. and 12:00 p.m., and includes vendor presence, community engagement, and organized street use; and

Whereas, the City Council recognizes the significance of this event and the positive impact it has on education and health in the Mount Vernon community; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City of Mount Vernon hereby authorizes the issuance of a Special Event Permit to Grace Baptist Church to conduct its Annual 5K Walk/Run for Education on Saturday, July 19, 2025, from 8:00 a.m. to 1:00 p.m., with a rain date of Saturday, July 26, 2025.

Section 2. Event Route. The 5K Walk/Run shall proceed along the following route:

1. Begin at Grace Baptist Church (South 6th Ave & West 2nd Street)
2. Proceed toward City Hall and turn right onto Roosevelt Square North
3. Continue on Roosevelt Square North and turn left onto Gramatan Avenue at Prospect Avenue
4. Proceed along Gramatan Avenue to Centre Street in Fleetwood (turnaround point)
5. Return via Gramatan Avenue
6. Continue straight and proceed down South 4th Avenue
7. Turn right onto West 2nd Street
8. Proceed toward South 6th Avenue and turn right
9. End at Grace Baptist Church

Section 3. Street Closures & Parking Restrictions.

The Department of Public Works shall:

- Post “No Parking” signs no less than 72 hours in advance on affected streets, including South 6th Avenue between 1st and 2nd Streets.
- Provide barricades and necessary signage to support the safe and effective management of the event.

Section 4. Public Safety Support. The Mount Vernon Police Department and Auxiliary Police are authorized to provide:

- Front and rear escorts for the race participants from 8:00 a.m. to 1:00 p.m.
- Traffic management and participant safety along the designated route.
- Coordination of street crossing and control points, in collaboration with event organizers.

Section 5. Vendor Compliance. All vendors participating in the event shall obtain the necessary permits from the appropriate City departments in accordance with local regulations. The event organizers shall ensure full compliance with public safety guidelines.

Section 6. Liability and Compliance. Grace Baptist Church shall assume full responsibility for the organization, management, and clean-up of the event and shall comply with all applicable City ordinances and regulations.

Section 7. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and filing of the necessary documents in the office of the City Clerk of Mount Vernon.

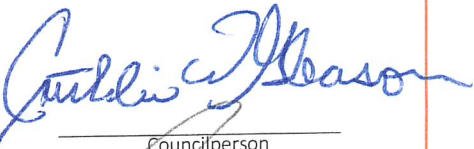
Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted


APPROVED AS TO FORM


Assistant Corporation Counsel

APPROVED
JUN 26 2025
Date

Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

City Clerk

2

**AN ORDINANCE AUTHORIZING THE
ADVERTISEMENT FOR BIDS FOR VARIOUS
PUBLIC WORKS CONSTRUCTION
EQUIPMENT RENTALS**

Whereas, in correspondence dated June 10, 2025, the Commissioner of the Department of Public Works formally requested authorization for the Department of Public Works and the City’s Procurement Office, to advertise for bids for Various Public Works Construction Equipment Rentals, in accordance with the specifications attached hereto, including the Itemized Unit Cost Schedule (“Exhibit A”); and

Whereas, the Department of Public Works has advised that the existing contract for construction equipment rentals has recently expired; and

Whereas, in accordance with the City’s newly adopted procurement policy, a new Request for Proposals (RFP) must be issued to continue acquiring rental equipment for emergency and scheduled public works projects; and

Whereas, the Emergency Sewer Crew and other public works units must have timely access to essential equipment to address critical infrastructure issues and respond to emergencies effectively and safely; and

Whereas, coordinating contractor and equipment access through an advance bid process is cost-effective, reduces the risk of injury, prevents infrastructure failure, and avoids inflated emergency costs to the City; and

Whereas, the Department of Public Works recommends advertising for bids utilizing an Itemized Unit Cost Schedule ("Exhibit A") in lieu of a standard bid summary sheet due to the lack of a specified scope of work; and

Whereas, the requirement for a 5% bid deposit shall be waived and removed from the specifications due to the nature of the variable, on-call services requested; and

Whereas, the funding for said equipment rentals shall be allocated from the following budget codes:

| | |
|----------------------------|---|
| 2025 Operating Budget Code | Outside Services - A8120.405 Emergency Repairs - A8120.429 |
| \$5M Emergency (EFC) | Sewer - H8120.203C-934 Storm - H8140.203C-935 |

Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Advertise for Bids. The Department of Public Works and the City’s Procurement Office are hereby authorized to advertise for bids for Various Public Works Construction Equipment Rentals, in accordance with the specifications attached hereto, including the Itemized Unit Cost Schedule (“Exhibit A”).

Section 2. Waiver of Bid Deposit Requirement. The usual 5% bid deposit requirement is hereby waived and stricken from the bid specification documents due to the absence of a specific scope of work and the variable, on-call nature of the equipment rentals.

2

Section 3. Funding. The costs associated with the contract(s) resulting from this RFP shall be charged to the following budget codes:

| | |
|----------------------------|---|
| 2025 Operating Budget Code | Outside Services - A8120.405 Emergency Repairs - A8120.429 |
| \$5M Emergency (EFC) | Sewer - H8120.203C-934 Storm - H8140.203C-935 |

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate and Contract.

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

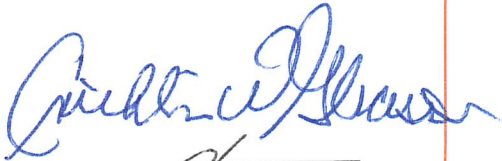
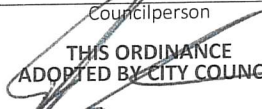
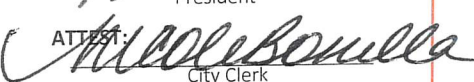
APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
JUN 26 2025
Date

BY 
Mayor

2


Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President
ATTEST: 
City Clerk

JUN 25 2025

3

AN ORDINANCE AUTHORIZING THE MAYOR TO
ENTER INTO AN INTER-MUNICIPAL AGREEMENT
(IMA) WITH THE WESTCHESTER COUNTY YOUTH
BUREAU TO SUPPORT THE 2025 SUMMER
YOUTH EMPLOYMENT & TRAINING PROGRAM

Whereas, in a letter dated June 13, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to enter into an Inter-Municipal Agreement (IMA) with the Westchester County Youth Bureau to accept grant funds for \$16,666.67 to support the Mount Vernon Youth Bureau's 2025 Summer Youth Employment & Training Program, for the period from July 1, 2025, through September 30, 2025; and

Whereas, the City of Mount Vernon is committed to enhancing opportunities for its youth and ensuring their development through workforce readiness and employment initiatives; and

Whereas, the Mount Vernon Youth Bureau, acting as the City's designated youth services agency, seeks to implement the 2025 Summer Youth Employment & Training Program for eligible youth residents between the ages of 16 and 24; and

Whereas, the Westchester County Youth Bureau has offered to provide funding in the amount of \$16,666.67 to the City of Mount Vernon Youth Bureau to support the implementation of the Program from July 1, 2025, through September 30, 2025; and

Whereas, the funding will allow the Youth Bureau to provide six weeks of comprehensive training and meaningful work experiences designed to promote the development of transferable skills, increase self-esteem, foster character development, and enhance employability; and

Whereas, the funds for this initiative will be received under revenue code A2229.8 and appropriated under budget codes A7312.101 (Youth Employment) and A7312.803 (FICA); and

Whereas, there is no matching obligation required by the City for acceptance of these funds; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to enter into an Inter-Municipal Agreement (IMA) with the Westchester County Youth Bureau to accept grant funds for \$16,666.67 to support the Mount Vernon Youth Bureau's 2025 Summer Youth Employment & Training Program, for the period from July 1, 2025, through September 30, 2025.

Section 2. Purpose. The purpose of the Inter-Municipal Agreement is to provide employment and training services for youth between the ages of 16 and 24, including six weeks of training and paid work experience intended to enhance job readiness and life skills.

Section 3. Funding. The funding received shall be recorded in revenue account A2229.8 and appropriated to expenditure accounts A7312.101 (Youth Employment) and A7312.803 (FICA) accordingly. *No matching funds from the City are required for this grant.*

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
JUN 26 2025
Date
Mayor

Derrick Thompson
Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
President
ATTEST
Nicole Bonilla
City Clerk

JUN 25 2025
4

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MOUNT VERNON, NEW YORK,
COMMENDING CONGRESSMAN GEORGE LATIMER
ON THE OCCASION OF HIS INDUCTION INTO THE
MOUNT VERNON HIGH SCHOOL HALL OF FAME

Whereas, the City of Mount Vernon, New York, proudly joins together to honor **Congressman George Latimer** on the occasion of his induction into the Mount Vernon High School Hall of Fame, Class of 2025; and

Whereas, **Congressman George Latimer**, a proud native son of Mount Vernon and graduate of the Mount Vernon public school system, has established a distinguished legacy as a respected public servant, accomplished executive, and unwavering advocate for the residents of Westchester County and beyond; and


Whereas, Congressman Latimer's academic journey began in Mount Vernon and continued with excellence at Fordham University, where he earned his Bachelor of Arts degree in 1974. He then obtained a master's degree in public administration from New York University's Wagner School in 1976, laying the foundation for a lifetime of impactful civic leadership and public policy engagement; and

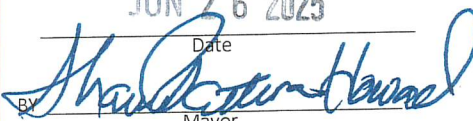
Whereas, his public service career commenced in 1987 with his election to the Rye City Council, followed by a historic milestone in 1991 when he was elected to the Westchester County Board of Legislators as the first Democrat to represent the 7th District. He later became the first Democratic Chairman in the Board's history. In 2017, he was elected Westchester County Executive and re-elected in 2021, maintaining a perfect electoral record over more than three decades of service; and

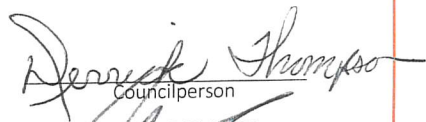
Whereas, Congressman Latimer has been widely recognized for his leadership and contributions, receiving numerous honors from civic, religious, healthcare, and business organizations throughout Westchester County and the Hudson Valley. He has consistently demonstrated the values of integrity, accessibility, humility, and public service—principles that embody the spirit of Mount Vernon High School and serve as a guiding light for future generations; **Now, Therefore, be it**

Resolved, that on this 28th day of June 2025, the City Council of the City of Mount Vernon, New York, joins with its residents in proudly **celebrating Congressman George Latimer**, recognizing his outstanding achievements, his unwavering commitment to public service, and the profound and lasting contributions he has made to his hometown and the greater region he continues to serve with distinction.

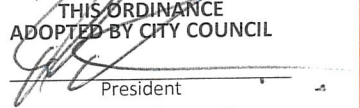
Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted


APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
JUN 26 2025
Date

BY 
Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL


President

ATTEST

City Clerk

4

JUN 25 2025
5

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MOUNT VERNON, NEW YORK,
COMMENDING SENATOR RUTH HASSELL-THOMPSON
ON THE OCCASION OF HER INDUCTION INTO THE
MOUNT VERNON HIGH SCHOOL HALL OF FAME

Whereas, the great City of Mount Vernon, New York, proudly comes together to honor **Senator Ruth Hassell-Thompson** on the momentous occasion of her induction into the Mount Vernon High School Hall of Fame, Class of 2025; and

Whereas, **Senator Ruth Hassell-Thompson**, a proud alumna and esteemed daughter of Mount Vernon, has embodied the highest standards of public service, community engagement, and personal integrity throughout her distinguished life and career; and

Whereas, she began her journey in the very halls of Mount Vernon High School, laying the foundation for a lifetime of purpose-driven work in healthcare, civic leadership, business development, and legislative service; and

Whereas, elected to the New York State Senate in the year 2000, **Senator Ruth Hassell-Thompson** served the 36th Senatorial District—which includes portions of the Bronx and Westchester Counties—with distinction, foresight, and an unwavering commitment to justice. During her tenure, she held key leadership roles, including Ranking Chairwoman of the Senate Judiciary Committee and Chair of various task forces addressing critical issues such as domestic violence and international relief efforts; and

Whereas, her earlier public service to the City of Mount Vernon as a City Council Member, Council President, and Acting Mayor was marked by visionary leadership in areas such as capital improvement projects, real estate development, and urban renewal. Throughout her service, she remained a tireless advocate for marginalized and underserved communities, ensuring that their voices were both heard and empowered; and

Whereas, Senator Hassell-Thompson’s lifetime of exemplary achievements has been recognized through numerous prestigious awards. Her global influence was further honored through her enstoolment by the Akwamu Traditional Council of Ghana as Mpuntuhemaa (Queen Mother for Development), receiving the name Nana Addobea I, in recognition of her enduring commitment to education, community development, and opportunity for all; and

Whereas, she is a devoted mother and grandmother, and a living testament to Mount Vernon’s excellence. Her enduring legacy continues to inspire future generations to lead with integrity, courage, and compassion; **Now, Therefore, be it**

Resolved, that on this 28th day of June 2025, the City Council of the City of Mount Vernon, New York, joins with its residents in proudly celebrating **Senator Ruth Hassell-Thompson**, recognizing her extraordinary life of public service, her groundbreaking accomplishments, and the profound and lasting contributions she has made to the City of Mount Vernon, the State of New York, and the international community.

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
JUN 26 2025
Date
BY *Shamir Brown*
Mayor

Derrick Thompson
Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
President
ATTEST: *Nicole Bonilla*
City Clerk

JUN 25 2025

6

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MOUNT VERNON, NEW YORK,
POSTHUMOUSLY COMMENDING
ELISE FINCH-HENRIQUES ON THE OCCASION
OF HER INDUCTION INTO THE MOUNT VERNON
HIGH SCHOOL HALL OF FAME**

Whereas, the City of Mount Vernon, New York, proudly comes together to honor **Elise Finch-Henriques** on the occasion of her posthumous induction into the Mount Vernon High School Hall of Fame, Class of 2025; and

Whereas, **Elise Finch-Henriques** was a radiant embodiment of grace, intelligence, and excellence—an individual who used her voice, her talent, and her compassion to inform, inspire, and uplift communities across the region and beyond; and

Whereas, born to James W. Finch Jr. and Charlette Wallace Finch, esteemed pillars of the Mount Vernon community, Elise was raised in a home that deeply valued education, service, and civic pride—principles that guided her throughout her personal and professional journey; and

Whereas, Elise's educational path began in the Mount Vernon Public School system, attending Washington Elementary School, the Grimes Center for Creative Education, Pennington-Grimes, and A.B. Davis, she ultimately graduated with honors from Mount Vernon High School as a proud member of the National Honor Society. Her broadcasting career began behind the scenes at E! Entertainment Television and evolved into a trusted on-air presence in various markets across the country; and

Whereas, upon returning to New York, Elise became a beloved and Emmy Award-winning meteorologist at **WCBS**, where she served for more than 16 years. Her work extended beyond weather forecasting as she created and hosted the music-centered segment *Spotlight*, seamlessly blending journalism with culture and creativity; and

Whereas, Elise was also a passionate advocate and community servant, offering her time and voice in support of many causes, including the Alzheimer's Association, Westchester Library System, JDRF Walk for the Cure, Jack and Jill of America, Inc., and the Mount Vernon High School Hall of Fame itself; and

Whereas, Elise returned to her hometown to raise her daughter, Grace, alongside her devoted husband, Graig Henriques, further reaffirming her deep and enduring connection to the City of Mount Vernon. Her untimely passing in 2023 marked a profound loss to her family, friends, colleagues, and all who were touched by her warmth, professionalism, and unwavering spirit;
Now, Therefore, be it

Resolved, that on this 28th day of June 2025, the City Council of the City of Mount Vernon, New York, joins with its residents in **posthumously honoring Elise Finch-Henriques**, celebrating her extraordinary legacy, her devotion to community, and the indelible mark she left on her hometown and the hearts of all who knew her.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

JUN 26 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

JUN 25 2025

7

NOT
ADOPTED

**AN ORDINANCE AUTHORIZING THE
ESTABLISHMENT OF TIME LIMITS ON
DORMANT BUILDING DEPARTMENT APPLICATIONS**

Whereas, by letter dated June 13, 2025, the Commissioner of the Department of Buildings formally requested the establishment of time limits on dormant building permit applications; and

Whereas, a substantial number of permit and approval applications remain inactive or dormant for prolonged periods, consuming staff time and administrative resources that could be allocated to current, active applications; and

Whereas, the continued review, monitoring, and communication regarding these dormant applications has hindered the Department's ability to operate efficiently and serve the public promptly; and

Whereas, the implementation of time limits for inactivity across all types of applications will promote timely compliance by applicants, reduce administrative backlog, and improve recordkeeping and operational efficiency; and

Whereas, it is in the best interest of the City of Mount Vernon to ensure that the Department of Buildings' resources are focused on active applications that demonstrate progress toward completion; and

Whereas, the City Council of the City of Mount Vernon finds that the expiration of dormant applications will protect the public health, safety, and welfare by improving departmental responsiveness and effectiveness; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Definitions.

(a) **Dormant Application:** Any application submitted to the Building Department for a permit or approval—including but not limited to permits for New Structures, Alterations, Demolition, Plumbing, Electrical, or Signage—for which no applicant-initiated activity has occurred for six (6) consecutive months from the date of filing.

(b) **Substantive Activity:** Includes submission of required documents, correction of identified deficiencies, responses to official correspondence from the Building Department, or any other action that demonstrates the applicant's intent to pursue the application.

Section 2. Invalidation of Dormant Applications.

1. Any application submitted to the Building Department shall be deemed invalid if there is no applicant-initiated activity for six (6) months following the date of filing, regardless of whether the applicable fee has been paid.

2. Applications deemed invalid due to inactivity shall not be eligible for renewal or reactivation.

3. If the applicant wishes to proceed with the proposed work after the application has been invalidated, a new application must be submitted and shall be subject to the rules, procedures, and fees in effect at the time of the new filing.

JUN 25 2025

7

NOT
ADOPTED

Section 3. Notice of Dormancy. The Building Department may, but is not obligated to, notify applicants before declaring an application invalid due to dormancy. The absence of such notice shall not impact the enforceability of this Ordinance.

Section 4. Applicability. This Ordinance shall apply to all new and existing applications filed with the Building Department on or after the effective date. Any application that has already remained dormant for six (6) months or more as of the effective date shall be deemed invalid immediately.

Section 5. Application Types Covered. This Ordinance shall apply to, but is not limited to, the following categories of applications requiring review and issuance by the Building Department:

- New Structure Permits
- Alteration Permits
- Demolition Permits
- Plumbing Permits
- Electrical Permits
- Signage Permits
- Any other permits or approvals subject to review by the Department

Section 6. Severability. If any provision of this Ordinance is held to be invalid or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions, which shall continue in full force and effect.

Section 7. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council.

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Abstain Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

JUN 25 2025

8

NOT
ADOPTED

**AN ORDINANCE AUTHORIZING THE AMENDMENT
OF ORDINANCE NO. 18, ADOPTED BY THE CITY
COUNCIL ON FEBRUARY 11, 2025, ENTITLED "AN
ORDINANCE REQUIRING CODE ENFORCEMENT
OFFICIALS TO ATTEND THE NEW YORK STATE
BUILDING OFFICIALS CONFERENCE (NYSBOC)
FOR MANDATORY IN-SERVICE TRAINING"**

Whereas, in correspondence dated June 13, 2025, the Commissioner of the Department of Buildings formally requested authorization to amend Ordinance No. 18 of 2025 to authorize one (1) additional Code Enforcement Officer, Hediye Mamak, to attend the 2025 New York State Building Officials Conference (NYSBOC) to fulfill state-mandated in-service training requirements; and

Whereas, on February 11, 2025, the City Council adopted Ordinance No. 18 of 2025 authorizing the attendance of eleven (11) Code Enforcement Officials at the 2025 New York State Building Officials Conference (NYSBOC), and allocated funds from Budget Code A.3620.451 (Training); and

Whereas, the New York State Department of State mandates annual in-service training for Code Enforcement Officials to maintain their certification; and

Whereas, an additional Code Enforcement Officer, Hediye Mamak, requires attendance at the 2025 NYSBOC Conference to fulfill this mandatory training requirement; and

Whereas, the cost of attendance for this additional officer is Three Hundred Dollars (\$300.00), which is to be appropriated from Budget Code A.3620.451 (Training); and

Whereas, it is in the best interest of the City of Mount Vernon to ensure that all Code Enforcement Officials remain current with their required certifications; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Amendment to Ordinance No. 18 of 2025. Ordinance No. 18 of 2025 is hereby amended to authorize one (1) additional Code Enforcement Officer, Hediye Mamak, to attend the 2025 New York State Building Officials Conference (NYSBOC) to fulfill state-mandated in-service training requirements.

Section 2. Appropriation of Funds. The amount of Three Hundred Dollars (\$300.00) shall be appropriated from Budget Code A.3620.451 (Training) to cover the cost of this training expense associated with this additional attendee.

Section 3. Retroactive Effect. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract and shall apply retroactively to cover any eligible costs already incurred related to the attendance of Officer Hediye Mamak at the 2025 NYSBOC Conference.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 6/25/2025

Boxhill: Yea Gleason: Nay

Poteat: Absent Thompson: Yea

Browne: Yea Ordinance Not Adopted

8

JUN 25 2025

9

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO A LEASE RENEWAL
AGREEMENT WITH 1978 THIRD AVENUE LLC
AND 11285 AV, LLC FOR SUITE 407 LOCATED AT
6 GRAMATAN AVENUE, MOUNT VERNON, NEW YORK**

Whereas, in a letter dated May 28, 2025, the Commissioner of the Department of Public Safety formally requested authorization for the Mayor to enter into a lease renewal agreement on behalf of the City with 1978 Third Avenue LLC and 11285 AV, LLC for the continued rental of Suite 407 at 6 Gramatan Avenue, Mount Vernon, NY, for the Internal Affairs Division of the Mount Vernon Police Department; and

Whereas, the Internal Affairs Division of the Mount Vernon Police Department currently occupies Suite 407 at 6 Gramatan Avenue, Mount Vernon, New York; and

Whereas, the current lease agreement for the aforementioned space is set to expire on July 31, 2025; and

Whereas, the relocation of the Internal Affairs Division to this space has significantly improved the confidentiality and security of civilian complaint intake and internal investigations, thereby enhancing overall department operations; and

Whereas, the continued occupancy of this location is vital for maintaining privacy, efficiency, and effective operations of the Internal Affairs Division; and

Whereas, the proposed lease renewal agreement with the landlord entities, 1978 Third Avenue LLC and 11285 AV, LLC, will extend the lease term for one year commencing on August 1, 2025, and ending on July 31, 2026; and

Whereas, the terms of the lease renewal include a fixed base annual rent of **\$21,630.00** (payable in monthly installments of **\$1,802.50**), plus **\$206.00** per month for electricity, resulting in a total monthly payment of **\$2,008.50** and a total fixed annual payment of **\$24,102.00**; and

Whereas, all lease payments shall be paid from Budget Line A3120.468 (Rent); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Lease Renewal. The Mayor of the City of Mount Vernon is hereby authorized to enter into a lease renewal agreement on behalf of the City with 1978 Third Avenue LLC and 11285 AV, LLC for the continued rental of Suite 407 at 6 Gramatan Avenue, Mount Vernon, NY, for the Internal Affairs Division of the Mount Vernon Police Department.

Section 2. Lease Terms. The lease term shall be for one (1) year, beginning on August 1, 2025, and ending on July 31, 2026, under the following terms:

- **Base Rent:** \$1,802.50 per month / \$21,630.00 annually
- **Electricity:** \$206.00 per month / \$ 2,472.00 annually
- **Total Monthly Installment:** \$ 2,008.50
- **Total Fixed Annual Rate** \$24,102.00

The agreement shall also provide for an annual rent increase of 3% for any subsequent lease renewals.

Section 3. Budget Appropriation. Funds for the payment of rent and electricity shall be appropriated from Budget Line A3120.468 (Rent).

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
JUN 26 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 6/25/2025

Boxhill: Yea Gleason: Yea

Poteat: Absent Thompson: Yea

Browne: Nay Ordinance Adopted

9

JUN 25 2025

18

**AN ORDINANCE AUTHORIZING TWO (2) MEMBERS
OF SERVICE TO ATTEND THE MECHANICAL
BREACHING INSTRUCTOR SCHOOL IN
WAYNE, NEW JERSEY**

Whereas, in correspondence dated June 16, 2025, the Chief of Operations of the Department of Public Safety formally requested authorization for two (2) members of the Mount Vernon Police Department to attend the Mechanical Breaching Instructor School scheduled for July 22–24, 2025, at the Passaic County Public Safety Academy, located at 300 Oldham Road, Wayne, NJ; and

Whereas, the Department of Public Safety has identified a critical need for enhanced tactical entry training, specifically in mechanical breaching techniques; and

Whereas, the Mechanical Breaching Instructor School, scheduled for July 22–24, 2025, at the Passaic County Public Safety Academy, located at 300 Oldham Road, Wayne, NJ, offers specialized instruction that includes door and window construction identification, breaching strike selection, tactical intelligence application, and determination of primary and secondary entry points; and

Whereas, the department currently lacks certified mechanical breaching instructors, and attendance at this course will certify two officers to return as instructors, thereby enabling internal training and capacity-building across the force; and

Whereas, following recommendations issued during the most recent Department of Justice review, the department has been advised to strengthen its operational preparedness and compliance through targeted training measures; and

Whereas, the cost for attending the three-day course will not exceed One Thousand Five Hundred Dollars (\$1,500.00), to be paid through budget line A3120.451 (Training), and the use of departmental vehicles is authorized for travel to and from the training site; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes two (2) Members of Service from the Mount Vernon Police Department to attend the Mechanical Breaching Instructor School scheduled for July 22–24, 2025, at the Passaic County Public Safety Academy, located in Wayne, New Jersey.

Section 2. Training Objectives. The authorized attendees will receive intensive instruction in:

- Assessment of door and window types and construction;
- Execution of mechanical breaching techniques;
- Collection and analysis of breaching intelligence;
- Selection of primary and secondary entry points; and
- Other critical skills for safe and effective tactical operations.

Upon successful completion, the officers shall be recognized as certified instructors capable of conducting internal department training.

Section 3. Cost and Funding. The total cost for course registration, not to exceed \$1,500.00, shall be charged to Budget Line A3120.451 (Training). No additional costs are authorized without further Council approval.

JUN 25 2025


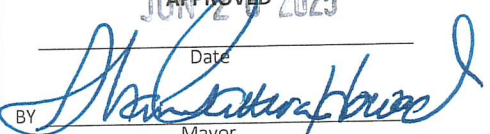
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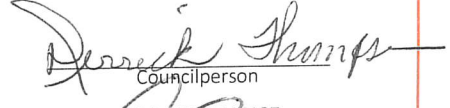
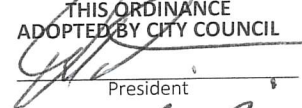

Section 4. Transportation. Departmental vehicles shall be used to transport the attendees to and from the training site.

Section 5. Certification and Reporting. Upon completion of the course, the participating officers shall return as certified instructors and shall provide a written report to the Commissioner of Public Safety outlining the training received and recommendations for internal training implementation.

Section 6. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel
APPROVED JUN 25 2025
Date

BY Mayor


Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President
ATTEST

City Clerk

JUN 25 2025
11

AN ORDINANCE AUTHORIZING ONE (1)
MEMBER OF SERVICE TO ATTEND THE INITIAL
RESPONSE TO ACTIVE SHOOTER TRAINING

Whereas, in correspondence dated June 16, 2025, the Chief of Operations of the Department of Public Safety formally requested authorization for one (1) Member of Service from the Mount Vernon Police Department to attend the Initial Response to Active Shooter Training from July 10 through July 11, 2025, at the State Preparedness Training Center located at 5900 Airport Road, Oriskany, NY 13424; and

Whereas, the City of Mount Vernon is committed to the safety and preparedness of its law enforcement personnel in responding to emergencies and critical incidents; and

Whereas, the State Preparedness Training Center in Oriskany, New York, is offering an Initial Response to Active Shooter Training from July 10 to July 11, 2025; and

Whereas, this specialized training is designed to equip law enforcement officers with the tactical skills and decision-making abilities required to respond effectively to active shooter incidents, including the establishment or transfer of incident command and the formation of contact or entry teams to neutralize threats; and

Whereas, the City has identified one (1) eligible Member of Service to participate in the training; and

Whereas, there is no registration cost associated with the training, and department vehicles may be used for transportation, with reimbursement provided for toll and fuel expenses; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Training. The City Council hereby authorizes one (1) Member of Service from the Mount Vernon Police Department to attend the Initial Response to Active Shooter Training from July 10 through July 11, 2025, at the State Preparedness Training Center located at 5900 Airport Road, Oriskany, NY 13424.

Section 2. Expenses. There shall be no registration or tuition costs incurred by the City. The attending Member of Service is authorized to use a City department vehicle for travel to and from the training site. The City shall reimburse the Member of Service for tolls and fuel expenses incurred in connection with this training, subject to the submission of appropriate documentation and in accordance with City policies and procedures.

Section 3. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

JUN 26 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

11

JUN 25 2025

12

AN ORDINANCE AUTHORIZING THE MAYOR
TO EXECUTE A CONTRACT WITH CATALIS
ENTERPRISE CAMA FOR SOFTWARE SERVICES

Whereas, in a letter dated June 17, 2025, the Commissioner of the Department of Assessment formally requested authorization for the Mayor to execute a contract with Catalis Enterprise CAMA for the provision of CAMA-SaaS services and professional setup, at a total cost not to exceed Nine Thousand Six Hundred Dollars (\$9,600.00), for the subscription period of July 15, 2025, through July 14, 2026; and

Whereas, the City of Mount Vernon requires updated and efficient property assessment and management software services to support the operations of its Assessor's Office; and

Whereas, Catalis Enterprise CAMA offers a Computer-Assisted Mass Appraisal (CAMA) software solution that will enhance the City's assessment capabilities through cloud-based services and professional setup; and

Whereas, the subscription term for the Catalis Enterprise CAMA services is proposed to run from July 15, 2025, through July 14, 2026; and

Whereas, the total cost of the services, which includes CAMA-SaaS access for 15 users and a one-time professional services fee for setup and data conversion, is Nine Thousand Six Hundred Dollars (\$9,600.00); and

Whereas, funding for this expenditure is available in Budget Code A1355-405;
Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon, Shawyn Patterson-Howard, is hereby authorized to execute a contract with Catalis Enterprise CAMA for the provision of CAMA-SaaS services and professional setup, at a total cost not to exceed Nine Thousand Six Hundred Dollars (\$9,600.00), for the subscription period of July 15, 2025, through July 14, 2026.

Section 2. Funding. The total amount of \$9,600.00 shall be expended from Budget Code A1355-405, as funds have been certified as available for this purpose.

Section 3. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.


Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

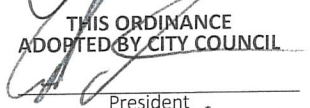
Assistant Corporation Counsel

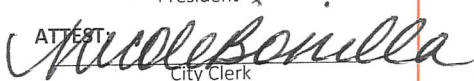
APPROVED
JUN 26 2025
Date

Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL


President

ATTEST:

City Clerk

12

JUN 25 2025

13

AN ORDINANCE AUTHORIZING THE MAYOR
TO EXECUTE A CONTRACT FOR CATALIS
ENTERPRISE CAMA FOR PROFESSIONAL
SERVICES FOR \$35,000.00

Whereas, in a letter dated May 20, 2025, the Commissioner of the Department of Assessment formally requested authorization for the Mayor authorized to execute the necessary documents to enter into a contract with Catalis Enterprise CAMA for the provision of professional services in connection with its CAMA software solution, for a total fee of Thirty-Five Thousand Dollars and Zero Cents (\$35,000.00), covering the subscription term from July 15, 2025, through July 14, 2026; and

Whereas, the City of Mount Vernon requires updated software solutions to improve its property assessment, appraisal, and data management capabilities; and

Whereas, Catalis Enterprise CAMA has submitted a proposal to provide professional services for the implementation and subscription of its CAMA (Computer-Assisted Mass Appraisal) platform for the term beginning July 15, 2025, through July 14, 2026; and

Whereas, the total one-time professional services fee for said contract is Thirty-Five Thousand Dollars and Zero Cents (\$35,000.00); and

Whereas, funding for this contract is available under Budget Code A1355-405; and

Whereas, it is in the best interest of the City of Mount Vernon to authorize the Mayor to execute this agreement in order to modernize and streamline the operations of the City's Assessor's Office; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon, the Honorable Shawyn Patterson-Howard, is hereby authorized to execute the necessary documents to enter into a contract with Catalis Enterprise CAMA for the provision of professional services in connection with its CAMA software solution, for a total fee of Thirty-Five Thousand Dollars and Zero Cents (\$35,000.00), covering the subscription term from July 15, 2025, through July 14, 2026.

Section 2. Funding. The expenditure of funds for this contract shall be charged to Budget Code A1355- 405.

Section 3. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 6/25/2025
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted