



## CITY OF MOUNT VERNON, N.Y.

Mayor Office

**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2362 – Fax: (914) 665-6173

**MALCOLM CLARK**  
*Chief of Staff*

April 11, 2024

Honorable Members of the City Council  
City of Mount Vernon  
One Roosevelt Square  
Mount Vernon, New York 10550

Dear Honorable Council members,

This letter comes as a request to the City Council for the enactment of legislation authorizing the Mayor to attend the 2024 EPA Local Government Advisory Committee's Public Meeting in Washington DC on May 21<sup>st</sup> and May 22<sup>nd</sup>.

The entire trip including transportation, incidentals, and hotel should not exceed \$1,500.00 (One thousand five hundred dollars) with the costs of travel and lodging to be reimbursed by The Environmental Protection Agency after the meeting concludes. The cost of the travel and hotel fees will be expensed from budget A 1210.402 – Travel

The EPA Local Government Advisory Committee (LGAC) is an independent, policy-oriented advisory committee that provides advice and recommendations to the EPA Administrator on critical environmental issues impacting local governments. As a member of the EPA Local Government Advisory Committee, attending the public meeting in May will enable the Mayor to participate in discussions around Climate Communications, Reducing Plastic Pollution, and Environmental Justice while presenting the Mount Vernon perspective to EPA decision makers.

Please see the LGAC website for more information:  
[Local Government Advisory Committee \(LGAC\) | US EPA](#)

In Service,

Shawyn Patterson-Howard, MPA  
Mayor

*"The Jewel of Westchester"*



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### **Tentative Itinerary**

#### **Monday, May 20, 2024 – Travel day**

#### **Tuesday, May 21, 2024 – Full day of meetings**

Meetings will be held at the hotel, in the middle of the redeveloped Navy Yard neighborhood in Washington, D.C.

A full agenda will be available in May. At this time, plan to be on site or online 9:00 AM to 5:00 PM Eastern Daylight Time.

The agenda will include sessions on environmental justice/cumulative impacts, climate communications, and plastic pollution. Other sessions may be added over the coming weeks.

Members will be at their own leisure in the evening.

#### **Wednesday, May 22, 2024**

Check out of hotel.