



BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

January 14, 2025

VIA EMAIL:

Honorable Mayor Shawyn Patterson-Howard
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: REQUEST TO ADD A NEW WATER QUALITY ANALYST POSITION TO THE 2025 BUDGET

Dear Honorable Mayor Patterson-Howard:

The Board of Water Supply respectfully requests that legislation be enacted to add a new position of Water Quality Analyst to the Board of Water Supply. This position is essential to fulfilling the New York State Department of Health's (NYS DOH) mandate to implement a Backflow Prevention Program, ensuring compliance with state regulations and safeguarding public health.

Under the supervision of the Commissioner and the Superintendent, the Water Quality Analyst will oversee the administrative functions of the Backflow Prevention Program, including the evaluation of applications, compliance monitoring, and reporting. This position will also enhance the department's capacity to address water quality concerns associated with the Backflow Prevention Program and the ongoing Lead Service Line Replacement initiatives.

By providing dedicated resources to these critical programs, the Water Quality Analyst will enhance operational efficiency, regulatory compliance, and public confidence in water quality management. Additionally, this position will contribute to improving overall water quality by conducting system audits, reviewing operational standards, and identifying best practices. The Water Quality Analyst will evaluate the existing water system for potential vulnerabilities, monitor compliance with state and federal regulations, and recommend strategies to mitigate risks. This proactive approach will ensure the continuous improvement of water quality, aligning with public health objectives and the department's mission to deliver safe, reliable water services.

This new position will have an annual salary of \$70,800.90, Grade 8C Step 4. The necessary funds for this position are included in the Board of Water Supply's 2025 budget code 001-521-521002.

Thank you for your attention to this critical matter. If you have any questions, please feel free to contact me.

Respectfully submitted,



Carlton C. Spruill
Commissioner



MOUNT VERNON
The Board of Water Supply