



CITY OF MOUNT VERNON, N.Y.  
RECREATION DEPARTMENT

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY  
*Commissioner*

October 1, 2024

Honorable Members of the City Council  
Through the Office of the Mayor  
City Hall, Roosevelt Square  
Mt Vernon, NY 10550

Dear Honorable Members,

Respectfully, I request that Marcus McCutchen, **Recreation Maintenance Worker** currently in the Recreation Department, be granted a leave of absence from his duties as **Recreation Maintenance Worker** for one year commencing October 9, 2024, to pursue his new title as **Recreation Maintenance Foreperson**.

I want to support his professional endeavors. Mr. McCutchen is a valuable city employee who has demonstrated his commitment to the government. His role as a Recreation Maintenance Worker in the Recreation Department is crucial, and his absence will be felt. He is intelligent, hardworking, caring, and responsible. He is an asset to this department, and we would like to allow him to move up.

Mr. McCutchen has agreed to work with another staff member to fill the void during his leave of absence.

We would be grateful for your positive determination in this matter.

Sincerely

André Early

Deputy Commissioner

