



INFORMATION AGENDA

FALL TRAINING SCHOOL HOTEL DETAILS
September 16-20, 2024 | The Saratoga Hilton

MUNICIPAL ATTENDEE ROOM RATES AND RESERVATIONS

OVERFLOW HOTELS

HOLIDAY INN SARATOGA SPRINGS (232 Broadway)

Room reservations must be made **BY SEPTEMBER 2, 2024**, after which time the room blocks will be released and reservations will be accepted based on availability.

ROOM RATES: *Breakfast (located in your host conference hotel) and parking at the Holiday Inn Saratoga Springs is INCLUDED in your room rate. NOTE: The Saratoga Hilton (meeting headquarters) parking is NOT INCLUDED in this rate.*

- SINGLE MUNICIPAL OFFICIAL (King): \$169 *per night*
- TWO MUNICIPAL OFFICIALS (2 Double Beds): \$185 (\$92.50 per person) *per night*
- MUNICIPAL OFFICIAL AND GUEST (2 Double Beds): \$185 (\$92.50 per person) *per night*

If you have a non-municipal guest who would like to participate in conference meals,

please purchase the Optional Guest Meal Package during the meeting registration process.

BOOKING

Reservations can be made directly by using this [RESERVATION LINK](#) or by calling the Holiday Inn Saratoga Springs directly at (855) 592-8367 and MUST reference the conference group code "FTS" to receive the group rate. A credit card, valid at the time of the conference, is required to book a reservation. Final payment is due at checkout via credit card, debit card, or check. Please note: all guests must present a credit or debit card at the time of check-in to cover any remaining balance owed or incidental charges. **Tax-exempt forms must be presented at check-in.**

CANCELLATIONS

Cancellations must be received **72 hours** prior to arrival. Guests not arriving for a scheduled reservation will forfeit their one-night deposit and the remainder of their stay will be released.

CHECK IN: 3:00 p.m. | CHECK OUT: 11:00 a.m.

SOLD OUT - ~~COURTYARD BY MARRIOTT SARATOGA SPRINGS~~ (~~11 Excelsior Avenue~~)

Room reservations must be made **BY AUGUST 19, 2024**, after which time the room blocks will be released and reservations will be accepted based on availability.

ROOM RATES: *Breakfast (located in your host conference hotel) and parking at the Courtyard by Marriott is INCLUDED in your room rate. NOTE: The Saratoga Hilton (meeting headquarters) parking is NOT INCLUDED in this rate.*

- **SINGLE MUNICIPAL OFFICIAL: \$199 per night**
- **TWO MUNICIPAL OFFICIALS: \$229 (\$114.50 per person) per night**
- **MUNICIPAL OFFICIAL AND GUEST: \$229 (\$114.50 per person) per night**

If you have a non-municipal guest who would like to participate in conference meals, please purchase the Optional Guest Meal Package during the meeting registration process.

BOOKING

Reservations can be made directly using this [RESERVATION LINK](#) or by calling the Courtyard by Marriott Saratoga Springs directly at (866) 210-9325 and MUST reference the conference

group code "New York State Conference of Mayors" to receive the group rate. A credit card, valid at the time of the conference, is required to book a reservation. Final payment is due at checkout via credit card, debit card, or check. Please note: all guests must present a credit or debit card at the time of check-in to cover any remaining balance owed or incidental charges. **Tax-exempt forms must be presented at check-in.**

CANCELLATIONS

Cancellations must be received **48 hours** prior to arrival. Guests not arriving for a scheduled reservation will forfeit their one-night deposit and the remainder of their stay will be released.

CHECK IN: 4:00 p.m. | CHECK OUT: 11:00 a.m.

SOLD OUT - ~~HAMPTON INN & SUITES SARATOGA SPRINGS DOWNTOWN (25 Lake Avenue)~~

Room reservations must be made **BY SEPTEMBER 2, 2024**, after which time the room blocks will be released and reservations will be accepted based on availability.

ROOM RATES: *Breakfast (located in your host conference hotel) and parking at the Hampton Inn & Suites is INCLUDED in your room rate. NOTE: The Saratoga Hilton (meeting headquarters) parking is NOT INCLUDED in this rate.*

- **SINGLE MUNICIPAL OFFICIAL: \$204 per night**
- **TWO MUNICIPAL OFFICIALS: \$204 (\$102 per person) per night**
- **MUNICIPAL OFFICIAL AND GUEST: \$204 (\$102 per person) per night**

If you have a non-municipal guest who would like to participate in conference meals, please purchase the Optional Guest Meal Package during the meeting registration process.

BOOKING

Reservations can be made directly using this **RESERVATION LINK** or by calling the Hampton Inn & Suites Saratoga Springs Downtown directly at **(518) 584-2100** and **MUST** refer to the conference group code 'Conference of Mayors' to receive the group rate. A credit card, valid at the time of the conference, is required to book a reservation. Final payment is due at checkout via credit card, debit card, or check. Please note: all guests must present a credit or debit card at the time of check-in to cover any remaining balance owed or incidental charges. **Tax-exempt forms must be presented at check-in.**

CANCELLATIONS

Cancellations must be received 48 hours prior to arrival. Guests not arriving for a scheduled reservation will forfeit their one-night deposit and the remainder of their stay will be released. There is an early departure fee equal to the entire length of the reservation.

CHECK IN: 4:00 p.m. | CHECK OUT: 11:00 a.m.

****SOLD OUT **** ~~HOST HOTEL: THE SARATOGA HILTON (534 Broadway | Ph: (518) 584-4000)~~

Room reservations must be made BY AUGUST 19, 2024, after which time the room blocks will be released and reservations will be accepted based on availability. Please note that the room blocks WILL sell out prior to the cut-off date so REGISTER EARLY to ensure a room in the host hotel.

ROOM RATES: *Breakfast (located in your host conference hotel) and The Saratoga Hilton hotel parking is INCLUDED in your room rate.*

- **SINGLE MUNICIPAL OFFICIAL: \$221 per night**
- **TWO MUNICIPAL OFFICIALS: \$268 (\$134 + \$134 per person) per night**
- **MUNICIPAL OFFICIAL AND GUEST: \$268 (\$134 + \$134 per person) per night**

If you have a non-municipal guest who would like to participate in conference meals, please purchase the Optional Guest Meal Package during the meeting registration process.

BOOKING

A credit card, valid at the time of the conference, is required to book a reservation. Final payment is due at checkout via credit card, debit card, or check. Please note: all guests must present a credit or debit card at the time of check-in to cover any remaining balance owed or incidental charges. **Tax-exempt forms must be presented at check-in.**

CANCELLATIONS

Individual guest cancellations will be accepted up to **48 hours prior** to arrival. The deposit is refundable to the individual guest if timely notice of cancellation is given and a cancellation number is obtained by the guest. Early arrivals and late departures will be on a space and rate availability basis only. Guests not arriving for a scheduled reservation will forfeit their one-

night deposit and the remainder of their stay will be released. For guests requiring to check out prior to their reserved checkout date, the hotel will add an early checkout fee to that guest's individual account of one night's room rate.

CHECK IN: 3:00 p.m. | CHECK OUT: 11:00 a.m.

CONFERENCES & WORKSHOPS

ANNUAL MEETING & TRAINING SCHOOL
WINTER LEGISLATIVE MEETING
FALL TRAINING SCHOOL
PUBLIC WORKS SCHOOL
REGIONAL WORKSHOPS

WEBINARS

VENDORS

ELECTED OFFICIALS ACADEMY

MEETING RESOURCES

MAYOR BILL KELLY LEADERSHIP EDUCATION SCHOLARSHIP FUND
PROFESSIONAL CERTIFICATIONS
[CONTACT DIRECTOR OF EVENTS](#)